



NORTH CENTRAL FIRE
PROTECTION DISTRICT

REGULAR BOARD MEETING PACKET

THURSDAY
APRIL 23, 2020

5:30 P.M.

Public Documents

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, APRIL 23, 2020
5:30 P.M.
AGENDA**

Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically,” this Regular Meeting will be held via conference call and can be accessed as follows:

Please call: (669) 900-6833. Follow all prompts. To access the call, you will need to enter the ID number 862 0730 4283. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.

1. CALL TO ORDER

- a) Roll Call

2. INVOCATION AND FLAG SALUTE

3. PUBLIC COMMENTS

4. CONSENT AGENDA

- A) Consideration and Approval of Disbursements List for March 2020
- B) Review and Acceptance of Monthly Financial Reports
 - 1) Fresno County: Cash Balances – All Funds
 - 2) Budget Variance Report: YTD Expenses Compared to Budget
 - 3) Revenue and Reimbursement Report
 - 4) PG & E Report

5. APPROVAL OF MINUTES

- A) Minutes of the Regular Board Meeting of March 26, 2020.

6. FIRE CHIEF REPORT

- A) Fire Incident/Fire Prevention Reports for March
- B) COVID-19 Update
- C) Personnel Update
- D) Station 55 Parking Renovation Update
- E) Modular Classrooms
- F) Emergency Generators
- G) Weed Abatement

7. RESOLUTION NO. 20-05 – AMENDING THE 2019-2020 FINAL BUDGET

- A) Action item – Consider and adopt Resolution No. 20-05 amending the 2019-2020 final budget.

8. WEED ABATEMENT CONTRACTOR AGREEMENT

- A) Action item - Consider and approve agreement with Sequoia Western for weed abatement services.

9. BOARD MEMBER COMMENTS/REPORTS

10. ANNOUNCEMENTS

- A) Regular Board Meeting: Thursday, May 28, 2020, at 5:30 p.m.

11. ADJOURNMENT

PUBLIC COMMENTS AND INQUIRIES

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
MARCH 1 - MARCH 31, 2020
APRIL 1, 2020**

CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
	Quickbooks Payroll Service	Board direct deposit	03/02/20	108.52
4630	Santos Salazar	Trimming trees at stations	03/03/20	3,940.00
4631	Fresno County Treasurer	Purchase APN data files	03/03/20	111.55
4632	Captured Moments in Stone	Memorial plaque	03/04/20	1,250.00
4633	Alisa Ann Ruch Burn Foundation	Safety education training kits	03/11/20	150.00
	Quickbooks Payroll Service	Employee Payroll	03/13/20	104,784.01
4634	Employee Reimbursement	Training class	03/13/20	179.03
4635	Aramark	Linen service	03/13/20	676.06
4636	ARBA	Group life insurance	03/13/20	132.80
4637	ASI Administrative Solutions	Dental-vision plan funding	03/13/20	2,796.00
4638	Associated Design & Engineering	Station 55 parking lot project	03/13/20	900.00
4639	AT&T	Phone & long distance service	03/13/20	45.99
4640	Baker Manock & Jensen	Legal services	03/13/20	1,115.54
4641	Employee Payroll Liabilities	Child support	03/13/20	435.00
4642	Employee Payroll Liabilities	Child support	03/13/20	100.50
4643	CCP Industrial Inc	Station supplies	03/13/20	736.07
4644	Christine L. Boozer	Training consultant	03/13/20	3,400.00
4645	Employee Reimbursement	Training class	03/13/20	250.00
4646	City of Fresno	Utilities - station 59	03/13/20	71.65
4647	City of Kerman	Utilities	03/13/20	549.49
4648	Clyde Lansing	Consulting services	03/13/20	2,000.00
4649	Comcast Business	Internet and phone services	03/13/20	1,074.24
4650	Employee Reimbursement	Training class	03/13/20	250.00
4651	Department of Justice	Live scan fees	03/13/20	196.00
4652	FDAC EBA	Group health insurance	03/13/20	51,221.12
4653	Fire Safety Solutions Inc.	Plan review consultant	03/13/20	2,567.50
4654	Employee Payroll Liabilities	Tax garnishment	03/13/20	150.00
4655	Fresno County Treasurer	Diesel fuel tank permits	03/13/20	414.00
4656	H & J Chevrolet	Oil change	03/13/20	65.36
4657	Board Member Reimbursement	Board member health insurance	03/13/20	799.00
4658	L.N. Curtis	Turnout and apparatus equipment	03/13/20	12,266.34

**NORTH CENTRAL FIRE PROTECTION DISTRICT
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CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
4659	Loperena Antenna	Owens mountain antenna site lease	03/13/20	1,649.00
4660	Board Member Reimbursement	Board member health insurance	03/13/20	901.00
4661	Mid Valley Disposal	Waste disposal - stations 56 & 58	03/13/20	319.16
4662	New England Sheet Metal	Station 58 repair leak in cooler tube	03/13/20	519.66
4663	Office Depot	Office supplies & toner	03/13/20	481.31
4664	PG&E	Utilities	03/13/20	1,559.48
4665	Ray Morgan	Copier maintenance	03/13/20	52.60
4666	Real-Time	Computer maintenance	03/13/20	963.04
4667	Robert V Jensen	Bulk fuel	03/13/20	2,793.60
4668	Board Member Reimbursement	Board member health insurance	03/13/20	799.00
4669	Sebastian	Phone service	03/13/20	169.60
4670	Sierra HR Partners	HR consulting services	03/13/20	593.00
4671	Slumberger Lumber	58 compressor room, station maintenance	03/13/20	51.65
4672	Sparkletts	Drinking water for all stations	03/13/20	546.33
4673	Employee Reimbursement	Live scan fee	03/13/20	74.00
4674	Tamarack Pest	Pest control service	03/13/20	180.00
4675	U.S. Bank PARS	Pension plan contributions	03/13/20	32,860.65
4676	Unitedhealthcare Insurance Co.	Prior board member insurance	03/13/20	375.25
4677	Valley Farms Supply	Tru-fuel for stations	03/13/20	173.75
4678	Vincent Communications	Radio maintenance	03/13/20	173.30
4679	Employee Reimbursement	Training for investigation committee	03/13/20	320.00
4680	City of Kerman	Conditional use permit	03/17/20	3,262.95
4681	PacWest Direct	Weed abatement postcards postage	03/23/20	682.32
4682	Payroll check	Employee payroll	03/31/20	944.75
	Ck# 4683 - 4685	Board payroll	03/31/20	405.35
4686	City of Kerman	Fees for live scans (34)	03/27/20	680.00
4687	Aramark	Linen service	03/30/20	316.95
4688	Bautista Gardening	Lawn service - station 59	03/30/20	90.00
4689	Employee Payroll Liabilities	Child support	03/30/20	435.00
4690	California Fire Chiefs Association	Membership dues	03/30/20	1,320.00

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
MARCH 1 - MARCH 31, 2020
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CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
4691	Employee Payroll Liabilities	Child support	03/30/20	100.50
4692	Co. of Fresno Auditor/Controller	March 2020 POB	03/30/20	28,336.47
4693	Donnoe & Associates, Inc.	Engineer testing	03/30/20	9,500.00
4694	Employee Payroll Liabilities	Tax garnishment	03/30/20	150.00
4695	FRSSpectra	Stamp pad	03/30/20	15.81
4696	Harbison International Inc.	Grading & drainage plans for parking renovation project at station 55	03/30/20	775.00
4697	John Hancock USA	457 plan contributions	03/30/20	4,983.54
4698	Employee Reimbursement	Training class	03/30/20	173.91
4699	L.N. Curtis	Turnout and apparatus equipment	03/30/20	1,547.56
4700	Office Depot	Chair mats, toner, office equip	03/30/20	785.62
4701	U.S. Bank PARS	Pension & 457 plan admin fees	03/30/20	2,875.00
4702	Petty Cash	Postage, station & office supplies, apparatus & station maintenance, food, other prof. serv.	03/30/20	386.72
4703	PG&E	Utilities	03/30/20	873.25
4704	Power Controls	HVAC Repairs	03/30/20	3,549.02
4705	Ray Morgan	Copier maintenance	03/30/20	241.97
4706	Real-Time	Computer maintenance	03/30/20	218.75
4707	Robert V Jensen	Bulk fuel	03/30/20	1,190.52
4708	Slumberger Lumber	Training materials for skate park, SCBA room at 58 , station maint.	03/30/20	141.04
4709	Standard Insurance Company	LTD insurance	03/30/20	1,292.50
4710	Trust-All Roofing	Replace roof at Station #58	03/30/20	3,465.00
4711	U.S. Bank - Cal Card	Station supplies & maint., apparatus, computer and equipment maint., fire prevention, communications, travel, food, & promo	03/30/20	7,810.03
4712	U.S Bank Pars	Pension plan contributions	03/30/20	32,860.65
4713	US Bank Voyager Fleet System	Bulk fuel	03/30/20	1,169.36
4714	Verizon	Toughbooks data plan	03/30/20	760.20
4715	Verizon Wireless	Cell phones - operations	03/30/20	15.67

**NORTH CENTRAL FIRE PROTECTION DISTRICT
DISBURSEMENT JOURNAL
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CK#	VENDOR	DESCRIPTION	DATE	TOTAL AMOUNT
4716	Verizon Wireless office	Cell phones - admin staff	03/30/20	600.33
	Quickbooks Payroll Service	Employee Payroll	03/30/20	104,046.20
	Quickbooks Payroll Service	Board direct deposit	03/30/20	<u>247.06</u>
				<u><u>454,540.15</u></u>

Board action: To approve disbursements from West America general account as presented for the total amount of \$ 454,540.15

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY OF FRESNO
CASH BALANCES AS OF MARCH 31, 2020**

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
CO OF FRESNO CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 3/01/2020	3,002,492.65	1,424,057.13	514,804.17	551,208.60	33,680.93	334,040.96	116,979.36	5,977,263.80
Ending Balance 03/31/2020	1,331,957.46	1,431,996.30	517,326.72	590,488.55	33,844.65	335,664.69	117,547.98	4,358,826.35

**NORTH CENTRAL FIRE PROTECTION DISTRICT
SERVICES, SUPPLIES AND MAINTENANCE
BUDGET - TO - ACTUAL
JULY 2019 - JUNE 2020**

Services, Supplies and Maintenance	Fiscal Year 2019 - 2020 Budget	Activity thru 02/29/20	Mar-20	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,003,735	669,156.64	83,644.58	752,801.22	75%	250,933.78	25%
Pension Obligation Bonds	340,038	226,691.76	28,336.47	255,028.23	75%	85,009.77	25%
FCERA Payment Financing	417,751	417,121.25	0.00	417,121.25	100%	629.75	0%
Apparatus Financing Payment	49,161	49,160.54	0.00	49,160.54	100%	0.46	0%
Property, Auto & Liability Insurance	56,262	45,289.00	0.00	45,289.00	80%	10,973.00	20%
Turnouts and Masks	75,000	33,713.24	6,560.55	40,273.79	54%	34,726.21	46%
Communications	95,000	52,890.63	4,708.49	57,599.12	61%	37,400.88	39%
Apparatus Maintenance	150,000	58,528.80	264.27	58,793.07	39%	91,206.93	61%
Station Equipment Maintenance	35,000	13,067.33	533.37	13,600.70	39%	21,399.30	61%
Computers & Office Equipment	48,000	50,445.60	3,374.54	53,820.14	112%	(5,820.14)	-12%
Facility Maintenance	75,000	44,297.01	8,553.06	52,850.07	70%	22,149.93	30%
Station Supplies	25,000	18,426.40	3,171.07	21,597.47	86%	3,402.53	14%
Fuel	98,000	57,775.01	5,567.48	63,342.49	65%	34,657.51	35%
Utilities	50,000	23,042.80	3,373.03	26,415.83	53%	23,584.17	47%
Professional Services	90,000	55,874.60	16,710.35	72,584.95	81%	17,415.05	19%
Membership Dues & Subscriptions	20,000	9,151.84	1,320.00	10,471.84	52%	9,528.16	48%
Travel Expenses	40,000	8,000.16	1,973.28	9,973.44	25%	30,026.56	75%
Training	80,000	42,153.41	4,276.84	46,430.25	58%	33,569.75	42%
Office Supplies	18,000	10,881.56	1,564.07	12,445.63	69%	5,554.37	31%
Food	3,000	1,784.19	29.87	1,814.06	60%	1,185.94	40%
Fire Prevention	16,644	8,271.94	1,402.34	9,674.28	58%	6,969.72	42%
Apparatus Tools, Equipment & Hose	75,000	62,857.27	7,253.35	70,110.62	93%	4,889.38	7%
Extractors	30,000	0.00	0.00	0.00	0%	30,000.00	100%
Totals	2,890,591	1,958,580.98	182,617.01	2,141,197.99	74%	749,393.01	26%

9th month of fiscal year - average = 75%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES, BENEFITS, POB AND FUND EXPENDITURES
BUDGET - TO - ACTUAL
JULY 2019 - JUNE 2020**

Wages, Benefits and POB	Fiscal Year 2019 - 2020 Budget	Activity thru 02/29/20	Mar-20	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	61,046	38,732.52	5,241.06	43,973.58	72%	17,072.42	28%
Prior Board Member Benefits	4,663	3,067.15	417.25	3,484.40	75%	1,178.60	25%
Surviving Spouse Benefits	11,112	7,240.79	912.08	8,152.87	73%	2,959.13	27%
Employee Wages and Benefits	5,669,409	3,320,061.90	403,440.90	3,723,502.80	66%	1,945,906.20	34%
Total Wages, Benefits and POB	5,746,230	3,369,102.36	410,011.29	3,779,113.65	66%	1,967,116.35	34%
Fund Expenditures per Budget							
Weed Abatement	16,000	11,540.96	733.87	12,274.83	77%	3,725.17	23%
Reopen and finish work at station 58	89,525	69,645.26	0.00	69,645.26	78%	19,879.74	22%
Type VI Fire Engine	172,500	161,351.36	0.00	161,351.36	94%	11,148.64	6%
Station 55 tower extension	20,000	18,992.80	0.00	18,992.80	95%	1,007.20	5%
Mobile Data Terminals (MDTs)	60,000	60,644.59	0.00	60,644.59	101%	(644.59)	-1%
Pave Area West of App Bay at Station 55	200,000	19,637.11	4,937.95	24,575.06	12%	175,424.94	88%
Miscellaneous Expenditures - Capital	10,000	4,500.00	3,465.00	7,965.00	80%	2,035.00	20%
Landscaping at Stations 55 & 58	45,000	49,068.00	0.00	49,068.00	109%	(4,068.00)	-9%
Station signs	30,000	0.00	0.00	0.00	0%	30,000.00	100%
Radios	25,000	17,215.54	0.00	17,215.54	69%	7,784.46	31%
Generators - stations 56 & 58	100,000	9,292.60	0.00	9,292.60	9%	90,707.40	91%
Portable Classrooms	60,000	0.00	0.00	0.00	0%	60,000.00	100%
Miscellaneous Expenditures - Building	10,000	6,388.05	0.00	6,388.05	64%	3,611.95	36%
SCBA Fill Station	44,000	53,121.34	0.00	53,121.34	121%	(9,121.34)	-21%
Total Fund Expenditures	882,025	481,397.61	9,136.82	490,534.43	56%	391,490.57	44%

**NORTH CENTRAL FIRE PROTECTION DISTRICT
REVENUE AND REIMBURSEMENTS
BUDGET - TO - ACTUAL
JULY 2019 - JUNE 2020**

Revenue	Fiscal Year 2019 - 2020 Budget	Activity thru 2/29/20	Mar-20	YTD Total	% of Budget Received	Over (Under) Estimate	%
Property Taxes	9,421,121	4,715,457.32	358,889.88	5,074,347.20	54%	(4,346,773.80)	-46%
Interest (County Investment Pool)	85,000	50,137.77	9,854.88	59,992.65	71%	(25,007.35)	-29%
Fees, Permits and Plan Checks	65,000	40,454.25	5,097.25	45,551.50	70%	(19,448.50)	-30%
Ambulance Station Lease	17,388	13,041.00	0.00	13,041.00	75%	(4,347.00)	-25%
Tower Rental	29,040	20,411.50	2,402.00	22,813.50	79%	(6,226.50)	-21%
Weed Abatement Assessment	16,000	8,409.60	60.00	8,469.60	53%	(7,530.40)	-47%
Fresno City College ISA Training	27,542	2,952.60	0.00	2,952.60	11%	(24,589.40)	-89%
Miscellaneous Income	1,500	2,366.14	298.16	2,664.30	178%	1,164.30	78%
Revenue Totals	9,662,591	4,853,230.18	376,602.17	5,229,832.35	54%	(4,432,758.65)	-46%
Reimbursable Items		Activity thru 2/29/20	Mar-20	YTD Totals			
Ambulance Station Lease Utility Reimb.		5,253.83		5,253.83			
Reimbursement Totals		5,253.83	0.00	5,253.83			

**PG&E Comparison
2019 to 2020**

LOCATION	Mar-19	Mar-20	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	\$ 19.71	\$ 24.64	\$ 4.93
Acc# 7835118040 (Gas) - Therms	\$ 779.01	\$ 642.86	\$ (136.15)
MONTHLY TOTALS	\$ 798.72	\$ 667.50	\$ (131.22)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	\$ 9.53	\$ 9.53	\$ -
Acc# 7835118050 (Gas) - Therms	\$ 115.57	\$ 108.61	\$ (6.96)
MONTHLY TOTALS	\$ 125.10	\$ 118.14	\$ (6.96)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	\$ 9.86	\$ 10.52	\$ 0.66
Acc# 2283032030 (Gas) - Therms	\$ 144.49	\$ 93.65	\$ (50.84)
MONTHLY TOTALS	\$ 154.35	\$ 104.17	\$ (50.18)
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	\$ 451.78	\$ 707.82	\$ 256.04
Acc# 7835118025 (Shop) - Kwh	\$ 60.12	\$ 145.49	\$ 85.37
Acc# 7835118020 (yrd lite) - Kwh	\$ 12.26	\$ 11.73	\$ (0.53)
Acc# 7835118030 (Gas) - Therms	\$ 175.56	\$ 169.44	\$ (6.12)
MONTHLY TOTALS	\$ 699.72	\$ 1,034.48	\$ 334.76
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	\$ 52.97	\$ 83.05	\$ 30.08
Acc# 2283032877 (Gas) - Therms	\$ 33.77	\$ 36.39	\$ 2.62
MONTHLY TOTALS	\$ 86.74	\$ 119.44	\$ 32.70
TOTALS BY MONTH	\$ 1,864.63	\$ 2,043.73	\$ 179.10

**PG&E Comparison
2019 to 2020**

LOCATION	Mar-19	Mar-20	Difference
15850 W. Kearney:			
Acc# 7835118035 (Elect) - Kwh	no data	no data	
Acc# 7835118040 (Gas) - Therms	601	475	(126)
806 S. Garfield:			
Acc# 7835118045 (Elect) - Kwh	1,650	no data	
Acc# 7835118050 (Gas) - Therms	86	72	(14)
4555 N. Biola:			
Acc# 2283032025 (Elect) - Kwh	3,772	no data	
Acc# 2283032030 (Gas) - Therms	103	60	(43)
7285 W. Shields:			
Acc# 6632517005 (Elect) - Kwh	2,035	2,994	959
Acc# 7835118025 (Shop) - Kwh	229	582	353
Acc# 7835118020 (yrd lite) - Kwh	28	28	0
Total Kwh current month	2,292	3,604	1,312
Acc# 7835118030 (Gas) - Therms	130	119	(11)
1709 W. Bullard:			
Acc# 2283033680 (Elect) - Kwh	155	273	118
Acc# 2283032877 (Gas) - Therms	21	26	5

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, MARCH 26, 2020
5:30 P.M.
MINUTES**

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Please call: (559) 878-4578. Follow all prompts. To access the call you will need to enter the security code 1111. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into that same number.

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:34 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Mr. Michael Foglio, Mr. Rusty Nonini, Ms. Amanda Souza and Mr. Abrahamian.

Also present were Fire Chief Tim Henry, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION AND FLAG SALUTE

The invocation was led by Pastor David Moore and the flag salute was led by Chief Henry.

3. PUBLIC COMMENTS

There were no public comments

4. CONSENT AGENDA

A. Consideration and Approval of Disbursements List for February 2020

B. Review and Acceptance of Monthly Financial Reports

- 1) District Cash Balances Report – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
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- 4) PG&E Report**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions. There were no items pulled so Mr. Abrahamian called for a motion.

Motion: To approve the Consent Agenda as presented.

Moved by: Mrs. Belluomini, second by Mr. Foglio

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of February 27, 2020.

There were no questions or comments

Motion: To approve the minutes of the Regular Board Meeting of February 27, 2020 as presented.

Moved by: Mrs. Belluomini, second by Ms. Souza.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

B) Minutes of the Special Board Meeting of March 17, 2020.

Motion: To approve the minutes of the Special Board Meeting of March 17, 2020 as presented.

Moved by: Mr. Nonini, second by Mr. Foglio.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

6. FIRE CHIEF REPORT

A) Fire Incident Fire/Prevention Reports for February

Chief Henry stated Board Members should have received the fire incident and prevention reports by email a few days ago and a summary report is in your board packet. He asked the District Board if they had any questions or comments on the reports. There were no questions or comments.

B) COVID-19 Update

Chief Henry stated as you are aware, we have been working daily literally seven days a week to make sure we stay current with what's happening with COVID-19. We are tapping in on the State and Federal level as well as the impacts to the County response and response to all agencies. We have been working with and meeting with the City of Kerman's staff and department heads as well as Kerman Unified School District and their emergency response team and Superintendent.

We have been developing plans in response to the impacts of COVID-19 in two phases. Phase one is the fact that the schools have been released and how that impacts the parents that have to be at home with their kids. We are managing this locally with our staff and the impact of having to provide child care and stay within the Family Medical Leave Act.

The second part of this is how does the District respond to the what ifs. What if we see the virus outbreak here locally within the County we are seeing in other counties in California or what is happening in the state of New York.

As a district we have established four levels of threat and were operating under the first level based on the fact that there are known cases of COVID-19 in Fresno County. This first level put into place things we talked about at the Special Board Meeting that provided protection to our folks as well as the public. Now that there is community spread of the virus documented by the County Health Department, we moved into level two over the weekend.

Level two provides additional restrictions for our folks as well as closing headquarters and the part of each station opened to the public. Our fire stations have been closed to the public for tours and all other types of interactions with the public with the exception of helping someone with an emergency. Signs have been posted on the doors of all District stations advising the public to ring the doorbell or dial 911 or both depending on their need for coming to the station. We also have limited our non-essential travel for our fire apparatus to the public unless they are going to calls essential to operations. The other thing we began was the staffing of our patrol unit with two firefighters that are responding to all of our medical aids as their first in district. The staffing for the patrol unit is 2-0 or two persons reducing exposure to the engine company and contamination.

Level three will actually have the additional items that we have preplanned in the event one or more of our personnel test positive for COVID-19 which will restrict staffing levels as well. Level four threat is based on if 20-25 percent of our personnel are off based on quarantines.

This is what we have planned as a District for COVID-19. We were updated by the County about an hour ago and receive updates several times a day. The County is diligently working to improve their testing process and the speed in how the test results are provided. This is where we are as a District with COVID-19. Do any of the Board Members have any questions about COVID-19 or the District's response to it. There were no questions or comments.

C) Statement of Economic Interests Form 700 due Wednesday, April 1st

Chief Henry reminded the District Board their Statement of Economic Interest Form 700 is due Wednesday, April 1st.

7. RESOLUTION NO. 20-04 WEED ABATEMENT

A) Action item – Consider and adopt Resolution No. 20-04 establishing the existence of a public nuisance within the District and to set the public hearing dates.

Mr. Barcelos stated this resolution is the annual resolution we adopt at the beginning of the weed abatement season each year establishing a public nuisance exists and schedules the public hearing dates.

There were no questions or comments so Mr. Abrahamian called for a motion.

Motion: To adopt Resolution No. 20-04 to establish the existence of a public nuisance within the North Central Fire District and to set the public hearing dates to May 28, 2020, June 25, 2020, and July 23, 2020, at 5:30 p.m.

Moved by: Mrs. Belluomini, second by Ms. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

8. RADIO COMMUNICATIONS EQUIPMENT PROPOSAL FROM NOKIA TO UPGRADE EQUIPMENT AND SOFTWARE AND RENEW TECHNICAL SUPPORT AND MAINTENANCE AGREEMENT

A) Action item – Consider and approve the proposal from Nokia to upgrade the District’s radio communication equipment and software, and renew the District’s technical support and maintenance agreement.

Chief Henry stated in January the District received notification from Nokia which has bought out Alcatel-Lucent. Alcatel-Lucent is the company that created the District’s tower communications microwave system. Nokia notified the District that our tower communication equipment is near end of life and should be upgraded.

Chief Henry provided an update for the Board Members that may not be familiar with the District’s microwave system. The district owns and operates a microwave system that goes from the Tranquillity Tower at Tranquillity High School back to the Kerman Fire Station then to the Biola Fire Station, and from the Biola Fire Station to the County Plaza Building. The District also has a microwave coming off of Owens Mountain which is our transmitter site that transmits down to the City of Kerman system which then connects to our radio system which is a shared system from there.

All this equipment used in the District’s microwave system was actually deployed from the Urban Area Secured Initiative (UASI) 2004 grant which took two to four years to get all in place. The microwave system actually hauls all of our data and radio traffic throughout the District networks. As an example, all of our radio receivers are in Tranquillity and as we listen to our portable radios, it then goes back to the dispatch center and then from the dispatch center to the transmitters. In Kerman we have all of our servers, our connection to the outside world when it comes to internet as well as the County Plaza Building so in the event that one of our lines are down in Kerman, we have backup at the Plaza Building and it uses the microwave to transmit all of our IP phone lines from all of our fire stations back through this system. It has all of our internet connections, all of our computer aided dispatch (CAD) system, our radios, all of it is dependent on the microwave system.

Nokia has notified the District our microwave equipment I just described is at end of life. Some of the equipment is already at the end of life and the rest is all coming to end of life soon. We have two proposals from Nokia before you tonight. The first proposal is for a total replacement of all of the equipment, radios, microwaves

and the entire system and also to provide a 5-year warranty for those products for \$603,516.

The second proposal is to replace some of the equipment which are the routers, switches, and the software which is out of date. If the District does nothing right now to upgrade this equipment, Nokia can only extend our current warranty and maintenance agreement that expires the end of March for nine more months to December 31, 2020. The second proposal includes replacing the routers, switches, software and hardware for a total of \$129,883. The majority of the \$600,000 cost in the first proposal is for the microwave dishes themselves and all of the wiring, components and installation of the dishes. The \$129,883 in the second proposal is basically a stop gap to something we are going to have to do in the near future because the dishes themselves are also going out of life to the point where Nokia doesn't have parts or will no longer service them.

The warranty, maintenance and support package that Nokia offers the District as an emergency provider is they guarantee they will be on scene within twenty-four (24) hours of a breakdown and have all the parts necessary on hand within that twenty-four (24) hours to the service provider to get it up and running. If the District does not have a warranty in place and a breakdown occurs, the District has no guarantee of having someone respond to repair the system in a time frame acceptable and our data lines would be down for that period of time. Chief Henry asked the District Board to consider approving one of the proposals and asked if they had any questions.

Chief Henry was asked to go over the different components in each proposal again and answered a question about the warranty and maintenance agreement. There were a few questions and concerns about the cost going up if the District waits to replace some of the equipment. After all the questions were answered and the concerns addressed, it was the consensus of the District Board to go with proposal one to replace all the equipment and renew the warranty so Mr. Abrahamian called for a motion.

Motion: To approve the first proposal from Nokia to upgrade all of the District's radio communication equipment and software and renew the technical support and maintenance agreement.

Moved by: Mr. Nonini, second by Ms. Souza.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Aye Aye Aye 5/0

9. MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CITY OF KERMAN TO COORDINATE A PROGRAM OF EMERGENCY RESPONSE AND RELIEF EFFORTS IN COOPERATION WITH THE CITY OF KERMAN

- A) Action item – Consider and approve the MOU with the City of Kerman to coordinate emergency response and relief efforts in cooperation with the City of Kerman.**

Chief Henry stated this memorandum was originally signed and put in place in 2008 between the District and the City of Kerman. It was also incorporated as an amendment to the service agreement with the City of Fresno.

The agreement provides for both parties to work together to establish an emergency operating center (EOC). In the last agreement, the District's board room was to be established as the EOC, and then we, the district would be conducting annual tabletop exercises and training for EOCs.

As the City of Kerman established their state of emergency just like the District did a few weeks ago, the City realized this MOU had expired. Chief Henry stated he updated the agreement and sent it to Mr. Price for review and to make sure it meets current needs. The updated agreement was then sent to Kerman's City Manager which then provided it to the City Attorney and she approved it to form. The Kerman City Council placed it on their agenda last night and the City Council approved it unanimously waiting for the District Board to also approve it and authorize execution of the MOU.

Chief Henry asked if there were any questions and asked Mr. Price if he had any comments. Mr. Price stated he is satisfied with the agreement, I think it turned out well. Mr. Price was asked what the differences are from the last agreement. Mr. Price replied it is actually relatively similar, we have the city designated to be the coordinating agency for response and relief effort. The way it was mapped before it was actually the District being the coordinating entity but because the City has police powers and has a greater degree of control over emergency response, we thought it would be better for the City to be the coordinating entity. There were no more questions so Mr. Abrahamian called for a motion.

Motion: To approve the MOU with the City of Kerman to coordinate emergency response and relief efforts in cooperation with the City of Kerman and authorize District Board Chair to execute the MOU.

Moved by: Mrs. Belluomini, second by Mr. Foglio.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

10. BOARD MEMBER COMMENTS/REPORTS

There were two questions about Form 700 that Mr. Barcelos answered.

11. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, April 23, 2020 at 5:30 p.m.

12. CLOSED SESSION

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

TITLE: FIRE CHIEF

Report from Closed Session: There was nothing to report from the closed session.

13.ADJOURNMENT

Motion: To adjourn the meeting at 7:06 p.m.

Moved by: Mrs. Belluomini, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

Amanda Souza, Board Secretary
North Central Fire Protection District

Date

March Incident Summary

364 Total Calls

Fire/Other
46%

28 Fire Call Types

135 Other Call Types

EMS/Rescue
56%

201 EMS/Rescue Call Types

Average Response Time Fires



TOTAL VALUE OF ALL INCIDENTS

\$626,155.00

VS

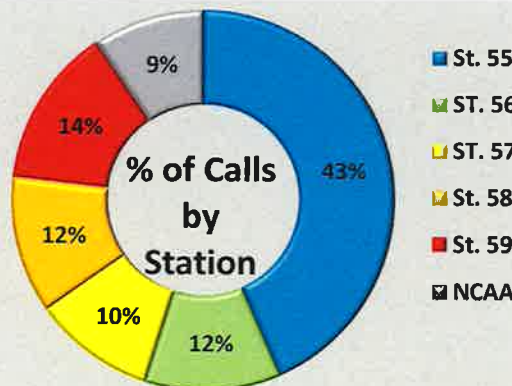
\$206,150.00

DOLLAR LOSS

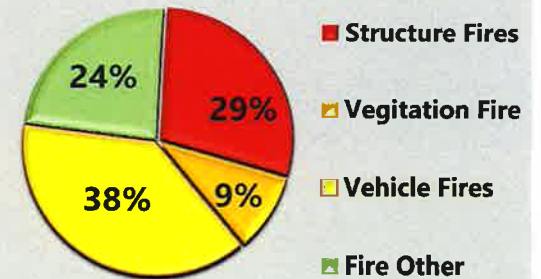
Year to Date Comparison Total Calls



% of Calls by Station



FIRE CALLS BY TYPE





NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters
15850 W. Kearney Boulevard
Kerman, California 93630-9335
(559) 275-5531 • FAX (559) 846-3788
www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: April 23, 2020

SUBJECT: Modular Classroom Update

The District has continued to prepare the pads for the placement of the Kerman High School classroom donation. Because the School District closed school for the remainder of the year, due to the COVID-19 spread, they began their summer construction projects earlier than planned. Station 58 was ready to receive the building on short notice. Station 55 foundation has not been set at this time and was not able to receive the modular classroom until a later date. This classroom is staged at the KUSD office until which time we are ready for placement.

The photos are attached for your review.

TH1





TH2









OFFICE OF THE CITY MANAGER
John Jansons

Mayor – Rhonda Armstrong
Mayor ProTem – Gary Yep
Council Members

Raj Dhaliwal
Ismael Herrera
Espí Sandoval

850 S. Madera Avenue
Kerman, CA 93630

Phone: (559) 846-9387
Fax: (559) 846-6199
www.cityofkerman.net

April 10, 2020

Mr. Tim Henry, Fire Chief
North Central Fire Protection District
15850 W. Kearney Blvd.
Kerman, CA 93630

Dear Chief Henry:

I am pleased to inform you on April 8, 2020, Kerman City Council unanimously approved by minute order the transfer of the City's Weed Abatement Program to North Central Fire Protection District (District). The District will serve as our agent to perform this important public safety service.

With recent rains, weed management and abatement concerns will soon be upon us. It would be in our best interest to coordinate efforts with the District as soon as possible. We propose a kick-off meeting in an effort to meet District staff, provide property lists and history.

Marci Reyes, City Clerk, will serve as the City's project manager and primary contact and liaison, and can be reached at (559) 846-9380 or mreyes@cityofkerman.org.

A copy of the April 8, 2020, minutes will be provided for your records, once approved by City Council.

On behalf of the City Council, residents and businesses of Kerman, thank you for your partnership in keeping our community safe and beautiful.

Should you have questions, concerns, or specific dates for a meeting, please contact me at (559) 846-9450, or jjansons@cityofkerman.org.

Respectfully,

John Jansons
City Manager



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters
15850 W. Kearney Boulevard
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www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: April 23, 2020

SUBJECT: Resolution No. 20-05 to amend FY 2019-2020 Final Budget

During this fiscal year, the District Board has approved additional Capital Improvement projects and purchases that require an amendment to the adopted 2019-2020 Final Budget. These additional projects and purchases were approved during the fiscal year after the 2019-2020 Final Budget was adopted in August of 2019. This resolution will amend the Final Budget and add the approved projects and purchases.

Below is a list of the approved Capital Improvement Projects and Purchases requiring this amendment to the budget:

- Station 55 Parking Renovation Project increase of \$118,000
- SCBA Fill Station and Components – cost of \$43,000
- SCBA Units and Masks – cost of \$120,000
- Tower Communication Equipment Upgrade – cost of \$602,410
- Asbestos Removal at Station 59 – cost of \$27,000

The total increase comes to \$910,410.

The Station 55 Parking Renovation Project was proposed in the budget to cost \$200,000 but the low bid came in at \$251,383 which is the biggest part of the \$118,000 increase. Other items increasing the project costs are change orders, costs for the carport, costs for surveying the area, costs for compaction tests during and after excavation, and engineer costs modifying the plans.

The District applied for a grant to purchase an SCBA Fill Station but was not awarded the grant. In October, The District Board approved the purchase of the fill station and components which has been purchased and installed at District Station 58.

The District applied for a regional grant with Selma Fire Department for the purchase of new SCBA units and face pieces and was awarded the grant funds to purchase most of the units and masks needed. In December, the District Board accepted the award and the recommendation by Chief Henry to purchase the remaining units and masks not covered by the grant funds. The grant funds of \$189,642 (\$17,240 is the District's match) will purchase twenty-four (24) SCBA units and thirty-one (31) face pieces. The District costs to purchase the remaining thirteen (13) SCBA units and fifteen (15) face pieces comes to \$102,227.

Last month, the District Board approved the purchase to upgrade all the District's tower communication equipment, software, and maintenance agreement. This project is proposed to cost \$602,410.

Last year the District started a project to remodel District Station 59 but postponed the project. The last item listed on the list of amendments to the budget is to have the asbestos at station 59 abated in preparation to going out to bid for the remodeling of Station 59 next fiscal year. The cost for the asbestos abatement at station 59 is \$27,000.

The total amount of the additional approved Capital Projects and Purchases come to \$910,410.

Every year, the District contributes to the Capital/Equipment fund in the way of a transfer from the District's Operating Fund balance. Over the years this annual contribution to Capital has provided the funds to allow the District to purchase new Water Tenders, Fire Engines and make necessary Capital Improvements. There is a transfer of \$650,000 scheduled in the 2019-2020 adopted final budget to go into the Capital/Equipment fund as well as projected contributions of \$750,000 for FY 20-21 and \$650,000 in FY 21-22.

Chief Henry and District staff recommend increasing this year's Capital contribution from the adopted amount of \$650,000 to \$1,000,000. This is an increase of \$350,000 and will help offset some of the Capital Projects and Purchases being added to the 2019-2020 budget.

Attached to this memo are the pages of the 2019-2020 Amended Final Budget with all the amendments and subsequent changes to the budget highlighted in yellow. Also attached is the adopted 2019-2020 Final Budget so the District Board can compare the amended budget to what was adopted last August.

Recommended Action: Adopt Resolution No. 20-05 amending the 2019-2020 Final Budget as presented.

RESOLUTION NO. 20-05

A RESOLUTION OF THE NORTH CENTRAL FIRE PROTECTION DISTRICT ADOPTING THE FIRST AMENDMENT TO THE 2019-2020 FISCAL YEAR ADOPTED FINAL BUDGET

THE BOARD OF DIRECTORS (the "Board") OF THE NORTH CENTRAL FIRE PROTECTION DISTRICT (the "District") RESOLVES, FINDS, AND DETERMINES AS FOLLOWS:

During this 2019-2020 Fiscal Year the District Board has approved additional purchases and projects after the adoption of the 2019-2020 Final Budget in August 2019. It is necessary to add such purchases and projects to the District's Budget.

To offset the additional Capital Expenditures and Purchases, the annual Capital contribution from the District's Operating Fund Balance will increase from \$650,000 to \$1,000,000 which is an increase of \$350,000.

<u>Capital Improvement Expenditures</u>		<u>Increase/(Decrease)</u>	<u>Amended line item amount</u>
Station 55 Parking Renovation Project	\$	118,000	318,000
SCBA Fill Station & Components		43,000	43,000
SCBA Units and Masks		120,000	120,000
Tower Communication Equip Upgrade		602,410	602,410
Asbestos Removal - Station 59		27,000	27,000
Total Capital Improvement Increase	\$	910,410	
<u>Operating Fund Balance Transfer:</u>		<u>Increase</u>	<u>Amended Amount</u>
	\$	350,000	1,000,000

These Capital Improvement increases and purchases amending the District's 2019-2020 Final Budget will be reflected on page six, the Capital/Equipment Fund page of the 2019-2020 Amended Final Budget. The amended Operating Fund Transfer will be reflected on page one, six and nine, which are the Summary Page, the Capital/Equipment Fund page and the Two-year Projections page.

WHEREAS, the Board of Directors of the North Central Fire Protection District has considered the proposed amendments to the 2019-2020 Fiscal Year adopted final budget and desires to give approval to the proposed amended Capital Improvement Expenditures and Purchases.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the North Central Fire Protection District:

PASSED AND ADOPTED at a regular meeting of the Board of Directors of the North Central Fire Protection District held this 23rd day of April, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Ken Abrahamian, Board Chairperson
North Central Fire Protection District

ATTEST:

Amanda Souza, Board Secretary
North Central Fire Protection District

CERTIFICATE

STATE OF CALIFORNIA)
COUNTY OF FRESNO) ss.
CITY OF KERMAN)

I, Amanda Souza, Board Secretary of the North Central Fire Protection District, do hereby certify the foregoing Resolution of the Board of Directors of the North Central Fire Protection District was duly passed and adopted at a Regular Meeting of the Board of Directors on April 23, 2020.

DATED: April 23, 2020

Amanda Souza, Board Secretary



**NORTH CENTRAL
FIRE PROTECTION DISTRICT**

AMENDED FINAL BUDGET

FY 2019 - 2020

APRIL 23, 2020

**NORTH CENTRAL FIRE PROTECTION DISTRICT
2019-20 AMENDED FINAL BUDGET**

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**NORTH CENTRAL FIRE PROTECTION DISTRICT
SUMMARY
2019-2020 AMENDED FINAL BUDGET**

SUMMARY	2018-19 Actuals	2019-20 Proposed	Variance
Operating Revenue			
Property Tax Revenue	9,146,719	9,421,121	274,402
Other Revenue	153,116	225,470	72,354
Beginning Operating Fund Balance	4,717,873	3,877,502	-840,371
Total Operating Revenue	14,017,708	13,524,093	-493,615
Operating Expenditures			
City of Fresno Contract Fee	7,200,000	1,003,735	-6,196,265
Wages and Benefits	1,156,898	5,746,230	4,589,332
Pension Obligation Bonds - FCERA	312,355	340,038	27,683
FCERA Settlement Financing	417,330	417,751	421
Apparatus Lease Payment	49,161	49,161	0
Services and Supplies	666,952	1,079,906	412,954
Total Operating Expenditures	9,802,696	8,636,821	-1,165,875
Annual Contribution to Capital Fund	0	1,000,000	1,000,000
Transfer from Operating Fund Balance	337,510	0	-337,510
Operating Net Revenue	-502,861	9,770	-512,631
Ending Operating Fund Balance	3,877,502	3,887,272	9,770

Property Tax Growth Projection 2019-20 = 3% Increase

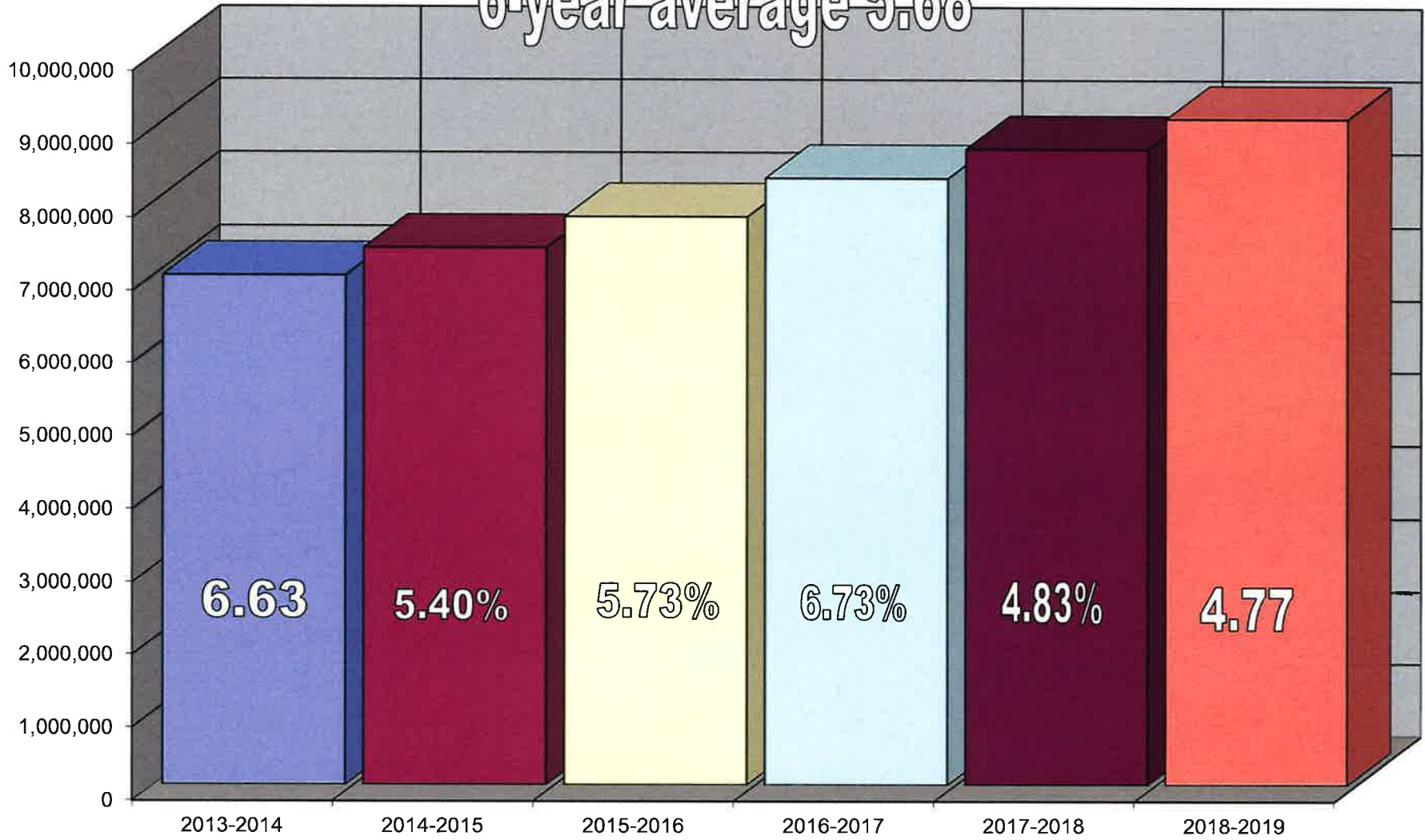
**NORTH CENTRAL FIRE PROTECTION DISTRICT
OPERATING REVENUE
2019 - 2020 AMENDED FINAL BUDGET**

Revenue	2018-2019 Adopted Budget	2018-2019 Actuals	Variance from Adopted	2019-2020 Proposed Budget	Variance from Actuals
Property Tax Revenue - General Fund					
Secured Property Taxes	7,792,052	7,960,497	168,445	8,127,268	166,771
Unsecured Property Taxes	371,481	357,014	-14,467	351,842	-5,172
Homeowners Relief	69,792	67,299	-2,493	64,806	-2,493
General Fund Totals	8,233,325	8,384,810	151,485	8,543,916	159,106
Property Tax Revenue - EMS Fund					
Secured Property Taxes	932,890	939,360	6,470	959,039	19,679
Unsecured Property Taxes	43,611	41,866	-1,745	41,260	-606
Homeowners Relief	8,193	7,892	-301	7,591	-301
EMS Fund Totals	984,694	989,118	4,424	1,007,890	18,772
Gross Property Tax Revenue	9,218,019	9,373,928	155,909	9,551,806	177,878
Redevelopment Portion	-96,900	-96,900	0	0	96,900
Fresno County Tax Collection Fees	-128,877	-130,309	-1,432	-130,685	-376
Net Property Tax Revenue	8,992,242	9,146,719	154,477	9,421,121	274,402
Other Revenue and Transfers					
Interest on Funds with County	80,000	91,939	11,939	85,000	-6,939
Miscellaneous Revenue	4,700	1,482	-3,218	1,500	18
Station 58 Lease - City of Fresno	2,400	1,600	-800	0	-1,600
Permits, Fees and Plan Reviews	65,000	41,704	-23,296	65,000	23,296
American Ambulance Lease	17,388	16,391	-997	17,388	997
Tower Rental	0	0	0	29,040	29,040
Fresno City College Training Reimb.	0	0	0	27,542	27,542
Total Other Revenue	169,488	153,116	-16,372	225,470	72,354
Total Projected Revenue	9,161,730	9,299,835	138,105	9,646,591	346,756
Beginning Operating Fund Balance	4,717,873	4,717,873	0	4,782,684	64,811
Total Operating Revenue	13,879,603	14,017,708	138,105	14,429,275	411,567

2019 - 2020 Projected Revenue = 3% increase in tax revenue

Property Tax Growth

6-year average 5.68



**NORTH CENTRAL FIRE PROTECTION DISTRICT
OPERATING EXPENSES
2019 - 2020 AMENDED FINAL BUDGET**

Expenditures	2018-2019 Adopted Budget	2018-2019 Actuals	Variance from Adopted Budget	2019-2020 Proposed Budget	Variance from Actuals
Wages and Benefits					
Current Board Wages and Benefits	50,000	48,278	-1,722	61,046	12,768
Prior Board Benefits	4,477	4,359	-118	4,663	304
Surviving Spouse Benefits	11,289	10,631	-658	11,112	481
Employee Wages and Benefits	1,295,168	1,093,630	-201,538	5,669,409	4,575,779
Total Wages and Benefits	1,360,934	1,156,898	-204,036	5,746,230	4,589,332
Services, Supplies and Maintenance					
City of Fresno Metro Service Agmnt.	7,200,000	7,200,000	0	1,003,735	-6,196,265
Pension Obligation Bonds	312,355	312,355	0	340,038	27,683
FCERA Payment Financing	417,751	417,330	-421	417,751	421
Apparatus Lease Purchase Payment	49,161	49,161	0	49,161	0
Property, Auto and Liability Insurance	40,000	37,508	-2,492	56,262	18,754
Turnouts and Masks	6,711	6,711	0	75,000	68,289
Communications	52,000	49,430	-2,570	95,000	45,570
Apparatus Maintenance	170,000	123,328	-46,672	150,000	26,672
Station Equipment Maint.	10,000	10,122	122	35,000	24,878
Computers & Office Equipment	100,000	72,110	-27,890	48,000	-24,110
Facility Maintenance	75,000	74,754	-246	75,000	246
Station Supplies	0	0	0	25,000	25,000
Bulk Fuel	60,000	41,999	-18,001	98,000	56,001
Utilities	38,000	35,463	-2,537	50,000	14,537
Professional Services	170,000	154,877	-15,123	90,000	-64,877
Membership Dues and Subscriptions	15,000	13,116	-1,884	20,000	6,884
Travel Expenses	15,000	3,994	-11,006	40,000	36,006
Training	93,250	28,622	-64,628	80,000	51,378
Office Supplies	9,000	10,133	1,133	18,000	7,867
Food	500	2,209	1,709	3,000	791
Fire Prevention	3,000	2,576	-424	16,644	14,068
Apparatus Tools, Equipment & Hose	0	0	0	75,000	75,000
Extractors	0	0	0	30,000	30,000
Total Services, Supplies & Maintenance	8,836,728	8,645,798	-190,930	2,890,591	-5,755,207
Total Operating Expenditures	10,197,662	9,802,696	-394,966	8,636,821	-1,165,875

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES AND BENEFITS
2019 - 2020 AMENDED FINAL BUDGET**

Wages and Benefits	2019-2020 Proposed Budget
Current Board Wages & Benefits	61,046
Prior Board Benefits	4,663
Surviving Spouse Benefits	11,112
<i>Board & Surviving Spouse Totals</i>	76,821
<i>Personnel Wages and Benefits:</i>	
Base Salaries	3,598,164
FLSA Overtime	71,712
Overtime	329,193
Holiday Pay	38,448
Premium Pay	40,250
Uniform Allowance	34,500
Health Insurance	918,000
Pension	356,907
457	23,832
Workers Comp	193,367
Payroll Taxes	65,036
<i>Total Personnel Wages & Benefits</i>	5,669,409
<i>Total Wages and Benefits</i>	5,746,230

**NORTH CENTRAL FIRE PROTECTION DISTRICT
CAPITAL EQUIPMENT FUND
2019 - 2020 AMENDED FINAL BUDGET**

Capital Equipment Fund	2018-19 Adopted Budget	2018-19 Actuals	Variance from Adopted Budget	2019-20 Proposed Budget	Variance from Actuals
Beginning Cash Balance	2,862,920	2,862,920	0	2,025,730	-837,190
Interest from Fresno County	28,000	59,568	31,568	45,000	-14,568
Sale of Assets	0	0	0	0	0
Transfer from General Fund	0	0	0	1,000,000	1,000,000
Transfer from EMS Fund	0	0	0	0	0
<i>Subtotal before Transfers</i>	2,890,920	2,922,488	31,568	3,070,730	148,242
Expenditures					
Miscellaneous Expenditures	10,000	10,000	0	10,000	0
Battalion Chief Vehicle	90,000	85,798	-4,202	0	-85,798
Admin Staff Vehicles	304,216	309,609	5,393	0	-309,609
Turnout	291,200	289,922	-1,278	0	-289,922
Work at Station 58	125,000	109,004	-15,996	16,662	-92,342
Costs to Reopen Station 58	150,000	77,137	-72,863	72,863	-4,274
Station 59 Remodel/Asbestos Abatement	1,000,000	15,288	-984,712	27,000	11,712
Station 55 Parking Renovation Project	100,000	0	-100,000	318,000	318,000
Type VI Fire Engine	0	0	0	172,500	172,500
Station 55 Tower Extension	0	0	0	20,000	20,000
Updated Mobile Data Terminals (MDTs)	0	0	0	60,000	60,000
Hand Held Portable Radios	0	0	0	25,000	25,000
Generators for Stations 57 and 58	0	0	0	100,000	100,000
SCBA Fill Station and Components	0	0	0	43,000	43,000
SCBA Units and Face Pieces	0	0	0	120,000	120,000
Tower Communication Equip Upgrade	0	0	0	602,410	602,410
<i>Total Transfers and Expenditures</i>	2,070,416	896,758	1,173,658	1,587,435	-690,677
<i>Estimated Ending Fund Balance</i>	820,504	2,025,730	1,205,226	1,483,295	-542,435
<i>Net Change in Fund Balance</i>	-2,042,416	-837,190	1,205,226	-542,435	294,755

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BUILDING FUND
2019 - 2020 AMENDED FINAL BUDGET**

Building Fund	2018-19 Adopted Budget	2018-19 Actuals	Variance from Adopted Budget	2019-20 Proposed Budget	Variance from Actuals
Beginning Cash Balance	596,006	596,006	0	532,856	-63,150
Property Tax Revenue	10,000	9,006	-994	16,000	6,994
Interest from Fresno County	10,000	11,946	1,946	11,000	-946
Tower Rental	24,224	24,042	-182	0	-24,042
<i>Subtotal before Transfers</i>	640,230	641,000	770	559,856	-81,144
Expenditures					
Weed Abatement Expenses	10,000	2,935	-7,065	16,000	13,065
Miscellaneous Expenditures	10,000	10,000	0	10,000	0
Tree Trimming	4,000	0	-4,000	5,000	5,000
Station 55 Parking Lot Re-sealing	15,200	14,999	-201	0	-14,999
Station 55 admin office remodel	27,000	27,717	717	0	-27,717
Landscaping at 55 and 58	30,000	0	-30,000	45,000	45,000
Office Furniture at Station 55	53,000	52,493	-507	0	-52,493
New Station Signs	0	0	0	30,000	30,000
Canopy Covers (2) at station 58	0	0	0	30,000	30,000
Portable Classrooms	0	0	0	60,000	60,000
<i>Total Expenditures</i>	149,200	108,144	41,056	196,000	87,856
<i>Estimated Ending Fund Balance</i>	491,030	532,856	41,826	363,856	-169,000
<i>Net Change in Fund Balance</i>	-104,976	-63,150	41,826	-169,000	-105,850

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY FUND BALANCES
2019 - 2020 AMENDED FINAL BUDGET**

NORTH CENTRAL FIRE PROTECTION DISTRICT County Fund Balances			
Balances as of			
Funds	June 30, 2019	June 30, 2018	Variance
General Fund	3,286,279	4,123,769	-837,490
Capital - Equipment Fund	2,025,730	2,862,920	-837,190
Building Fund	532,856	596,006	-63,150
EMS Zone 1 Fund	591,223	594,104	-2,881
SL/Vacation Buyout Fund	33,298	32,640	658
Reserve Fund	330,239	323,715	6,524
Contingency Fund	115,648	113,363	2,285
Total Balance for all Funds	6,915,273	8,646,517	-1,731,244

**NORTH CENTRAL FIRE PROTECTION DISTRICT
TWO-YEAR PROJECTION
2019 - 2020 AMENDED FINAL BUDGET**

	2018-2019 Actuals	2019-2020 Projections	2020-2021 Projections
Revenue			
Total Operating Revenue	9,299,835	9,646,591	9,935,989
Beginning Operating Fund Balance	4,717,873	3,877,502	3,887,272
Total Revenue			
	14,017,708	13,524,093	13,823,261
Expenditures			
Wages, Benefits and POB	1,469,253	6,086,268	6,390,581
Service Agreement Fee	7,200,000	1,003,735	1,035,600
Services and Supplies	716,113	1,129,067	1,162,939
FCERA Settlement Financing	417,330	417,751	417,751
Total Expenditures			
	9,802,696	8,636,821	9,006,871
Annual Contribution to Capital Fund	0	1,000,000	650,000
Transfers from Operating Fund Balance	337,510	0	0
Operating Net Revenue	-502,861	9,770	279,117
Beginning Operating Fund Balance	4,717,873	3,877,502	3,887,272
Ending Operating Fund Balance	3,877,502	3,887,272	4,166,389

Property Tax Growth Projection 2019-20 = 3% Increase

Property Tax Growth Projection 2020-21 = 3% Increase



**NORTH CENTRAL
FIRE PROTECTION DISTRICT**

FINAL BUDGET

FY 2019 - 2020

AUGUST 22, 2019

**NORTH CENTRAL FIRE PROTECTION DISTRICT
2019-20 FINAL BUDGET**

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**NORTH CENTRAL FIRE PROTECTION DISTRICT
SUMMARY
2019-2020 FINAL BUDGET**

SUMMARY	2018-19 Actuals	2019-20 Proposed	Variance
Operating Revenue			
Property Tax Revenue	9,146,719	9,421,121	274,402
Other Revenue	153,116	225,470	72,354
Beginning Operating Fund Balance	4,717,873	3,877,502	-840,371
Total Operating Revenue	14,017,708	13,524,093	-493,615
Operating Expenditures			
City of Fresno Contract Fee	7,200,000	1,003,735	-6,196,265
Wages and Benefits	1,156,898	5,746,230	4,589,332
Pension Obligation Bonds - FCERA	312,355	340,038	27,683
FCERA Settlement Financing	417,330	417,751	421
Apparatus Lease Payment	49,161	49,161	0
Services and Supplies	666,952	1,079,906	412,954
Total Operating Expenditures	9,802,696	8,636,821	-1,165,875
Annual Contribution to Capital Fund	0	650,000	650,000
Transfer from Operating Fund Balance	337,510	0	-337,510
Operating Net Revenue	-502,861	359,770	-862,631
Ending Operating Fund Balance	3,877,502	4,237,272	359,770

Property Tax Growth Projection 2019-20 = 3% Increase

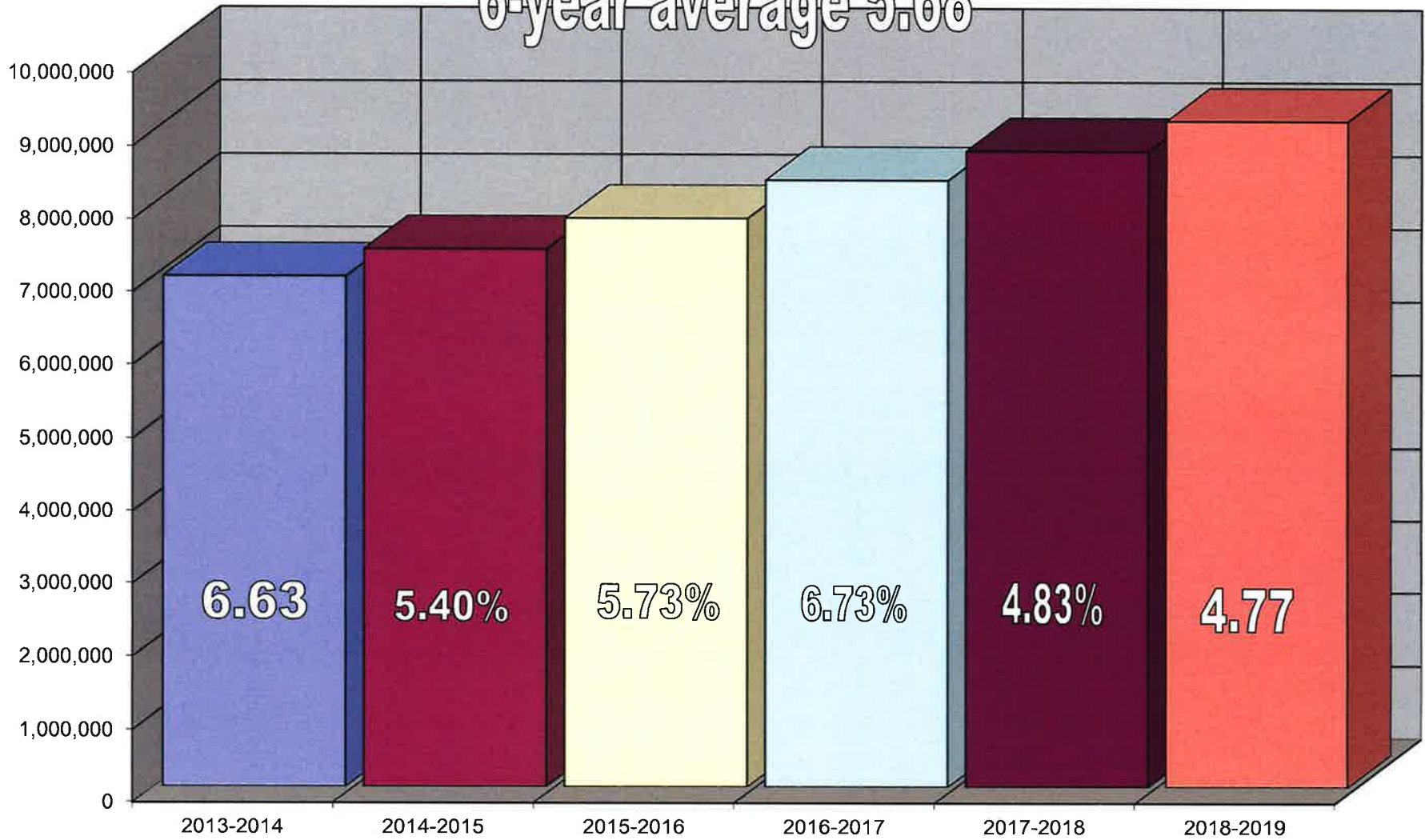
**NORTH CENTRAL FIRE PROTECTION DISTRICT
OPERATING REVENUE
2019 - 2020 FINAL BUDGET**

Revenue	2018-2019 Adopted Budget	2018-2019 Actuals	Variance from Adopted	2019-2020 Proposed Budget	Variance from Actuals
Property Tax Revenue - General Fund					
Secured Property Taxes	7,792,052	7,960,497	168,445	8,127,268	166,771
Unsecured Property Taxes	371,481	357,014	-14,467	351,842	-5,172
Homeowners Relief	69,792	67,299	-2,493	64,806	-2,493
General Fund Totals	8,233,325	8,384,810	151,485	8,543,916	159,106
Property Tax Revenue - EMS Fund					
Secured Property Taxes	932,890	939,360	6,470	959,039	19,679
Unsecured Property Taxes	43,611	41,866	-1,745	41,260	-606
Homeowners Relief	8,193	7,892	-301	7,591	-301
EMS Fund Totals	984,694	989,118	4,424	1,007,890	18,772
Gross Property Tax Revenue	9,218,019	9,373,928	155,909	9,551,806	177,878
Redevelopment Portion	-96,900	-96,900	0	0	96,900
Fresno County Tax Collection Fees	-128,877	-130,309	-1,432	-130,685	-376
Net Property Tax Revenue	8,992,242	9,146,719	154,477	9,421,121	274,402
Other Revenue and Transfers					
Interest on Funds with County	80,000	91,939	11,939	85,000	-6,939
Miscellaneous Revenue	4,700	1,482	-3,218	1,500	18
Station 58 Lease - City of Fresno	2,400	1,600	-800	0	-1,600
Permits, Fees and Plan Reviews	65,000	41,704	-23,296	65,000	23,296
American Ambulance Lease	17,388	16,391	-997	17,388	997
Tower Rental	0	0	0	29,040	29,040
Fresno City College Training Reimb.	0	0	0	27,542	27,542
Total Other Revenue	169,488	153,116	-16,372	225,470	72,354
Total Projected Revenue	9,161,730	9,299,835	138,105	9,646,591	346,756
Beginning Operating Fund Balance	4,717,873	4,717,873	0	4,782,684	64,811
Total Operating Revenue	13,879,603	14,017,708	138,105	14,429,275	411,567

2019 - 2020 Projected Revenue = 3% increase in tax revenue

Property Tax Growth

6-year average 5.68



**NORTH CENTRAL FIRE PROTECTION DISTRICT
OPERATING EXPENSES
2019 - 2020 FINAL BUDGET**

Expenditures	2018-2019 Adopted Budget	2018-2019 Actuals	Variance from Adopted Budget	2019-2020 Proposed Budget	Variance from Actuals
Wages and Benefits					
Current Board Wages and Benefits	50,000	48,278	-1,722	61,046	12,768
Prior Board Benefits	4,477	4,359	-118	4,663	304
Surviving Spouse Benefits	11,289	10,631	-658	11,112	481
Employee Wages and Benefits	1,295,168	1,093,630	-201,538	5,669,409	4,575,779
Total Wages and Benefits	1,360,934	1,156,898	-204,036	5,746,230	4,589,332
Services, Supplies and Maintenance					
City of Fresno Metro Service Agmnt.	7,200,000	7,200,000	0	1,003,735	-6,196,265
Pension Obligation Bonds	312,355	312,355	0	340,038	27,683
FCERA Payment Financing	417,751	417,330	-421	417,751	421
Apparatus Lease Purchase Payment	49,161	49,161	0	49,161	0
Property, Auto and Liability Insurance	40,000	37,508	-2,492	56,262	18,754
Turnouts and Masks	6,711	6,711	0	75,000	68,289
Communications	52,000	49,430	-2,570	95,000	45,570
Apparatus Maintenance	170,000	123,328	-46,672	150,000	26,672
Station Equipment Maint.	10,000	10,122	122	35,000	24,878
Computers & Office Equipment	100,000	72,110	-27,890	48,000	-24,110
Facility Maintenance	75,000	74,754	-246	75,000	246
Station Supplies	0	0	0	25,000	25,000
Bulk Fuel	60,000	41,999	-18,001	98,000	56,001
Utilities	38,000	35,463	-2,537	50,000	14,537
Professional Services	170,000	154,877	-15,123	90,000	-64,877
Membership Dues and Subscriptions	15,000	13,116	-1,884	20,000	6,884
Travel Expenses	15,000	3,994	-11,006	40,000	36,006
Training	93,250	28,622	-64,628	80,000	51,378
Office Supplies	9,000	10,133	1,133	18,000	7,867
Food	500	2,209	1,709	3,000	791
Fire Prevention	3,000	2,576	-424	16,644	14,068
Apparatus Tools, Equipment & Hose	0	0	0	75,000	75,000
Extractors	0	0	0	30,000	30,000
Total Services, Supplies & Maintenance	8,836,728	8,645,798	-190,930	2,890,591	-5,755,207
Total Operating Expenditures	10,197,662	9,802,696	-394,966	8,636,821	-1,165,875

**NORTH CENTRAL FIRE PROTECTION DISTRICT
WAGES AND BENEFITS
2019 - 2020 FINAL BUDGET**

Wages and Benefits	2019-2020 Proposed Budget
Current Board Wages & Benefits	61,046
Prior Board Benefits	4,663
Surviving Spouse Benefits	11,112
<i>Board & Surviving Spouse Totals</i>	76,821
<i>Personnel Wages and Benefits:</i>	
Base Salaries	3,598,164
FLSA Overtime	71,712
Overtime	329,193
Holiday Pay	38,448
Premium Pay	40,250
Uniform Allowance	34,500
Health Insurance	918,000
Pension	356,907
457	23,832
Workers Comp	193,367
Payroll Taxes	65,036
<i>Total Personnel Wages & Benefits</i>	5,669,409
<i>Total Wages and Benefits</i>	5,746,230

**NORTH CENTRAL FIRE PROTECTION DISTRICT
CAPITAL EQUIPMENT FUND
2019 - 2020 FINAL BUDGET**

Capital Equipment Fund	2018-19 Adopted Budget	2018-19 Actuals	Variance from Adopted Budget	2019-20 Proposed Budget	Variance from Actuals
Beginning Cash Balance	2,862,920	2,862,920	0	2,025,730	-837,190
Interest from Fresno County	28,000	59,568	31,568	45,000	-14,568
Sale of Assets	0	0	0	0	0
Transfer from General Fund	0	0	0	650,000	650,000
Transfer from EMS Fund	0	0	0	0	0
<i>Subtotal before Transfers</i>	2,890,920	2,922,488	31,568	2,720,730	-201,758
Expenditures					
Miscellaneous Expenditures	10,000	10,000	0	10,000	0
Battalion Chief Vehicle	90,000	85,798	-4,202	0	-85,798
Admin Staff Vehicles	304,216	309,609	5,393	0	-309,609
Turnout	291,200	289,922	-1,278	0	-289,922
Work at Station 58	125,000	109,004	-15,996	16,662	-92,342
Costs to Reopen Station 58	150,000	77,137	-72,863	72,863	-4,274
Station 59 Remodel	1,000,000	15,288	-984,712	0	-15,288
Pave Area West of App Bay at station 55	100,000	0	-100,000	200,000	200,000
Type VI Fire Engine	0	0	0	172,500	172,500
Station 51 Tower Extension	0	0	0	20,000	20,000
Updated Mobile Data Terminals (MDTs)	0	0	0	60,000	60,000
Hand Held Portable Radios	0	0	0	25,000	25,000
Generators for Stations 57 and 58	0	0	0	100,000	100,000
<i>Total Transfers and Expenditures</i>	2,070,416	896,758	1,173,658	677,025	219,733
Estimated Ending Fund Balance					
<i>Estimated Ending Fund Balance</i>	820,504	2,025,730	1,205,226	2,043,705	17,975
Net Change in Fund Balance					
<i>Net Change in Fund Balance</i>	-2,042,416	-837,190	1,205,226	17,975	855,165

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BUILDING FUND
2019 - 2020 FINAL BUDGET**

Building Fund	2018-19 Adopted Budget	2018-19 Actuals	Variance from Adopted Budget	2019-20 Proposed Budget	Variance from Actuals
Beginning Cash Balance	596,006	596,006	0	532,856	-63,150
Property Tax Revenue	10,000	9,006	-994	16,000	6,994
Interest from Fresno County	10,000	11,946	1,946	11,000	-946
Tower Rental	24,224	24,042	-182	0	-24,042
<i>Subtotal before Transfers</i>	640,230	641,000	770	559,856	-81,144
Expenditures					
Weed Abatement Expenses	10,000	2,935	-7,065	16,000	13,065
Miscellaneous Expenditures	10,000	10,000	0	10,000	0
Tree Trimming	4,000	0	-4,000	5,000	5,000
Station 55 Parking Lot Re-sealing	15,200	14,999	-201	0	-14,999
Station 55 admin office remodel	27,000	27,717	717	0	-27,717
Landscaping at 55 and 58	30,000	0	-30,000	45,000	45,000
Office Furniture at Station 55	53,000	52,493	-507	0	-52,493
New Station Signs	0	0	0	30,000	30,000
Canopy Covers (2) at station 58	0	0	0	30,000	30,000
Portable Classrooms	0	0	0	60,000	60,000
<i>Total Expenditures</i>	149,200	108,144	41,056	196,000	87,856
<i>Estimated Ending Fund Balance</i>	491,030	532,856	41,826	363,856	-169,000
<i>Net Change in Fund Balance</i>	-104,976	-63,150	41,826	-169,000	-105,850

**NORTH CENTRAL FIRE PROTECTION DISTRICT
COUNTY FUND BALANCES
2019 - 2020 FINAL BUDGET**

NORTH CENTRAL FIRE PROTECTION DISTRICT County Fund Balances			
Balances as of			
Funds	June 30, 2019	June 30, 2018	Variance
General Fund	3,286,279	4,123,769	-837,490
Capital - Equipment Fund	2,025,730	2,862,920	-837,190
Building Fund	532,856	596,006	-63,150
EMS Zone 1 Fund	591,223	594,104	-2,881
SL/Vacation Buyout Fund	33,298	32,640	658
Reserve Fund	330,239	323,715	6,524
Contingency Fund	115,648	113,363	2,285
Total Balance for all Funds	6,915,273	8,646,517	-1,731,244

**NORTH CENTRAL FIRE PROTECTION DISTRICT
TWO-YEAR PROJECTION
2019 - 2020 FINAL BUDGET**

	2018-2019 Actuals	2019-2020 Projections	2020-2021 Projections
Revenue			
Total Operating Revenue	9,299,835	9,646,591	9,935,989
Beginning Operating Fund Balance	4,717,873	3,877,502	4,237,272
Total Revenue			
	14,017,708	13,524,093	14,173,261
Expenditures			
Wages, Benefits and POB	1,469,253	6,086,268	6,390,581
Service Agreement Fee	7,200,000	1,003,735	1,035,600
Services and Supplies	716,113	1,129,067	1,162,939
FCERA Settlement Financing	417,330	417,751	417,751
Total Expenditures			
	9,802,696	8,636,821	9,006,871
Annual Contribution to Capital Fund	0	650,000	650,000
Transfers from Operating Fund Balance	337,510	0	0
Operating Net Revenue			
	-502,861	359,770	279,117
Beginning Operating Fund Balance	4,717,873	3,877,502	4,237,272
Ending Operating Fund Balance			
	3,877,502	4,237,272	4,516,389

Property Tax Growth Projection 2019-20 = 3% Increase

Property Tax Growth Projection 2020-21 = 3% Increase



NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

Fire Headquarters
15850 W. Kearney Boulevard
Kerman, California 93630-9335
(559) 275-5531 • FAX (559) 846-3788
www.northcentralfire.org

MEMORANDUM

TO: North Central Board of Directors

FROM: Tim Henry, Fire Chief

DATE: April 23, 2020

SUBJECT: Weed Abatement Contractor

The District weed abatement contract with Sequoia Western for abatement services needs to be renewed for the current weed abatement season. Staff has contacted Rick Ferdinandsen with Sequoia Western, and he has agreed to perform the District abatement services at the same rates as last season.

The Agreement is attached for your review.

Recommended Action: Approve the weed abatement services contract with Sequoia Western and authorize Chief Henry to sign the contract.

CONTRACT FOR WEED ABATEMENT SERVICES

THIS AGREEMENT IS MADE AND ENTERED INTO THIS 23rd day of April, 2020, by and between North Central Fire Protection District, hereinafter called "District" and Rick Ferdinandsen dba Sequoia Western, hereinafter called "Contractor."

The parties hereto mutually agree as follows:

- A. **Contractor:** Contractor shall possess a minimum of a **CA Class D63 Contractors License** authorizing "removal of construction site cleanup material".

- B. **Work to Be Done:** The Contractor agrees to furnish labor, materials, and equipment to clean all weeds growing upon the streets, sidewalks, or private property located within the boundaries of the District and all rubbish, refuse, and dirt upon parkways, sidewalks, or private property as shall be designated by the Fire Chief of the District, her deputies, or inspectors and in accordance with District detailed guidelines described in Exhibit "A". All work shall be done in compliance with applicable laws and regulations, including, but not limited to, the San Joaquin Valley Air Pollution Control District's Regulation VIII, Rules 8011 and 8051.

- C. **Charges:** Contractor shall bill the District for its work hereunder in the manner and amounts described in Exhibit "B", attached hereto.

- D. **Worker's Compensation:** Before commencing any work under the Contract, the Contractor must file with the District a Certificate of Insurance by an insurance carrier authorized under the laws of this state to insure employers against liability for work related injuries to Contractor's employees, and stating that such Contractor is covered for the term for which the contract is to run, with such insurance covering his full liability for compensation under said provisions of Labor Code for any person injured while performing any work or labor necessary to carry out the provisions of the contract, and an agreement to immediately notify the Fire Chief if said policy should lapse or be cancelled. In the event that such policy should become inoperative any time before the completion of the work, all work shall immediately cease until a new policy is obtained, and any time so lost shall not entitle the Contractor to any extension of time.

- E. **Liability Insurance and Indemnity:** Throughout the life of the contract, the Contractor shall maintain in full force and effect with a carrier or carriers authorized to do business in the State of California, liability insurance as follows:
 - (i) Certificate of Commercial Liability Insurance with the limits of not less than \$2,000,000 per occurrence and

(ii) Commercial Automobile Liability Insurance endorsed for "any auto", with combined single limits of liability of not less than \$1,000,000 per occurrence.

Such insurance is to be evidenced by providing a Certificate of such insurance to the District. The named insured shall include the District and all officers and employees of the District, against any and all claims, demands, causes of action, damages (including damages to District property) costs or liabilities (including costs or liabilities of the District) in law or in equity, of every kind and nature whatsoever, directly or proximately resulting from or caused by the performance of the Contractor, his subcontractor or anyone directly or indirectly employed by him, and the Contractor shall, at his sole risk and expense, defend any and all suits, actions, or other legal proceedings which may be brought or institutes by third persons against the District, its officers, and employees on any such claim demand or cause of action, and the Contractor shall pay and satisfy any judgment (except any judgment based in the sole negligence or willful misconduct of the District, its officers, employees or agents) or decree which may be rendered against the District, its officers and employees in any such suit, action or other legal proceedings.

F. Invoicing and Payment: Contractor shall submit an itemized invoice to the Fire Chief covering all work satisfactorily completed bi-weekly or as frequently as deemed necessary by the Fire Chief. In order for the Contractor to receive payment for work completed, the following must be presented:

1. A work order issued from the Fire Chief or his/her representative.
2. A description of all work done, listing the place of the work, the dates and times of the work and the number of Contractor employees involved, and the date and time the work was completed.
3. Proof of the work with before and after photos.
4. Certified weight ticket, if applicable.

Payment will be made within thirty days of the receipt and acceptance of said invoice. The Fire Chief may reserve payment until all lots and parcels are cleaned to his/her satisfaction and specifications.

G. Personal Liability: No member of the Board of Directors or Fire Chief or any other officer or authorized assistant, employee or agent, of the District shall be personally responsible for any liability arising under the contract.

- H. **Suspension of Termination of Contract:** The Fire Chief shall have the authority to suspend, by written order to the Contractor, any work under this contract, for such period as he may deem advisable, whenever conditions are deemed by him/her to be unfavorable for the suitable execution of such work. Failure to execute diligently any work ordered pursuant to the contract shall be grounds for termination of the Contractor's control over such work and the taking over of the work by the District, such termination to be effective upon the giving of written notice thereof by the Fire Chief to the Contractor by personal service or upon the mailing of such notice addressed to the Contractor at his address set forth in this Agreement.
- I. **Period of Performance:** This contract shall be in effect from the date of the contract award through December 31, 2020.
1. **Option to Renew:** The District shall have the option to renew this contract on the same terms and conditions as contained herein for an additional term of one (1) year. The District may exercise this option by giving written notice to the Contractor at least thirty (30) days before the expiration of the current term. Contractor may reasonably adjust its billing rates and charges for the additional term by giving written notice to the District before performing any work under the additional term. In the event that Contractor increases its billing rates and charges, the District may terminate the contract at any point before Contractor performs any work for the additional term.
- J. **Contract Documents:** This contract incorporates by reference the terms and conditions of the Contractor's Bid Proposal and Detailed Specifications of the District.
- K. **Remedies:** In any action brought by either party to this contract to remedy or seek damages for a breach of the contract, the prevailing party shall be entitled to an award of its attorney's fees and court and other costs.

The parties have caused this agreement to be executed on the date first above written.

District:
North Central Fire Protection District
Fire Chief, Timothy V. Henry

Contractor:
Rick Ferdinandsen
dba Sequoia Western

By: _____
Fire Chief

By: _____
Contractor

EXHIBIT “A”

Guidelines Weed Abatement Program Fire Hazard Abatement Program

Weed Abatement Performance Standards

The following are the minimum weed abatement performance standards for the North Central Fire Protection District. Additional or more stringent conditions may be required at the discretion of the Fire Chief. These standards apply to all combustible rubbish, weeds, grass, vegetation or other organic material.

“Weeds”, as used in this part, means vegetation growing upon streets, sidewalks, or private property in any county, including any fire protection district and may include any of the following:

- (a) Vegetation that bears seeds of a downy or wingy nature
- (b) Vegetation that is not pruned or is otherwise neglected so as to attain such large growth as to become, when dry, a fire menace to adjacent improved property.
- (c) Vegetation that is otherwise noxious or dangerous.
- (d) Poison oak and poison ivy when the conditions of growth are such as to constitute a menace to the public health.
- (e) Dry grass, stubble, brush, litter, or other flammable material which endangers the public safety by creating a fire hazard in an urbanized portion of an unincorporated area which has been zoned for single and multiple residence purposes.

Minimum Performance Standards

Definitions

Discing – Consists of breaking and turning over earth such that there is insufficient fuel to ignite or permit the spread of an unwanted fire.

Handwork – Includes weed eating or hoeing earth such that there is insufficient fuel to ignite or permit the spread of an unwanted fire.

Mowing – Includes mechanically removing vegetation such that there is insufficient fuel to ignite or permit the spread of an unwanted fire and the remaining vegetation is no higher than four (4) inches in height.

Discing / Mowing

Discing or mowing shall be completed as follows:

Unoccupied or vacant property must be completely disced or mowed.

Occupied properties smaller than five (5) acres must have a thirty (30) foot disced or mowed clearance at each property line. There must also be a thirty (30)-foot (or other

approved) disced or mowed clearance from each structure or building.

Occupied properties larger than five (5) acres must have a thirty (30)-foot disced or mowed clearance at each property line. The property must also be crisscrossed with thirty (30)-foot disced or mowed clearance lanes leaving sections of no more than five (5) acres. There must be a thirty (30)-foot (or other approved) disced or mowed clearance from each structure or building.

Irrigated and non-irrigated pasture land being used for grazing must have a thirty (30)-foot disced or mowed clearance at each property line. The property must also be crisscrossed with thirty (30)-foot disced or mowed clearance lanes leaving sections of no more than five (5) acres. There must be a thirty (30)-foot (or other approved) disced or mowed clearance from each structure or building.

Ditches and creeks must have a fifteen (15)-foot wide disced or mowed clearance on each side of the ditch or creek.

Abandoned orchards, vineyards, etc. shall have stumps removed and comply with the above.

Alternative Equivalent Performance Standards

Where approved by the Fire Chief, fire-resistant vegetation, such as irrigated crops, ice plant, green ivy, and other live plants recognized by the North Central Fire Protection District as being fire resistant may be used in lieu of, or in conjunction with, the minimum performance standards above.

Additional Locations and Conditions

The following additional locations are subject to the minimum performance standards noted above:

Alleys, sidewalks, park strips, or unimproved easements abutting a property shall have weeds, grass, vegetation or other organic material removed by discing, mowing or handwork.

Tumbleweeds must be disced, mowed or removed by handwork on a year-round basis.

All work performed shall be in compliance with the San Joaquin Valley Air Pollution Control District's ("SJVAPD") rules and regulations, including, but not limited to, Regulation VIII – Fugitive PM₁₀ Prohibitions, Rules 8011 and 8051.

VEHICLE ABATEMENT

Fresno County Ordinance Code Title 11 Chapter 11.44 Abandoned Vehicles

In instances where vehicle abatement is necessary, the fire marshal will contact the Sheriff's Department, which will enforce the Fresno County Ordinance Code.

Exhibit "B"

Billing Rates and Charges of Contractor

Minimum time billed will be 60 minutes at the rate of.....\$120.00

Rate for work in excess of minimum shall be at.....\$60.00 / hour –1 man
\$110.00 / hour – 2 or more men

Minimum rate for removal of up to 1,000 lbs. of rubbish...\$150.00

The removal of rubbish shall be at the per ton rate of.....\$210.00