



NORTH CENTRAL FIRE
PROTECTION DISTRICT

REGULAR BOARD MEETING PACKET

THURSDAY
NOVEMBER 18, 2021

5:30 P.M.

Public Documents

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, NOVEMBER 18, 2021
5:30 P.M.
AGENDA**

This public meeting is electronically broadcast and is not an interactive forum.
Phone #: (669) 900-6833
Meeting ID: 559 878 4530
Passcode: 4550

Anyone from the public wishing to address any of the agenda items, can do so in person at 15850 W. Kearney Blvd. Kerman CA.

- 1. CALL TO ORDER**
 - A) Roll Call

- 2. INVOCATION AND FLAG SALUTE**

- 3. PUBLIC COMMENTS**

- 4. CONSENT AGENDA**
 - A) Consideration and Approval of Disbursements List for October 2021
 - B) Review and Acceptance of Monthly Financial Reports
 - 1) District Fund Balances – All Funds
 - 2) Budget Variance Report: YTD Expenses Compared to Budget
 - 3) Revenue and Reimbursement Report
 - 4) PG & E Report

- 5. APPROVAL OF MINUTES**
 - A) Minutes of the Regular Board Meeting of October 28, 2021.

- 6. FIRE CHIEF REPORT**
 - A) Fire Incident/Fire Prevention Reports for October
 - B) NCFPD/Hanford City combined Dispatch
 - C) NCFPD Bylaws

- 7. PUBLIC HEARING REGARDING THE COMPOSITION AND BOUNDARIES OF THE DISTRICT'S ELECTION DISTRICTS**
 - A) Conduct Public Hearing to invite public to provide input regarding the composition of the districts.

- 8. TYPE I FIRE ENGINE APPARATUS PROPOSAL**
 - A) Action item – Consider and authorize Chief Henry to accept the apparatus proposal from Fire Apparatus Solutions for the purchase of a new Type I Fire Engine.

PUBLIC COMMENT: (Before Closed Session) For any member of the public that would like to make a comment on the Closed Session item(s)

9. CLOSED SESSION

A. CONFERENCE WITH LABOR NEGOTIATORS – Government Code section 54957.6

Agency designated representatives: Chief Tim Henry and outside negotiator Che Johnson Liebert Cassidy Whitmore

Employee organization: North Central Professional Firefighters Association

B. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9: Number of cases: 1

10. SIDE LETTER OF AGREEMENT

A) Action item – Consider and authorize District legal counsel Che Johnson to execute a “side letter” with the North Central Professional Firefighters’ Association amending the District’s contribution to PARS to an amount equal to one-half of the total normal costs as determined by the PARS certified actuarial valuation.

11. BOARD MEMBER COMMENTS/REPORTS

12. ANNOUNCEMENTS

A) Regular Board Meeting: Thursday, December 16, 2021, at 5:30 p.m.

13. ADJOURNMENT

PUBLIC COMMENTS AND INQUIRIES

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under “Public Comments”. In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board’s jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker’s podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
OCTOBER 1, 2021 - OCTOBER 31, 2021
NOVEMBER 4, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
7042	Barrios Enterprise	Portable toilet maintenance	10/01/21	65.00
7043	Mid-State Containers	C-train storage	10/01/21	7,455.00
7044	Mid-State Containers	C-train storage	10/01/21	6,545.00
7045	GC Builders Corp	Hose Drying Rack	10/04/21	4,350.00
	Board Payroll	Payroll	10/04/21	652.41
7046	San Joaquin Valley Air Control	Permit for station generators	10/04/21	2,762.87
	NCPFA	Union dues	10/05/21	2,450.00
7047	Tyler Burgess Construction	Station 59 renovations	10/11/21	5,770.00
7048	Center State Fence Inc.	Privacy fence project at stations 56 & 58	10/12/21	43,054.00
7050	Aramark	Linen service	10/07/21	215.58
7051	ARBA	Group life insurance	10/07/21	120.11
7052	AT&T	Phone & long distance service	10/07/21	49.98
7053	Baker Manock & Jensen	Legal services	10/07/21	6,247.30
7054	Biola CSD	Utilities	10/07/21	341.67
7055	Employee Payroll Liabilities	Child support	10/07/21	435.00
7056	Employee Payroll Liabilities	Child support	10/07/21	100.50
7057	CCP Industries Inc.	Station supplies	10/07/21	1,673.33
7058	Employee Reimbursement	Training	10/07/21	250.00
7059	City of Fresno	Utilities	10/07/21	115.69
7060	City of Kerman	Utilities	10/07/21	592.14
7061	Clyde Lansing	Consultant services	10/07/21	2,000.00
7062	Comcast Business	Internet and phone services	10/07/21	1,606.25
7063	CSG	Plan review consultant	10/07/21	230.00
7064	Department of Justice	Live scan services	10/07/21	228.00
7065	Failsafe Testing LLC	Ladder testing	10/07/21	1,100.00
7066	FDAC EBA	Group plan health insurance	10/07/21	48,815.63
7067	Fire Safety Solution	Plan review consultant	10/07/21	2,665.00
7068	H&J Chevrolet	Vehicle maintence	10/07/21	504.97
7069	John Hancock USA	457 plan contributions	10/07/21	2,840.65
7070	Board Member Reimbursement	Board member health insurance	10/07/21	799.00
7071	L.N. Curtis	New Extractors for stations 56 and 58	10/07/21	26,577.53
7072	Loperena Antenna	Owens Mountain antenna site lease	10/07/21	1,853.00
7073	Mac's Equipment	Apparatus parts	10/07/21	1,885.31
7074	Board Member Reimbursement	Board member health insurance	10/07/21	901.00
7075	Mid Valley Disposal	Utilities	10/07/21	325.36
7076	Miller Mendel Inc.	Software data storage	10/07/21	7.75
7077	Occupational health Centers	New Employee physicals	10/07/21	2,612.50
7078	Office Depot	Office supplies, training,	10/07/21	259.25
7079	Orkin	Pest control	10/07/21	105.00

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
OCTOBER 1, 2021 - OCTOBER 31, 2021
NOVEMBER 4, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
7080	Petty Cash	Office supplies, postage, station maint., food, and station supplies,	10/07/21	278.52
7081	PG&E	Utilities	10/07/21	15,173.71
7082	Ray Morgan	Copier maintenance	10/07/21	63.90
7083	Real-Time	Computer maintenance	10/07/21	2,180.50
7084	Republic Services	Trash service - station 59	10/07/21	122.22
7085	Robert V Jensen	Bulk fuel	10/07/21	3,353.86
7086	Rolinda Farm Supply	Station supplies	10/07/21	69.35
7087	Board Member Reimbursement	Board member health insurance	10/07/21	799.00
7088	Sebastian	Phone service	10/07/21	173.37
7089	Sierra HR Partners, Inc	HR consultant services	10/07/21	125.00
7090	Slumberger Lumber	Station maintenance	10/07/21	1,369.27
7091	Solar Maintenance Pros, Inc.	Solar panel cleaning - all stations	10/07/21	936.35
7092	Employee Reimbursement	Health insurance	10/07/21	1,350.00
7093	U.S. Bank PARS	Pension plan contributions	10/07/21	39,839.31
7094	Unitedhealthcare Insurance Co.	Prior board member insurance	10/07/21	403.50
7095	Valley Farms Supply	Station maint, apparatus equipment	10/07/21	1,860.06
	Payroll Employee's	Payroll	10/14/21	138,861.76
7049	Payroll Employee's	Payroll	10/15/21	2,064.83
	Payroll Employee	Payroll	10/26/21	826.24
	Payroll Employee's	Payroll	10/28/21	124,579.13
7096	Aramark	Linen service	10/29/21	172.80
7097	ASI	Dental/vision plan funding	10/29/21	2,671.00
7098	Employee Payroll Liabilities	Child support	10/29/21	435.00
7099	Employee Payroll Liabilities	Child support	10/29/21	100.50
7100	Employee Reimbursement	Travel - Semiar	10/29/21	912.85
7101	Cook's	Radio repair	10/29/21	259.97
7102	Co. of Fresno Auditor/Controller	October 2021 - POB	10/29/21	30,305.24
7103	Faustino Lopez	Gardener - station 59	10/29/21	300.00
7104	Fresno Reprographics	Scanning old plans to put in archives	10/29/21	431.28
7105	GC Builders Corp	Concrete pad for training structure	10/29/21	11,135.00
7106	Employee Reimbursement	Training	10/29/21	207.00
7107	John Hancock USA	457 contributions	10/29/21	2,840.65
7108	Employee Reimbursement	Flex plan reimbursement	10/29/21	1,463.72
7109	L.N. Curtis	Turnouts	10/29/21	2,944.50
7110	Employee Reimbursement	Food at fires	10/29/21	152.46
7111	Liebert, Cassidy Whitmore	Legal services	10/29/21	1,824.00
7112	LS DE LLC	Radio equipment upgrade	10/29/21	12,097.01
7113	Nokia	Tower equipment upgrade project	10/29/21	155,216.25
7114	Office Depot	Office supplies	10/29/21	961.44

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
OCTOBER 1, 2021 - OCTOBER 31, 2021
NOVEMBER 4, 2021**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
7115	PARS	Pension/457 admin fees	10/29/21	2,952.25
7116	PG&E	Utilities	10/29/21	1,373.71
7117	Ray Morgan	Copier maintenance	10/29/21	273.85
7118	Real-Time	Computer maintenance	10/29/21	1,118.75
7119	Robert V Jensen	Bulk fuel	10/29/21	5,719.72
7120	Sampson, Sampson, & Patterson	Audit services	10/29/21	9,000.00
7121	Seirra Lock & Glass	Station doorknob keyed	10/29/21	85.05
7122	Sparkletts	Water delivery service	10/29/21	753.71
7123	Standard Insurance Company	Life & LTD Insurance	10/29/21	1,682.00
7124	Steamline	Computer maintenance	10/29/21	3,000.00
7125	Tyler Burgess Construction	Station 59 renovations	10/29/21	7,538.44
7126	U.S Bank - Cal card	Station & office supplis, food, training, travel, computer, apparatus, station maintenance, bank fees, postage, communication, fuel, prevention, professional services.	10/29/21	8,925.34
7127	U.S Bank Pars	Pension plan contributions	10/29/21	39,795.72
7128	US Bank Voyager Fleet Card	Voyager card fuel purchases	10/29/21	998.99
7129	Verizon	Toughbooks data plan	10/29/21	25.79
7130	Verizon Wireless	Cell phones - operations	10/29/21	2,243.93
Total				\$ 822,909.58

Board action: To approve disbursements from West America general account as presented for the total amount of \$ 822,909.58

NORTH CENTRAL FIRE PROTECTION DISTRICT
DISTRICT FUND CASH BALANCES
OCTOBER 31, 2021

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
FUND CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 10/01/2021	2,818,922.98	3,114,965.56	250,193.90	651,271.27	34,725.06	344,396.53	120,605.82	7,335,081.12
Ending Balance 10/31/2021	1,828,075.72	3,115,910.92	250,269.99	652,403.90	34,735.59	344,500.95	120,642.39	6,346,539.46

NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022

Services, Supplies and Maintenance	Fiscal Year 2021 - 2022 Budget	Activity thru 09/30/21	Oct-21	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,066,468	266,616.99	88,872.33	355,489.32	33.3%	710,978.68	66.7%
County of Fresno - Dispatch Services	210,200	29,752.00	0.00	29,752.00	14.2%	180,448.00	85.8%
Pension Obligation Bonds	363,663	90,915.72	30,305.24	121,220.96	33.3%	242,442.04	66.7%
FCERA Payment Financing	417,751	208,568.52	0.00	208,568.52	49.9%	209,182.48	50.1%
Apparatus Financing Payment	49,161	49,160.54	0.00	49,160.54	100.0%	0.46	0.0%
Property, Auto & Liability Insurance	115,000	111,340.00	0.00	111,340.00	96.8%	3,660.00	3.2%
Turnouts	100,000	9,974.81	2,944.50	12,919.31	12.9%	87,080.69	87.1%
Communications	90,000	26,594.20	8,657.80	35,252.00	39.2%	54,748.00	60.8%
Apparatus Maintenance	150,000	58,318.82	3,422.49	61,741.31	41.2%	88,258.69	58.8%
Station Equipment Maintenance	40,000	3,154.17	1,165.00	4,319.17	10.8%	35,680.83	89.2%
Computers & Office Equipment	60,000	13,481.59	7,081.56	20,563.15	34.3%	39,436.85	65.7%
Facility Maintenance	100,000	17,764.14	7,927.22	25,691.36	25.7%	74,308.64	74.3%
Station Supplies	40,000	11,770.19	5,528.79	17,298.98	43.2%	22,701.02	56.8%
Fuel	90,000	25,324.33	10,136.72	35,461.05	39.4%	54,538.95	60.6%
Utilities	65,000	19,129.44	15,145.57	34,275.01	52.7%	30,724.99	47.3%
Professional Services	130,000	48,901.18	23,032.83	71,934.01	55.3%	58,065.99	44.7%
Membership Dues & Subscriptions	20,000	887.42	0.00	887.42	4.4%	19,112.58	95.6%
Travel Expenses	30,000	5,020.77	914.74	5,935.51	19.8%	24,064.49	80.2%
Training	127,000	12,303.67	930.38	13,234.05	10.4%	113,765.95	89.6%
Office Supplies	20,000	2,960.18	1,344.30	4,304.48	21.5%	15,695.52	78.5%
Food	5,000	1,083.48	376.04	1,459.52	29.2%	3,540.48	70.8%
Fire Prevention	25,000	2,262.02	545.29	2,807.31	11.2%	22,192.69	88.8%
Apparatus Tools, Equipment & Hose	75,000	19,103.72	483.15	19,586.87	26.1%	55,413.13	73.9%
SCBA Masks & Maintenance	20,000	12,394.13	0.00	12,394.13	62.0%	7,605.87	38.0%
Totals	3,409,243	1,046,782.03	208,813.95	1,255,595.98	36.8%	2,153,647.02	63.2%

4th month of fiscal year - average = 33.33%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022**

Wages, Benefits and POB	Fiscal Year 2021 - 2022 Budget	Activity thru 09/30/21	Oct-21	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	61,075	14,184.42	4,485.69	18,670.11	30.6%	42,404.89	69.4%
Prior Board Member Benefits	5,419	1,339.50	446.50	1,786.00	33.0%	3,633.00	67.0%
Surviving Spouse Benefits	11,295	2,782.32	927.44	3,709.76	32.8%	7,585.24	67.2%
Employee Wages and Benefits	6,155,974	1,533,894.02	485,916.25	2,019,810.27	32.8%	4,136,163.73	67.2%
Total Wages, Benefits and POB	6,233,763	1,552,200.26	491,775.88	2,043,976.14	32.8%	4,189,786.86	67.2%
Fund Expenditures per Budget							
Weed Abatement	25,000	0.00	0.00	0.00	0.0%	25,000.00	100.0%
Dispatch Radio Upgrade	20,000	6,716.49	12,097.01	18,813.50	94.1%	1,186.50	5.9%
Tranquillity Tower Equipment Transfer	25,000	0.00	0.00	0.00	0.0%	25,000.00	100.0%
Maintenance Worker Vehicle	65,000	0.00	0.00	0.00	0.0%	65,000.00	100.0%
Squad Rig - Station 59	30,310	0.00	0.00	0.00	0.0%	30,310.00	100.0%
Renovation of Station 59 App Bay	650,000	9,626.88	15,292.51	24,919.39	3.8%	625,080.61	96.2%
Type III Fire Engine	500,000	0.00	0.00	0.00	0.0%	500,000.00	100.0%
Capital Improvement Projects	100,000	7,176.00	43,054.00	50,230.00	50.2%	49,770.00	49.8%
Extractors for Stations 56 & 58	30,000	13,047.19	13,047.19	26,094.38	87.0%	3,905.62	13.0%
Miscellaneous Expenditures - Capital	10,000	7,115.96	0.00	7,115.96	71.2%	2,884.04	28.8%
Storage Containers - Stations 55 & 58	27,000	11,333.00	14,000.00	25,333.00	93.8%	1,667.00	6.2%
Miscellaneous Expenditures - Building	10,000	5,207.62	0.00	5,207.62	52.1%	4,792.38	47.9%
Total Fund Expenditures	1,492,310	60,223.14	97,490.71	157,713.85	10.6%	1,334,596.15	89.4%

NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2021 - JUNE 2022

Revenue	Fiscal Year 2021 - 2022 Budget	Activity thru 09/30/21	Oct-21	YTD Total	% of Budget Received	Budget Remaining	%
Property Taxes	10,467,016	68,377.33	8,739.76	77,117.09	1%	10,389,898.91	99%
Interest (County Investment Pool)	80,000	35,607.98	1,545.61	37,153.59	46%	42,846.41	54%
Fees, Permits and Plan Checks	35,000	19,136.50	4,751.00	23,887.50	68%	11,112.50	32%
Ambulance Station Lease	17,388	2,898.00	1,449.00	4,347.00	25%	13,041.00	75%
Tower Rental	30,804	7,644.00	2,548.00	10,192.00	33%	20,612.00	67%
Weed Abatement Assessment	25,000	0.00	0.00	0.00	0%	25,000.00	100%
Fresno City College ISA Training	28,000	32,525.85	0.00	32,525.85	116%	(4,525.85)	-16%
Reimbursement for Priority One Calls	12,000	2,718.25	0.00	2,718.25	23%	9,281.75	77%
Miscellaneous Income	4,500	631.97	0.00	631.97	14%	3,868.03	86%
Revenue Totals	10,699,708	169,539.88	19,033.37	188,573.25	2%	10,511,134.75	98%
Reimbursable Items		Activity thru 09/30/21	Oct-21	YTD Totals			
Ambulance Station Lease Utility Reimb.		0.00	2,898.93	2,898.93			
Strike Team Reimbursement	401,200.89	0.00	0.00	0.00			
SAFER Grant	837,610.00	132,370.00	0.00	132,370.00			
Reimbursement Totals		132,370.00	2,898.93	135,268.93			

**PG&E Comparison
2020 to 2021**

LOCATION	Oct-20	Oct-21	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	\$ 147.95	\$ 23.82	\$ (124.13)
Acc# 7835118040 (Gas) - Therms	\$ 138.67	\$ 149.86	\$ 11.19
MONTHLY TOTALS	\$ 286.62	\$ 173.68	\$ (112.94)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	\$ (11.51)	\$ 9.53	\$ 21.04
Acc# 7835118050 (Gas) - Therms	\$ 15.27	\$ 55.86	\$ 40.59
MONTHLY TOTALS	\$ 3.76	\$ 65.39	\$ 61.63
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	\$ (31.56)	\$ -	\$ 31.56
Acc# 2283032030 (Gas) - Therms	\$ 40.39	\$ 47.23	\$ 6.84
MONTHLY TOTALS	\$ 8.83	\$ 47.23	\$ 38.40
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	\$ 1,392.44	\$ 1,373.71	\$ (18.73)
Acc# 7835118025 (Shop) - Kwh	\$ 158.08	\$ 104.27	\$ (53.81)
Acc# 7835118020 (yrd lite) - Kwh	\$ 11.78	\$ 11.81	\$ 0.03
Acc# 7835118030 (Gas) - Therms	\$ 73.40	\$ 119.38	\$ 45.98
MONTHLY TOTALS	\$ 1,635.70	\$ 1,609.17	\$ (26.53)
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	\$ 32.06	\$ 83.83	\$ 51.77
Acc# 2283032877 (Gas) - Therms	\$ 20.47	\$ 7.84	\$ (12.63)
MONTHLY TOTALS	\$ 52.53	\$ 91.67	\$ 39.14
TOTALS BY MONTH	\$ 1,987.44	\$ 1,987.14	\$ (0.30)

**PG&E Comparison
2020 to 2021**

LOCATION	Oct-20	Oct-21	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	4,962	7,243	2,281
Acc# 7835118040 (Gas) - Therms	92	83	(9)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	2,433	1,177	(1,256)
Acc# 7835118050 (Gas) - Therms	31	28	(3)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	4,578	no data	
Acc# 2283032030 (Gas) - Therms	21	22	1
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	5,422	5,151	(271)
Acc# 7835118025 (Shop) - Kwh	588	380	(208)
Acc# 7835118020 (yrd lite) - Kwh	10	9	(1)
Total Kwh current month	6,020	5,540	(480)
Acc# 7835118030 (Gas) - Therms	48	69	21
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	48	249	201
Acc# 2283032877 (Gas) - Therms	10	0	(10)

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, OCTOBER 28, 2021
5:30 P.M.
MINUTES**

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:47 p.m.

Roll Call

Board Members Present: Mr. Michael Foglio, Ms. Amanda Souza and Mr. Ken Abrahamian.

Also present were Fire Chief Tim Henry, Deputy Chief Jacob McAfee, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Pastor Jordan and the flag salute was led by Mr. Foglio.

3. PUBLIC COMMENTS

There were no public comments.

Mr. Price stated under the Brown Act it is permissible for an agency to amend its agenda when an item that requires immediate action has come to the attention of the agency since the posting of the agenda. The reason for this amendment of the agenda is the legislature recently passed Assembly Bill 361 which amends the Brown Act and allows agency Boards to have a member participate electronically or the entire board meeting could occur electronically. In order for this to take place, two things must exist. One is there is a state of emergency which was issued by the Governor due to COVID-19 and secondly, the County has either mandated or encouraged social distancing as a result of the state of emergency. One of our board members is unable to be here tonight due to matters related to the state of emergency and the need to participate telephonically has come to the attention of the District since the posting of the agenda.

Mr. Price stated, at this time I would ask the District Board to consider a motion to amend the agenda to allow for the adoption of an Assembly Bill 361 Resolution that would allow this board member to participate in the meeting telephonically.

Mr. Abrahamian asked if there were any questions, there were none so he called for a motion to amend the agenda.

Motion: To amend the agenda to add AB 361 Resolution No. 21-12 to be considered and adopted.

Moved by: Mr. Foglio, second by Ms. Souza.

Mr. Abrahamian: Vacant: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Absent Aye 3/0

Mr. Price advised District Board Chair Abrahamian it is appropriate now that the agenda has been amended, to take this item into consideration and once this resolution is adopted, the District's fourth board member can participate telephonically.

4. RESOLUTION NO. 21-12 IN COMPLIANCE WITH ASSEMBLY BILL (AB) 361 WHICH ACKNOWLEDGES THE STATE OF EMERGENCY ISSUED BY THE GOVERNOR AND THE RECOMMENDATIONS BY THE COUNTY HEALTH OFFICIALS

A) Action item – Consider and adopt Resolution No. 21-12 authorizing remote teleconferencing meetings for the District Board for the period from October 28, 2021, to November 27, 2021, pursuant to Brown Act provisions.

Mr. Price stated the resolution before you which is in compliance with AB 361 which acknowledges the state of emergency issued by the governor and the recommendations issued by the public health officials of Fresno County. This resolution is good for thirty (30) days, it applies to other legislative bodies like any committee meetings and it is conditioned on the public being allowed to participate live at the meeting.

There was some discussion and questions answered by Mr. Price. After all the questions, Mr. Abrahamian called for a motion.

B) Motion: To adopt Resolution No. 21-12 authorizing remote teleconferencing meetings for the District Board for the period from October 28, 2021, to November 27, 2021, pursuant to Brown Act provisions.

Moved by: Mr. Foglio, second by Ms. Souza.

Mr. Abrahamian: Vacant: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Absent Aye 3/0

Mr. Nonini joined the meeting telephonically.

5. CONSENT AGENDA

A. Consideration and Approval of Disbursements List for September 2021

B. Review and Acceptance of Monthly Financial Reports

- 1) District Fund Balances – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report**
- 4) PG&E Report**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions.

Employee organization: North Central Professional Firefighters Association

Report from Closed Session: No action to report from this Closed Session item.

B) CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 3031 N Nielsen Avenue, Fresno.

Negotiating Parties: Chief Tim Henry and John Nipp

Under Negotiation: Price and Terms

Report from Closed Session: No action to report from this Closed Session item.

C) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9: Number of cases: 1

Report from Closed Session: No action to report from this Closed Session item.

9. LEASE AGREEMENT WITH JOHN AND NATALIA NIPP TRUSTEES OF THE NIPP FAMILY TRUST

A) Action item – Authorize Chief Henry to execute a lease agreement with John and Natalia Nipp Trustees of the Nipp Family Trust for property at 3031 N Nielsen Avenue in Fresno.

Chief Henry stated taking the steps to transition from the service agreement with the City of Fresno and the re-staffing of District Station 59, we reviewed our current call data and response times for the last couple of years. When the service agreement ends on July 1, 2021, the District will have the Metro area covered by the re-staffing of District Station 59. But in the area of the District west of the 99 where we have an auto aid agreement with the City of Fresno, there is an average of 800 calls covered by the City of Fresno that the District will have to cover.

Chief Henry stated, to add these 800 calls to station 58 and station 56 would be taxing and result in some long response times. It is my recommendation that the board authorize me to enter into a lease agreement with John Nipp who is now the current owner of North Central Fire Station number 6 which was built in 1953. This lease agreement would allow the District to occupy this station again and put an engine company there to respond to the 800 calls in this area. This would effectively reduce response times and increase an effective firefighting force which would take us to twenty-three (23) on-duty firefighters on an average day.

Mr. Abrahamian asked the District Board and the members of the public if they had any questions. There were no questions so Mr. Abrahamian called for a motion.

Motion: To authorize Chief Henry to execute a lease agreement with John and Natalia Nipp Trustees of the Nipp Family Trust for property at 3031 N Nielsen Avenue in Fresno.

Moved by: Mr. Foglio, second by Mr. Nonini.

Mr. Abrahamian: Mr. Golden: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

10. BOARD MEMBER COMMENTS/REPORTS

Mr. Foglio stated he has heard from multiple community members how much they love hearing the sirens and lights go off on the District Fire Engine when a touchdown is scored at the Pop Warner and High School football games. He wanted to thank the firefighters for doing this and making such a positive impact in the community.

Mr. Foglio also wanted to thank the firefighters on behalf of the Lanfranco family for fighting the fire at Reno's Place and how the firefighters on scene saved a lot of the memorabilia hanging on the wall in the bar. A lot of the items saved have been in the family for many years and the family is thankful for the fast action and effort of the firefighters to save the items.

Mr. Golden thanked the Board for appointing him to the District Board and that he looks forward to working with all of them.

Mr. Abrahamian welcomed Mr. Golden to the board and stated he looks forward to working with him.

11. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, November 18, 2021 at 5:30 p.m.

12. ADJOURNMENT

Motion: To adjourn the meeting at 8:44 p.m.

Moved by: Mr. Nonini, second by Mr. Golden

Mr. Abrahamian: Mr. Golden: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

Amanda Souza, Board Secretary
North Central Fire Protection District

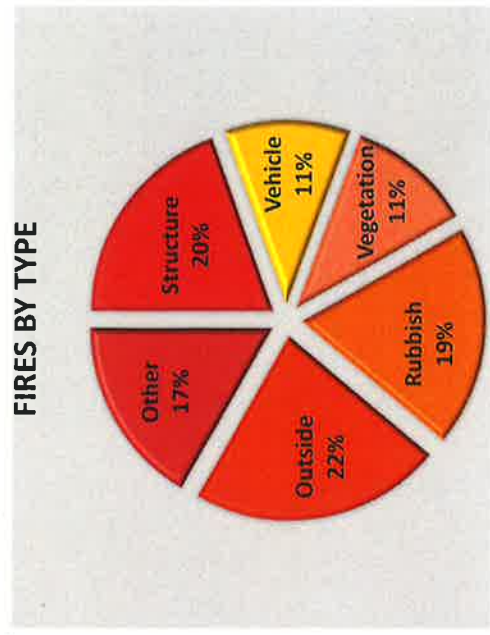
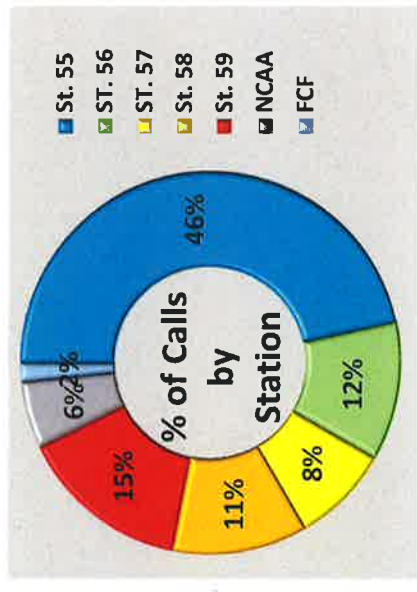
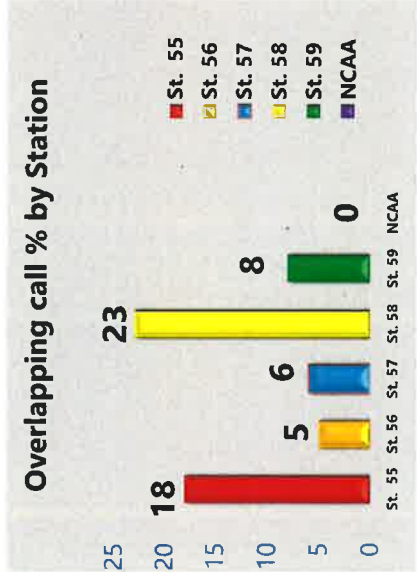
Date

October 2021

Total Calls	407	Fire/Other	43%	39 Fire Call Types	EMS/Rescue	57%	229 EMS/Rescue Call Types
				139 Other Types			



TOTAL FIRE LOSS
\$546,850.00



District Overall Fire Investigation Statistics for October 2021

INVESTIGATIONS BY TYPE



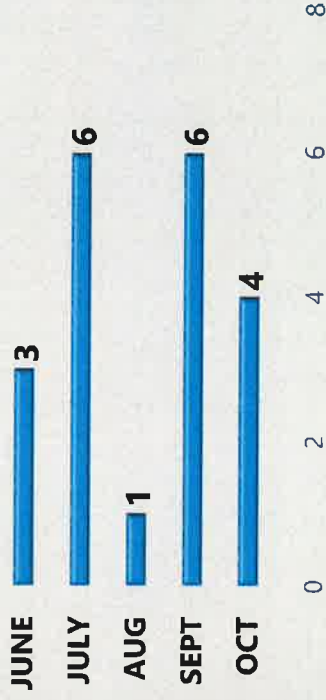
- Structure Fires
- Vegetation Fire
- Vehicle Fires
- Other - Fires (Property)

FILE FOR COST RECOVERY

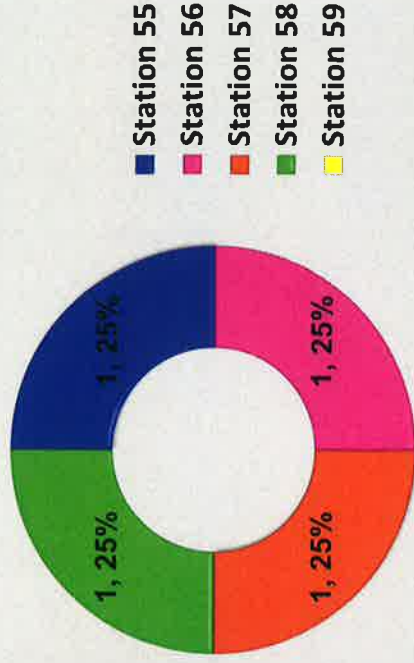
\$0.00



INVESTIGATION COUNT PER MONTH 2021 YR



PERCENT OF INVESTIGATIONS BY 1ST IN STATION



00 Injuries (FF)

\$477,800.00

03 Fatalities (Dogs)

Hours Spent on Investigations

85

28 Field Hours

57 Office Hours

STATUS OF INVESTIGATION

3 - Open

1 - Closed

0 - Criminal



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Michael Golden

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: November 18, 2021

SUBJECT: District Bylaws

Attached to this memo is a sample of District Bylaws for your review and future consideration. On several occasions, district staff has been requested to provide a copy of the District's Bylaws and the only related document found by staff is something adopted in 1985.

This document attached is a sample of what the bylaws would consist of and might serve as a general starting point.

Recommended Action: Informational and review.

**NORTH CENTRAL
FIRE PROTECTION DISTRICT
BYLAWS**

Adopted _____, 2021

TABLE OF CONTENTS

ARTICLE I-NAME, AUTHORITY, PURPOSES AND LOCATION	1
Section 1 – Name	1
Section 2 – Authority	1
Section 3 – Purposes	1
Section 4 – Location	2
ARTICLE II-MEETINGS, ORDER OF BUSINESS.....	2
Section 1 – Meetings.....	2
Section 2 – Order of Business.....	3
ARTICLE III-GOVERNING BOARD.....	4
Section 1 – Directors.....	4
Section 2 – Powers.....	4
Section 3 – Duties	4
Section 4 – Election and Vacancies	5
Section 5 – Resignations.....	6
Section 6 – Attendance	6
Section 7 – Compensation	6
ARTICLE IV-OFFICERS	6
Section 1 – Officers	6
Section 2 – Chair.....	7
Section 3 – Vice Chair	8
Section 4 – Secretary	8
Section 5 – Treasurer	8
ARTICLE V-COMMITTEES	9
Section 1 – General Provisions.....	9
Section 2 – Standing Committees.....	9
Section 3 – Ad Hoc or Special Committees.....	9
ARTICLE VI-FINANCE.....	10
Section 1 – Preliminary Budget.....	10
Section 2 – Final Budget.....	10

ARTICLE VII-NONDISCRIMINATION POLICY	10
ARTICLE VIII-SEVERABILITY	10
ARTICLE IX-CONFLICTS OF INTEREST	11
Section 1 – Conflicts of Interest.....	11
Section 2 – Permissible Interests	11
Section 3 – Duty to Disclose.....	11
ARTICLE X-INDEMNIFICATION	11
Section 1 – Board Members, Officers & Employees.....	11
ARTICLE XI-AMENDMENTS	12
Section 1 – Amendment By Majority	12
Section 2 – Action to Amend.....	12

ARTICLE I
NAME, AUTHORITY, PURPOSE AND LOCATION

Section 1. NAME.

The name of this District shall be “North Central Fire Protection District,” referred to herein as the “District.”

Section 2. AUTHORITY.

- a. The District is formed pursuant to the Fire Protection District Law of 1987, as codified in California Health and Safety Code section 13800, *et seq.*, as amended from time to time.
- b. These Bylaws, and any amendments hereto, shall collectively be known as the “District Bylaws.”
- c. In the event of any conflict between the District Bylaws and the Fire Protection District Law of 1987, the latter shall prevail.

Section 3. PURPOSES.

The purposes of the District shall be:

- a. To provide an effective level of fire protection and emergency response services for the preservation of life and property within the District, consistent with available resources.
- b. To sue and be sued in all actions and proceedings in all courts and tribunals of competent jurisdiction.
- c. To take by grant, purchase, gift, devise, lease, or otherwise, hold, use and enjoy, and lease, or otherwise dispose of, real and personal property of every kind and description within or outside the District necessary to the full and convenient exercise of its powers.
- d. To cause assessments to be levied to pay any obligation of the District and to accomplish the purposes of the District in a manner provided for in the Fire Protection District Law of 1987.
- e. To make contracts and employ all persons, firms, and corporations necessary to carry out the purposes and the powers of the District, and at any salary, wage, or other compensation as the Board of Directors shall determine.

- f. To do any and all other acts necessary to carry out the provisions of these Bylaws.

Section 4. LOCATION.

- a. The principal office for the transaction of business of the District is fixed and located at 15850 W. Kearney, Kerman, California 93630 (the "Offices").
- b. Other offices and locations for the transaction of business of the District may be established by the Board of Directors within the boundaries of the District.

**ARTICLE II
MEETINGS, ORDER OF BUSINESS**

Section 1. MEETINGS.

- a. The District Board shall meet no less than once every ____ () months.
- b. The regular meetings of the Board of Directors of the District shall be held on such day, time, or location the Board of Directors may from time to time establish.
- c. The agenda for any regular meeting of the Board of Directors for the District shall be posted in a clearly visible and accessible site in the at the District's principal office and each meeting place no less than seventy-two (72) hours prior to the regular meeting. The agenda shall contain a description of each item to be transacted. Items not appearing on the agenda shall not be transacted, except in compliance with the applicable provision of California Government Code section 54950, *et seq.*
- d. Special meetings of the Board of Directors of the District may be called at any time by the Board Chair or by a majority of the Board of Directors. Notice of the holding of a special meeting shall be personally received by each member of the Board of Directors at least twenty-four (24) hours before the special meeting. Notice of each special meeting shall be posted at the designated area for posting Board of Director meeting agendas at least twenty-four (24) hours prior to the special meeting.
- e. All meeting sessions of the Board of Directors of the District, whether regular or special, shall be conducted in accordance with

the Fire Protection District Law of 1987 (California Health and Safety Code section 13800, *et seq.*) and the Ralph M. Brown Act (California Government Code Section 54950, *et seq.*) (“the Brown Act”).

Section 2. ORDER OF BUSINESS.

- a. A majority of the members of the Board of Directors shall constitute a quorum for the transaction of business.
- b. The Secretary of the Board of Directors shall cause to be kept at the Offices of the Board of Directors a book of minutes of all meetings of the Board of Directors showing the time and place, whether regular or special, and, if special, how authorized, the notice given, the name of the directors present, and a statement of the vote of the directors on all motions and resolutions.
- c. The Board of Directors shall act only by ordinance, resolution, or motion. Except as specifically provided to the contrary in the Fire Protection District Law of 1987, as amended, a recorded vote by a majority of the total membership of the Board of Directors is required on each action.
- d. Decisions of the Board of Directors of the District establishing ordinances, general rules, requirements and/or procedures affecting the Board of Directors shall be by resolution. All other decisions of the Board of Directors, unless otherwise controlled by statute, shall be by motion, which shall become effective upon the affirmative vote by the majority of the directors present upon entry in the minutes, or as otherwise provided.
- e. The Board Chair shall be in charge of setting items of business on the Board’s agenda. Any Board member wishing to include an item of business on the agenda shall notify the Board Chair at least one (1) week before the Board’s regular meeting or at least three (3) days before any special meeting. The Board Chair shall consider all such requests and, in his or her discretion, set the agenda. If an item of business requested by a Director is not placed on the agenda by the Board Chair, a request to place the item on a future agenda may be raised by the Director under the directors’ comments section of the agenda. If a majority of the Board concurs, the item shall be placed on the next regular or special agenda. Items to be placed on the agenda by District staff shall likewise be processed as described above.

- f. The meetings of the Board of Director shall be conducted pursuant to the most current edition of Robert’s Rules of Order. Directors shall defer to the Board Chair for conduct of meetings but shall be free to question and discuss items on the agenda. All comments should be brief and confined to the matter being discussed by the Board.

**ARTICLE III
GOVERNING BOARD**

Section 1. DIRECTORS.

The District shall be governed by a Board of Directors (the “Board”) consisting of five (5) persons elected or, when there is a vacancy, appointed in accordance with the Fire Protection District Law of 1987, as amended, and other laws of the State of California to exercise the powers, privileges, and the duties of the District. Each member of the Board of Directors shall be a registered voter, residing in the District.

Section 2. POWERS.

- a. The Board of Directors shall have and may exercise all of the powers given to it by the Fire Protection District Law of 1987.
- b. From time to time the Board of Directors may pass resolutions and ordinances regarding specific policy issues. Such resolutions and ordinances may establish policy for the operation of the District and any of its facilities.
- c. The Board of Directors shall determine the policies and procedures and shall have control of and be responsible for the overall operations and affairs of the District and its facilities, according to the best interests of the communities served by the District.
- d. The Board of Directors shall have the power to review and approve capital expenditures for the benefit of the District or any facilities operated by the District.

Section 3. DUTIES.

- a. Members of the Board shall operate the District in accordance with the best interests of the public and make and enforce all rules, regulations, and bylaws necessary for the administration, government, protection and maintenance of the District under their management and property belonging thereto.

- b. Members of the Board shall make and execute in the name of the District all necessary contracts, adopt a seal for the District, provide for the payment of all the debts and claims against the District, and employ agents and employees for the District sufficient to maintain and operate the property acquired for the purposes of the District.
- c. Members of the Board may acquire real or personal property for the purposes of the District, dispose of property when no longer needed, construct needed structures, and acquire, hold and possess, either by donation or purchase, in the name and on behalf of the District any land or other property necessary for the purposes of the District.
- d. Members of the Board shall eliminate and remove fire hazards within the District wherever practicable and possible whether on private or public premises and to that end may clear the public highways and, where, permitted, private lands, of dry grass, stubble, brush, rubbish, or other inflammable material, which in their judgment constitutes a fire hazard.
- e. Members of the Board may adopt ordinances to prevent fires and conflagrations, and for the protection of property at and during the pendency of any fire, and for that purpose may provide that at and during the pendency of any fire the officers of the fire company or companies present are vested with the powers of peace officers.
- f. An ordinance adopted by the Directors shall be signed by all Directors, and published in a newspaper printed in the District, or posted in three (3) of the most public places of the District, for a period of two weeks, at the end of which time it becomes a law for the government of the inhabitants of the District.
- g. Members of the Board shall perform the duties and responsibilities required by the Fire Protection District Law of 1987, other public agencies laws applicable to the District, and applicable state and federal laws and regulations.
- h. Members of the Board shall perform all other acts necessary, proper and convenient to accomplish the purposes of these Bylaws.

Section 4. ELECTION AND VACANCIES.

- a. The Board of Directors shall be elected as provided in the Fire Protection District Law of 1987.

- b. The term of office of each member of the Board of Directors shall be four (4) years or until his or her successor qualifies and takes office, as provided in California Health and Safety Code section 13843
- c. A vacancy in the office of the Board of Directors shall be filled by appointment or election as prescribed in California Health and Safety Code section 13852 and California Government Code sections 1779 and 1780.

Section 5. RESIGNATIONS

Any member of the Board of Directors may resign at any time by giving written notice to the Board of Directors or to the Secretary of the Board of Directors. Any such resignation shall take effect on the date the notice is received or any later time specified in the notice. Unless specified in the notice, the acceptance of such resignation shall not be necessary to make the resignation effective.

Section 6. ATTENDANCE

Members of the Board of Directors shall attend all regular and special meetings of the Board unless there is good cause for the absence.

Section 7. COMPENSATION.

The Board of Directors may receive compensation as set forth in California Health and Safety Code section 13857(a) or as set forth in a resolution adopted pursuant to California Health and Safety Code section 13857(b).

**ARTICLE IV
OFFICERS**

Section 1. OFFICERS.

- a. The officers of the District shall be members of the Board of Directors and are elected. The officers of the District shall include a Chair, Vice-Chair, and Secretary. The Chair, Vice-Chair, and Secretary and such other officers as may be designated by the Board of Directors shall be elected by the Board of Directors. Within 60 days after their initial election or appointment and after each general district election or unopposed election, the District Board shall meet and elect its officers.

- b. A District Treasurer shall be designated pursuant to California Health and Safety section 13854(a) or section 13854(b).
- c. Each officer so elected shall serve a term of four year(s), or until their successor is elected, provided, however, that an officer may resign at any time or be removed by majority vote of the other members of the Board of Directors of the District then in office at any regular or special meeting of the Board of Directors. Reasons for action shall be given to the members of the Board of Directors ten (10) days prior to that action.
- d. In the event of a resignation or removal of an officer, the Board of Directors shall elect a successor to serve for the balance of that officer's unexpired term.

Section 2. CHAIR.

The Board of Directors of the District shall elect one of its members to act as Chair and, if at any time the Chair shall be unable to act, the Vice-Chair shall take the Chair's place and perform their duties. The Chair or officer acting as such as provided:

- a. Shall preside over all meetings of the Board of Directors of the District.
- b. Shall sign, as Chair, such contracts, conveyances and other instruments in writing as the Board of Directors shall authorize or direct the Chair to sign.
- c. Shall be responsible for coordination and liaison with District legal counsel, auditors and consultants.
- d. Designate members of the Board to undertake special responsibilities and to report to the Board on those activities.
- e. Appoint members of standing and ad hoc committees.
- f. Represent the Board at official functions when necessary, serve as spokesperson for the Board regarding Board actions, and keep the Board informed of such occasions.
- g. Shall perform such other duties as pertain to the office, as prescribed by the Board of Directors.

Section 3. VICE CHAIR.

In the absence or inability of the Chair to serve, the Vice-Chair shall perform the duties of the Chair, and shall perform other duties as pertain to the office as are prescribed by the Board.

Section 4. SECRETARY.

- a. The Secretary shall act as Secretary of both the District and the Board of Directors. The Secretary's responsibilities may be delegated to one or more members of the District's staff.
- b. The Secretary shall be responsible for seeing that records of all actions, proceedings, and minutes of meetings of the Board of Directors are properly kept and maintained in the office of the Board of Directors.
- c. The Secretary shall be responsible for seeing that all ordinances and resolutions of the Board of Directors pertaining to policy and government of the District and its facilities are properly recorded and are maintained in the office of the Board of Directors.
- d. The Secretary shall serve, or cause to be served, all notices required by law or the District's Bylaws and, in the event of their absence, inability, refusal or neglect to do so, such notices shall be served by any person thereunto directed by the Chair or Board of Directors.
- e. The Secretary shall perform such other duties as pertain to their office and as are prescribed by the Board of Directors of the District.

Section 5. TREASURER

The District Treasurer shall draw checks or warrants to pay any demands which have been audited and approved in the manner prescribed by the District Board.

ARTICLE V COMMITTEES

Section 1. GENERAL PROVISIONS.

- a. Committee members shall be appointed by the Chair, subject to the approval of the Board at the first regular meeting of the Board each calendar year.
- b. The Chair shall appoint Board members to participate in established committees as liaisons to the Board.
- c. Committees of the Board shall be standing or ad hoc.
- d. The Chair shall appoint no more than two (2) members of the Board of Directors to participate in committees. Appointed Board members shall be assisted by staff and consultants to the District.
- e. Each committee shall report its activities to the Board of Directors.

Section 2. STANDING COMMITTEES

Standing committees must comply with the public notice and open meeting requirements of the Ralph M. Brown Act. Standing committees are those committees that have continuing subject matter jurisdiction over an item or an area of business.

Section 3. AD HOC OR SPECIAL COMMITTEES.

Ad Hoc or Special committees may be established by the Chair with the approval of the Board of Directors for such special tasks as circumstances warrant. It shall be the duty of the Chair to appoint the chairperson and member of each Ad Hoc or Special committee. The Ad Hoc or Special committee shall limit its activities to the accomplishments of the task for which it is appointed and shall not have power to act, except as is specifically conferred by action of the Board. Upon completion of the task for which appointed, such Ad Hoc or Special committee shall stand discharged.

Pursuant to the requirements of the Ralph M. Brown Act, ad hoc committee meetings may, but are not required to be, publicly noticed and open to all members of the public.

**ARTICLE VI
FINANCE**

Section 1. PRELIMINARY BUDGET

- a. On or before June 30 of each year, the District shall adopt a preliminary budget which shall conform to the accounting and budgeting procedures for special districts contained in Title 2 of the California Code of Regulations sections 1031.1 through 1117.5 and sections 1121 through 1127.
- b. At the time and place specified for the meeting, any person may appear and be heard regarding any item in the budget or regarding the addition of other items.

Section 2. FINAL BUDGET

- a. On or before October 1 of each year, after making any changes in the preliminary budget, the Board shall adopt a final budget. The final budget shall establish its appropriation limit pursuant to the California Government Code sections 7900 through 7914.
- b. A copy of the final budget shall be forwarded to the auditor of each county in which the district is located.

**ARTICLE VII
NONDISCRIMINATION POLICY**

The District, including its members of the Board of Directors, officers, employees and agents, shall not engage in discrimination on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, sexual orientation, or marital or family status.

**ARTICLE VIII
SEVERABILITY**

If any article, subsection, paragraph, sentence, clause or phrase of the District Bylaws is for any reason held to be in conflict with the provisions of the Fire Protection District Law of 1987 or any other law, statute, rule or regulation, such conflict shall not affect the validity of the remaining portion of the District Bylaws.

**ARTICLE IX
CONFLICTS OF INTEREST**

Section 1. CONFLICTS OF INTEREST.

Pursuant to Government Code section 1090, members of the Board and officers of the District shall not be financially interested in any contract made by them in their official capacity, or by the District or any body or board of which they are members. Members of the Board or officers of the District shall not be purchasers at any sale or vendors at any purchase made by them in their official capacity.

Section 2. PERMISSIBLE INTERESTS.

The Board of Directors may approve a proposed transaction in which a member of the Board or officer of the District has only a non or remote interest, as defined by Government Code sections 1091 through 1091.5, or other interest allowed by law, upon the disclosure of such interest pursuant to the requirements of Government Code section 1091, the Fire Protection District Law of 1987, or other applicable laws.

Section 3. DUTY TO DISCLOSE.

Members of the Board of Directors and officers of the District shall disclose any potential conflict to the Board of Directors prior to entering into any transaction entered by the District, and prior to participation in any related meetings, negotiations, discussions or other matters related to the transaction. Members of the Board of Directors and officers of the District shall abstain from participating in meetings, negotiations, discussions or other matters relating to a transaction in which the Board Member or office of the District has a conflict of interest.

**ARTICLE X
INDEMNIFICATION**

Section 1. BOARD MEMBERS, OFFICERS & EMPLOYEES.

To the fullest extent permissible under California law, the District shall indemnify and provide a defense to its current and former members of the Board of Directors, officers and employees with respect to any civil action or proceeding brought against him or her on account of an act or omission in the scope of employment or other duties with the District, provided that the District need not provide a defense when it determines that the member, officer, or employee acted or failed to act because of actual fraud or corruption or the officer. In the event an officer or employee is found liable for punitive damages, the District shall not be responsible for paying such award.

**ARTICLE XI
AMENDMENTS**

Section 1. AMENDMENT BY MAJORITY.

The District Bylaws may be amended by affirmative vote of majority of the total members of the Board of Directors at any Regular or Special meeting of the Board of Directors, provided a full statement of such proposed amendment shall have been sent to each member of the Board of Directors not less than ten (10) days prior to the meeting.

Section 2. ACTION TO AMEND.

Affirmative action may be taken to amend the District Bylaws by unanimous vote of the entire membership of the Board of Directors at any Regular or Special meeting of the Board of Directors in which event the provision for ten (10) days notice shall not apply.



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Michael Golden

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters
15850 W. Kearney Boulevard
Kerman, California 93630-9335
(559) 275-5531 • FAX (559) 846-3788
www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: November 18, 2021

SUBJECT: Public Hearing Regarding Composition and Boundaries of District or Zone Elections

This Public Hearing at tonight's District board meeting is the first of two public hearings that will be scheduled in the process of transitioning from at large to by-district or zone elections. The hearing is to invite members of the public to provide input regarding the composition of the districts and to consider district or zone boundaries before drawing a draft map or maps of proposed boundaries.

Recommended Action: Conduct the Public Hearing.



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Michael Golden

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Timothy Henry, Fire Chief

DATE: November 18, 2021

SUBJECT: Type I Fire Engine Purchase Proposal

The District has received a proposal from Fire Apparatus Solutions to purchase a new Type I Fire Engine. In June, the District Board approved an apparatus replacement schedule to replace aging apparatus and a Type I Fire Engine is scheduled to be replaced in fiscal year 22-23. In order for the District to receive the fire engine by the 22-23 fiscal year, it needs to be ordered now.

Attached is the proposal from Fire Apparatus Solutions and the Apparatus Replacement Schedule approved in June of this year. Below is a chart of the District's Fire Engines and Water Tenders. The District currently has one front-line engine (Engine 58) that is eighteen (18) years old, one reserve engine that is eighteen (18) years old and two reserve engines that are twenty (20) years old.

<u>Apparatus ID</u>	<u>Apparatus Year</u>	<u>Current Mileage</u>	<u>FY 20-21 Repair Cost</u>
Engine 55	2018	39,140	\$ 9,155.58
Engine 56	2018	44,889	\$ 8,919.86
Engine 57	2018	28,220	\$ 5,249.80
Water Tender 57	2017	10,897	\$ 3,767.59
Water Tender 55	2016	18,632	\$ 4,882.76
Truck 55	2008	19,062	\$ 4,704.98
Engine 58	2003	72,748	\$31,067.26
Reserve Engine 256	2003	151,195	\$12,207.31
Reserve Engine 255	2001	124,748	\$ 4,919.38
Reserve Engine 258	2001	135,493	\$ 6,123.10
Water Tender 56	1997	105,986	\$10,520.24

Recommended Action: Authorize Chief Henry to accept the apparatus proposal from Fire Apparatus Solutions for the purchase of a new Type I Fire Engine.



PH: (402)719-1242 Email: Scottfasfire@gmail.com

Address: 1762 S Sycamore Ave, Rialto, CA 92376

Apparatus Proposal

11/10/2021
North Central Fire Protection District
15850 W Kearney Blvd.
Kerman, CA 93630

It is with great pleasure that we present you a with this Proposal for a Custom Type 1 Pumper though the Spartan Sourcewell Vender Contract #022818-SPR

Spartan Type 1 Pumper	\$780,520.00
Fleet customer Discount	\$15,000.00
Price after Discount	\$ 765,520.00
Equipment Budget Allowance	\$ 74,480.00
Price Before Tax	\$ 840,000.00
Sales Tax (8.975%)	\$ 75,390.00
Total	\$ 915,390.00

California Tire Fee is included the FAS will be register the Vehicle. Sales Tax is subject to Change and taxes are an estimate. Trips are 6 people in 2 Trips.

Respectfully

Scott Beck
Fire Apparatus Solutions
Sales Manager
Scottfasfire@gmail.com
402-719-1242

• Office: (909) 421-2728 • Fax: (909) 421-4150 • <https://www.facebook.com/FireApparatusSolutions>
• Website: FASService.Org

**NORTH CENTRAL FIRE DISTRICT
20-YEAR APPARATUS REPLACEMENT SCHEDULE**

FY	Equipment Purchased	Estimated Cost	Annual Lease Payment
2021-2022	Maintenance Truck	65,000	N/A
2022-2023	Type III Fire Engine	250,000	29,009
2022-2023	Squad Rescue Rig	318,248	36,929
2022-2023	Type I Fire Engine	810,884	94,093
2024-2025	Type I Fire Engine	860,267	99,823
2026-2027	Water Tender	553,952	64,279
2027-2028	Type I Fire Engine	940,037	109,079
2027-2028	Aerial Ladder Truck	1,441,277	118,991
2027-2028	BC Truck	116,125	N/A
2028-2029	Fire Chief Vehicle	91,386	N/A
2028-2029	Deputy Chief Vehicle	91,386	N/A
2028-2029	Fire Marshal Vehicle	91,386	N/A
2030-2031	Type I Fire Engine	1,027,204	119,194
2030-2031	Training Vehicle	92,674	N/A
2033-2034	Type I Fire Engine	1,122,454	130,246
2033-2034	BC Truck	105,942	N/A
2034-2035	Patrol Rig	210,326	24,406
2035-2036	Water Tender	722,782	83,870
2036-2037	Type I Fire Engine	1,226,535	142,324
2036-2037	Water Tender	744,465	86,386

**NORTH CENTRAL FIRE DISTRICT
20-YEAR APPARATUS REPLACEMENT SCHEDULE**

FY	Equipment Purchased	Estimated Cost	Annual Lease Payment
2036-2037	Maintenance Truck	98,318	N/A
2037-2038	Staff Vehicle	36,529	N/A
2037-2038	BC Truck	156,062	N/A
2038-2039	Fire Chief Vehicle	122,816	N/A
2038-2039	Deputy Chief Vehicle	122,816	N/A
2038-2039	Fire Marshal Vehicle	122,816	N/A
2039-2040	Type I Fire Engine	1,340,268	155,521