



NORTH CENTRAL FIRE  
PROTECTION DISTRICT

REGULAR BOARD MEETING PACKET

THURSDAY  
JUNE 25, 2020

5:30 P.M.

Public Documents

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
THURSDAY, JUNE 25, 2020  
5:30 P.M.  
AGENDA**

***Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically,” this Regular Meeting will be held via conference call and can be accessed as follows:***

**Please call: 1- (669) 900-6833. Follow all prompts. To access the call, you will need to enter the meeting ID number 830 5837 2087. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.**

- 1. CALL TO ORDER**
  - a) Roll Call
  
- 2. INVOCATION**
  
- 3. PUBLIC COMMENTS**
  
- 4. CONSENT AGENDA**
  - A) Consideration and Approval of Disbursements List for May 2020
  - B) Review and Acceptance of Monthly Financial Reports
    - 1) Fresno County: Cash Balances – All Funds
    - 2) Budget Variance Report: YTD Expenses Compared to Budget
    - 3) Revenue and Reimbursement Report
    - 4) PG & E Report
  
- 5. APPROVAL OF MINUTES**
  - A) Minutes of the Regular Board Meeting of May 28, 2020.
  
- 6. FIRE CHIEF REPORT**
  - A) Fire Incident/Fire Prevention Reports for May
  
- 7. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES**
  - A) Action item – Conduct Public Hearing.
  - B) Review List of Notices
  
- 8. PRELIMINARY BUDGET FOR THE 2020-2021 FISCAL YEAR**
  - A) Action item – Consider and adopt the District’s Preliminary Budget for the 2020-2021 Fiscal Year.

**9. OFFICE OF TRAFFIC SAFETY (OTS) GRANT PROGRAM FOR EXTRICATION EQUIPMENT**

- A) Action item – Consider and approve award of grant funds from the OTS grant program in the amount of \$86,000 for extrication equipment.

**10. LETTER OF AUTHORIZATION TO ADD, CHANGE OR DELETE SPECIAL ASSESSMENTS TO THE FRESNO COUNTY TAX ROLL**

- A) Action item – Consider and approve letter to authorize District personnel listed in the authorization letter to add, change or delete special assessments on the Fresno County tax roll.

**11. BOARD MEMBER COMMENTS/REPORTS**

**12. ANNOUNCEMENTS**

- A) Regular Board Meeting: Thursday, July 23, 2020, at 5:30 p.m.

**13. ADJOURNMENT**

**PUBLIC COMMENTS AND INQUIRIES**

At a Board meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If, at the meeting, you wish to discuss an item, which is not on the agenda, you may indicate your desire to do so under "Public Comments". In order to allow time for all public comments and inquiries, the time for individual comments may, at the discretion of the Chairman of the Board, be limited to five minutes. If you wish to request time on an upcoming Board Agenda to present a particular item or matter to the Board, you may contact the District by 5:00 p.m. seven business days prior to the scheduled Board meeting to so request. If the matter is within the Board's jurisdiction, and the Board has not taken action or considered the item at a recent meeting, the District may place the item on the agenda. When addressing the Board, you are requested to come forward to the speaker's podium, state your name and address, and then proceed with your presentation.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District at 559-275-5531. Notification provided a minimum of 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically disabled.

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
DISBURSEMENT JOURNAL  
MAY 1 - MAY 31, 2020  
JUNE 1, 2020**

<b>CK#</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>TOTAL AMOUNT</b>
	Quickbooks Payroll Service	Employee Payroll	05/15/20	111,990.81
4803	Employee Reimbursement	Food	05/15/20	159.23
4804	Aramark	Linen service	05/15/20	182.97
4805	ARBA	Group life insurance	05/15/20	123.35
4806	ASI Administrative Solutions	Dental-vision plan funding	05/15/20	2,838.00
4807	AT&T	Phone & long distance service	05/15/20	44.89
4808	Baker Manock & Jensen	Legal services	05/15/20	594.29
4809	Bauer Compressors	SCBA Posi test software	05/15/20	890.79
4810	Biola CSD	Station Utilities	05/15/20	223.17
4811	Employee Payroll Liabilities	Child support	05/15/20	435.00
4812	Employee Payroll Liabilities	Child support	05/15/20	100.50
4813	CCP Industries	Station supplies	05/15/20	1,175.00
4814	Employee Reimbursement	Training class	05/15/20	23.98
4815	Christine L. Boozer	Training consultant	05/15/20	3,400.00
4816	City of Fresno	Utilities - station 59	05/15/20	63.73
4817	City of Kerman	Utilities	05/15/20	558.09
4818	Clyde Lansing	Consulting services	05/15/20	2,000.00
4819	Comcast Business	Internet and phone services	05/15/20	3,666.93
4820	Consolidated Services	Station maintenance	05/15/20	292.50
4821	Cook's	Radio maintenance	05/15/20	1,103.00
4822	Department of Justice	Live scans	05/15/20	1,294.00
4823	FDAC EBA	Group health insurance	05/15/20	59,094.62
4824	H&J Chevrolet	Service on BC-55 pickup	05/15/20	109.79
4825	Employee Reimbursement	Fuel for new patrol rig	05/15/20	60.02
4826	Board Member Reimbursement	Board member health insurance	05/15/20	799.00
4827	Employee Reimbursement	Training class	05/15/20	124.00
4828	L.N. Curtis	Apparatus parts	05/15/20	307.47
4829	LC Service	Service fuel tank at station 56	05/15/20	137.19
4830	Len's	Lawnmower repair	05/15/20	76.40
4831	Loperena Antenna	Owens mountain antenna site lease	05/15/20	1,649.00
4832	Board Member Reimbursement	Board member health insurance	05/15/20	901.00

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
DISBURSEMENT JOURNAL  
MAY 1 - MAY 31, 2020  
JUNE 1, 2020**

<b>CK#</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>TOTAL AMOUNT</b>
4833	Mid Valley Disposal	Waste disposal - stations 56 & 58	05/15/20	319.67
4834	Office Depot	Office supplies & prevention supplies	05/15/20	194.72
4835	PARS	Pension & 457 plan admin fees	05/15/20	2,875.00
4836	PG&E	Utilities	05/15/20	1,110.62
4837	Ray Morgan	Copier maintenance	05/15/20	57.49
4838	Real-Time	Computer maintenance	05/15/20	4,055.13
4839	Robert V Jensen	Bulk fuel	05/15/20	177.43
4840	Board Member Reimbursement	Board member health insurance	05/15/20	799.00
4841	Sebastian	Phone service	05/15/20	168.18
4842	Sierra HR Partners	HR consulting services	05/15/20	125.00
4843	Sierra Lock	Universal locks	05/15/20	1,746.96
4844	Slumberger Lumber	Statiion maintenance	05/15/20	359.11
4845	Sparkletts	Drinking water for all stations	05/15/20	576.00
4846	U.S. Bank PARS	Pension plan contributions	05/15/20	32,717.91
4847	Unitedhealthcare Insurance Co.	Prior board member insurance	05/15/20	375.25
4848	Valley Farms Supply	New blower, paint & trimmer blade	05/15/20	1,054.81
	Cks #4849 - 4851	Board payroll	05/29/20	197.54
	Quickbooks Payroll Service	Payroll	05/29/20	108,305.12
4852	Aramark	Linen service	05/29/20	147.22
4853	Associated Design & Engineering	Station 55 parking lot project	05/29/20	855.00
4854	Central Valley Enviromental	Asbestos abatement at station 59	05/29/20	26,216.00
4855	City of Fresno-other	Service Agreement payment	05/29/20	517,551.00
4856	Cook's	Radio maintenance	05/29/20	2,638.67
4857	Co. of Fresno Auditor/Controller	May 2020 POB	05/29/20	28,336.47
4858	Faustino Lopez	Yard maintence at station 59	05/29/20	800.00
4859	Fire Apparatus Solutions	Apparatus maintenance	05/29/20	4,921.18
4860	Frsspectra	Stamp pads	05/29/20	38.02
4861	H&J Chevrolet	Service on district staff veficle	05/29/20	51.90
4862	Harbison International Inc.	Station 55 parking lot project	05/29/20	2,495.00
4863	John Handcock USA	457 plan contributions	05/29/20	5,219.59
4864	Employee Reimbursement	Flex plan reimbursement	05/29/20	2,894.08

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
DISBURSEMENT JOURNAL  
MAY 1 - MAY 31, 2020  
JUNE 1, 2020**

<b>CK#</b>	<b>VENDOR</b>	<b>DESCRIPTION</b>	<b>DATE</b>	<b>TOTAL AMOUNT</b>
4865	Jorgensen Company	Annual fire extinguisher inspections	05/29/20	1,564.06
4866	Krazan & Associates, Inc	Station 55 parking lot project	05/29/20	1,670.00
4867	Employee Reimbursement	Fuel purchase	05/29/20	14.11
4868	L.N. Curtis	Fire hose repair parts	05/29/20	658.66
4869	Employee Reimbursement	Fuel purchase	05/29/20	42.52
4870	Office Depot	Office supplies & prevention supplies	05/29/20	82.36
4871	Overhead Door	Station maintenance	05/29/20	165.00
4872	PG&E	Utilites	05/29/20	1,024.30
4873	Ray Morgan	Copier maintenance	05/29/20	141.13
4874	Real-Time	Computer maintenance	05/29/20	1,628.75
4875	Robert V Jensen	Bulk fuel	05/29/20	1,317.09
4876	Standard Insurance Company	LTD insurance	05/29/20	1,265.00
4877	U.S. Bank - Cal Card	Station & equip., & appartus maint, station supplies, training, weed abatement, apparatus equip., computer supplies	05/29/20	5,466.73
4878	U.S Bank Pars	Pension plan contributions	05/29/20	32,622.95
4879	US Bank Voyager Fleet System	Bulk fuel	05/29/20	3,316.63
4880	Verizon	Toughbooks data plan	05/29/20	760.20
4881	Verizon Wireless	Cell phones - operations	05/29/20	11.05
4882	Verizon Wireless office	Cell phones - admin staff	05/29/20	1,016.30
4883	Biola CSD	Utilities	05/29/20	488.15
4884	PG&E	Utilites	05/29/20	82.46
4885	Employee Payroll Liabilities	Child support	05/29/20	435.00
4886	Employee Payroll Liabilities	Child support	05/29/20	100.50
				<u>995,670.74</u>

**Board action: To approve disbursements from West America general account as presented for the total amount of \$ 995,670.74**

NORTH CENTRAL FIRE PROTECTION DISTRICT  
 COUNTY OF FRESNO  
 CASH BALANCES AS OF MAY 31, 2020

CASH BALANCES	GENERAL	EQUIPMENT	BUILDING FUND	EMS	SICK LEAVE	RESERVE FUND	RISK CONTINGENCY FUND	TOTAL OF ALL FUNDS
CO OF FRESNO CLASS #	10000	20000	41400	41410	41420	41430	41440	
Beg Balance 5/01/2020	4,892,806.04	1,432,539.58	524,595.94	1,015,320.71	33,857.50	335,792.13	117,592.61	8,352,504.51
Ending Balance 05/31/2020	5,533,242.73	1,330,074.94	481,946.50	561,815.39	33,857.50	335,792.13	117,592.61	8,394,321.80

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
SERVICES, SUPPLIES AND MAINTENANCE  
BUDGET - TO - ACTUAL  
JULY 2019 - JUNE 2020**

Services, Supplies and Maintenance	Fiscal Year 2019 - 2020 Budget	Activity thru 04/30/20	May-20	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
City of Fresno Metro Service Agreement	1,003,735	836,445.80	83,644.58	920,090.38	92%	83,644.62	8%
Pension Obligation Bonds	340,038	283,364.70	28,336.47	311,701.17	92%	28,336.83	8%
FCERA Payment Financing	417,751	417,121.25	0.00	417,121.25	100%	629.75	0%
Apparatus Financing Payment	49,161	49,160.54	0.00	49,160.54	100%	0.46	0%
Property, Auto & Liability Insurance	56,262	45,289.00	0.00	45,289.00	80%	10,973.00	20%
Turnouts and Masks	75,000	48,561.66	0.00	48,561.66	65%	26,438.34	35%
Communications	95,000	72,967.18	11,058.22	84,025.40	88%	10,974.60	12%
Apparatus Maintenance	150,000	81,480.56	5,279.26	86,759.82	58%	63,240.18	42%
Station Equipment Maintenance	35,000	15,872.25	4,233.19	20,105.44	57%	14,894.56	43%
Computers & Office Equipment	48,000	63,996.93	6,209.47	70,206.40	146%	(22,206.40)	-46%
Facility Maintenance	75,000	55,982.64	4,128.70	60,111.34	80%	14,888.66	20%
Station Supplies	25,000	23,033.29	2,253.39	25,286.68	101%	(286.68)	-1%
Fuel	98,000	67,946.16	4,927.80	72,873.96	74%	25,126.04	26%
Utilities	50,000	28,290.04	3,870.19	32,160.23	64%	17,839.77	36%
Professional Services	90,000	80,667.95	4,234.91	84,902.86	94%	5,097.14	6%
Membership Dues & Subscriptions	20,000	10,689.40	0.00	10,689.40	53%	9,310.60	47%
Travel Expenses	40,000	9,973.44	0.00	9,973.44	25%	30,026.56	75%
Training	80,000	51,598.25	3,731.95	55,330.20	69%	24,669.80	31%
Office Supplies	18,000	13,169.35	406.29	13,575.64	75%	4,424.36	25%
Food	3,000	1,897.38	177.18	2,074.56	69%	925.44	31%
Fire Prevention	16,644	10,960.15	888.10	11,848.25	71%	4,795.75	29%
Apparatus Tools, Equipment & Hose	75,000	77,667.76	1,186.65	78,854.41	105%	(3,854.41)	-5%
Extractors	30,000	0.00	0.00	0.00	0%	30,000.00	100%
<b>Totals</b>	<b>2,890,591</b>	<b>2,346,135.68</b>	<b>164,566.35</b>	<b>2,510,702.03</b>	<b>87%</b>	<b>379,888.97</b>	<b>13%</b>

11th month of fiscal year - average = 91.67%



**NORTH CENTRAL FIRE PROTECTION DISTRICT  
WAGES, BENEFITS, POB AND FUND EXPENDITURES  
BUDGET - TO - ACTUAL  
JULY 2019 - JUNE 2020**

Wages, Benefits and POB	Fiscal Year 2019 - 2020 Budget	Activity thru 04/30/20	May-20	YTD Total	% of Budget Used	Budget Remaining	% of Budget Remaining
Current Board Wages and Benefits	61,046	48,805.01	4,831.43	53,636.44	88%	7,409.56	12%
Prior Board Member Benefits	4,663	3,901.65	417.25	4,318.90	93%	344.10	7%
Surviving Spouse Benefits	11,112	9,064.95	912.08	9,977.03	90%	1,134.97	10%
Employee Wages and Benefits	5,669,409	4,154,333.86	430,831.06	4,585,164.92	81%	1,084,244.08	19%
<b>Total Wages, Benefits and POB</b>	<b>5,746,230</b>	<b>4,216,105.47</b>	<b>436,991.82</b>	<b>4,653,097.29</b>	<b>81%</b>	<b>1,093,132.71</b>	<b>19%</b>
<b>Fund Expenditures per Budget</b>							
Weed Abatement	16,000	12,615.34	1,872.75	14,488.09	91%	1,511.91	9%
Reopen and finish work at station 58	89,525	69,645.26	0.00	69,645.26	78%	19,879.74	22%
Type VI Fire Engine	172,500	161,351.36	0.00	161,351.36	94%	11,148.64	6%
Station 55 tower extension	20,000	18,992.80	0.00	18,992.80	95%	1,007.20	5%
Mobile Data Terminals (MDTs)	60,000	60,644.59	0.00	60,644.59	101%	(644.59)	-1%
Station 55 Parking Renovation Project	318,000	126,839.90	5,020.00	131,859.90	41%	186,140.10	59%
Misc Expenditures - Capital & Building	20,000	14,353.05	0.00	14,353.05	72%	5,646.95	28%
Landscaping at Stations 55 & 58	45,000	49,068.00	0.00	49,068.00	109%	(4,068.00)	-9%
Station signs	30,000	0.00	0.00	0.00	0%	30,000.00	100%
Radios	25,000	17,215.54	0.00	17,215.54	69%	7,784.46	31%
Generators - stations 56 & 58	100,000	10,468.20	0.00	10,468.20	10%	89,531.80	90%
Portable Classrooms	60,000	3,400.00	0.00	3,400.00	6%	56,600.00	94%
SCBA Fill Station	44,000	43,691.80	0.00	43,691.80	99%	308.20	1%
SCBA Units & District's Portion of Grant	120,000	21,764.61	0.00	21,764.61	18%	98,235.39	82%
Asbestos Removal - Station 59	27,000	0.00	26,216.00	26,216.00	97%	784.00	3%
<b>Total Fund Expenditures</b>	<b>1,147,025</b>	<b>610,050.45</b>	<b>33,108.75</b>	<b>643,159.20</b>	<b>56%</b>	<b>503,865.80</b>	<b>44%</b>

NORTH CENTRAL FIRE PROTECTION DISTRICT  
REVENUE AND REIMBURSEMENTS  
BUDGET - TO - ACTUAL  
JULY 2019 - JUNE 2020

Revenue	Fiscal Year 2019 - 2020 Budget	Activity thru 4/30/20	May-20	YTD Total	% of Budget Received	Over (Under) Estimate	%
Property Taxes	9,421,121	9,058,624.80	41,817.29	9,100,442.09	97%	(320,678.91)	-3%
Interest (County Investment Pool)	85,000	61,395.78	0.00	61,395.78	72%	(23,604.22)	-28%
Fees, Permits and Plan Checks	65,000	59,153.75	1,981.00	61,134.75	94%	(3,865.25)	-6%
Ambulance Station Lease	17,388	15,939.00	0.00	15,939.00	92%	(1,449.00)	-8%
Tower Rental	29,040	25,215.50	2,402.00	27,617.50	95%	(1,422.50)	-5%
Weed Abatement Assessment	16,000	15,542.45	0.00	15,542.45	97%	(457.55)	-3%
Fresno City College ISA Training	27,542	2,952.60	0.00	2,952.60	11%	(24,589.40)	-89%
Miscellaneous Income	1,500	2,664.30	0.00	2,664.30	178%	1,164.30	78%
<b>Revenue Totals</b>	<b>9,662,591</b>	<b>9,241,488.18</b>	<b>46,200.29</b>	<b>9,287,688.47</b>	<b>96%</b>	<b>(374,902.53)</b>	<b>-4%</b>
<b>Reimbursable Items</b>		<b>Activity thru 4/30/20</b>	<b>May-20</b>	<b>YTD Totals</b>			
Ambulance Station Lease Utility Reimb.		6,335.77	0.00	6,335.77			
<b>Reimbursement Totals</b>		<b>6,335.77</b>	<b>0.00</b>	<b>6,335.77</b>			

**PG&E Comparison  
2019 to 2020**

<b>LOCATION</b>	<b>May-19</b>	<b>May-20</b>	<b>Difference</b>
<b>15850 W. Kearney:</b>			
Acc# 7835118035 (Elect) - Kwh	\$ 227.79	\$ 254.60	\$ 26.81
Acc# 7835118040 (Gas) - Therms	\$ 131.51	\$ 117.61	\$ (13.90)
<b>MONTHLY TOTALS</b>	<b>\$ 359.30</b>	<b>\$ 372.21</b>	<b>\$ 12.91</b>
<b>806 S. Garfield:</b>			
Acc# 7835118045 (Elect) - Kwh	\$ 10.55	\$ (0.47)	\$ (11.02)
Acc# 7835118050 (Gas) - Therms	\$ 36.17	\$ 53.38	\$ 17.21
<b>MONTHLY TOTALS</b>	<b>\$ 46.72</b>	<b>\$ 52.91</b>	<b>\$ 6.19</b>
<b>4555 N. Biola:</b>			
Acc# 2283032025 (Elect) - Kwh	\$ 2.68	\$ (5.65)	\$ (8.33)
Acc# 2283032030 (Gas) - Therms	\$ 35.07	\$ 39.82	\$ 4.75
<b>MONTHLY TOTALS</b>	<b>\$ 37.75</b>	<b>\$ 34.17</b>	<b>\$ (3.58)</b>
<b>7285 W. Shields:</b>			
Acc# 6632517005 (Elect) - Kwh	\$ 609.18	\$ 1,024.30	\$ 415.12
Acc# 7835118025 (Shop) - Kwh	\$ 42.32	\$ 152.24	\$ 109.92
Acc# 7835118020 (yrd lite) - Kwh	\$ 12.37	\$ 11.77	\$ (0.60)
Acc# 7835118030 (Gas) - Therms	\$ 25.39	\$ 62.66	\$ 37.27
<b>MONTHLY TOTALS</b>	<b>\$ 689.26</b>	<b>\$ 1,250.97</b>	<b>\$ 561.71</b>
<b>1709 W. Bullard:</b>			
Acc# 2283033680 (Elect) - Kwh	\$ 54.03	\$ 63.46	\$ 9.43
Acc# 2283032877 (Gas) - Therms	\$ 25.95	\$ 23.88	\$ (2.07)
<b>MONTHLY TOTALS</b>	<b>\$ 79.98</b>	<b>\$ 87.34</b>	<b>\$ 7.36</b>
<b>TOTALS BY MONTH</b>	<b>\$ 1,213.01</b>	<b>\$ 1,797.60</b>	<b>\$ 584.59</b>

**PG&E Comparison  
2019 to 2020**

<b>LOCATION</b>	<b>May-19</b>	<b>May-20</b>	<b>Difference</b>
<b>15850 W. Kearney:</b>			
Acc# 7835118035 (Elect) - Kwh	no data	no data	
Acc# 7835118040 (Gas) - Therms	107	87	(20)
<b>806 S. Garfield:</b>			
Acc# 7835118045 (Elect) - Kwh	2,234	no data	
Acc# 7835118050 (Gas) - Therms	29	37	8
<b>4555 N. Biola:</b>			
Acc# 2283032025 (Elect) - Kwh	4,770	no data	
Acc# 2283032030 (Gas) - Therms	21	24	3
<b>7285 W. Shields:</b>			
Acc# 6632517005 (Elect) - Kwh	2,957	4,167	1,210
Acc# 7835118025 (Shop) - Kwh	140	566	426
Acc# 7835118020 (yrd lite) - Kwh	29	29	0
Total Kwh current month	3,126	4,762	1,636
Acc# 7835118030 (Gas) - Therms	10	46	36
<b>1709 W. Bullard:</b>			
Acc# 2283033680 (Elect) - Kwh	150	177	27
Acc# 2283032877 (Gas) - Therms	19	16	(3)

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
THURSDAY, MAY 28, 2020  
5:30 P.M.  
MINUTES**

*Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically," this Regular Meeting will be held via conference call and can be accessed as follows:*

Please call: (669) 900-6833. Follow all prompts. To access the call, you will need to enter the ID number 847 7410 6942 and the password, 409065. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.

**1. CALL TO ORDER**

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:35 p.m.

**Roll Call**

**Board Members Present:** Mrs. Cheryl Belluomini, Mr. Michael Foglio, Mr. Rusty Nonini, Ms. Amanda Souza and Mr. Abrahamian.

Also present were Fire Chief Tim Henry, Mr. Ken Price and Mr. Joe Barcelos.

**2. INVOCATION**

The invocation was led by Pastor Michael Jordan.

**3. PUBLIC COMMENTS**

There were no public comments

**4. CONSENT AGENDA**

**A. Consideration and Approval of Disbursements List for April 2020**

**B. Review and Acceptance of Monthly Financial Reports**

- 1) District Cash Balances Report – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report**
- 4) PG&E Report**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions. There were no items pulled so Mr. Abrahamian called for a motion.

**Motion:** To approve the Consent Agenda as presented.

**Moved by:** Mr. Nonini, second by Mr. Foglio

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:

Aye                      Aye                      Aye                      Aye                      Aye                      5/0

**5. APPROVAL OF MINUTES**

**A) Minutes of the Regular Board Meeting of April 23, 2020.**

There were no questions or comments.

**Motion:** To approve the minutes of the Regular Board Meeting of April 23, 2020 as presented.

**Moved by:** Mrs. Belluomini, second by Mr. Nonini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

**6. FIRE CHIEF REPORT**

**A) Fire Incident Fire/Prevention Reports for April**

Chief Henry called the District Board's attention to the summary report for the fire incident report for April and asked them if they had any questions. Chief Henry pointed out the difference in the year-to-date number of calls compared to last year. Chief Henry answered a couple questions from the District Board.

**B) Grant Submission Updates**

Chief Henry updated the District Board on all the grants the District has applied for which includes the SAFER grant for personnel and several AFG grants for equipment, including a grant to recover costs due to COVID-19. Chief Henry described each grant and the equipment and PPE the grants would provide funds for if awarded to the District. One of the grants is a regional grant with County Fire for extractors for two of the District stations.

**C) COVID-19 Update**

Chief Henry stated the District is updated regularly with the County Health Department and the City of Kerman on any COVID-19 changes. Based on decisions made by the County Board of Supervisors and Governor Newsom, the County is beginning to re-open some businesses. The District has moved from a Level Three threat back to Level Two which still has our front doors and lobbies closed to the general public. Prevention staff is working by phone with builders and developers for plan submittals. With businesses opening up the District is working towards adjustments to our work environment so we can start to receive the public into District facilities. It will still be some time before we allow tours, ride-a-longs or begin engaging in public events

Chief Henry asked Police Chief Golden to report on the status of the City of Kerman. Chef Golden stated the City continues to work close with the Fire Department and Kerman Unified School District to maintain safe distances and safe practices for the City of Kerman. The County Health Department is serious about having people continue to do mitigation for preventing the spread of COVID-19. Their biggest concern is with the openings proposed, the public is getting mixed messages about the seriousness of the threat at hand.

Chief Golden reported the City of Kerman is continuing to monitor, with procedures or rules in place similar to that of the County with cautiousness in mind. He thanked Chief Henry and the department for their dedication and guidance during this pandemic, it has helped the City immensely locally to have his experience and oversight in dealing with putting things together and to make sure we are following best practices in our work with American Ambulance crews

**D) Audit Services RFP**

Chief Henry stated AB 1345 limits the amount of consecutive years an auditor can audit an agencies financial records to six years. Mr. Sanborn has audited the District's records for the past six years so the District is required to send out a Request for Proposal (RFP) to audit firms to obtain proposals for their services. An RFP is being mailed out to local CPA firms with experience in auditing local government agencies. When all the proposals have been received, they will be presented to the District Board to select an audit firm to conduct the District's annual audits.

**E) City of Fresno Metro Service Agreement**

Chief Henry stated last month I engaged in some discussion with the City of Fresno in efforts to pursue an auto aid agreement. If you recall the Metro service agreement included language that the two fire chiefs would meet and review the auto aid provision of that agreement to determine if it needed any changes. Chief Donis requested a meeting with me a couple months ago to look at those numbers and review the agreement. She made some recommendations and has returned an auto aid agreement that Mr. Price had worked on some time ago with the City's modifications. The City agreed with everything in the agreement, I ran it by Mr. Price one more time and you have this updated version in your board packet with a few comments and changes made by Mr. Price.

Chief Henry stated the auto aid agreement before you will have to go before the City Council and this board for approval. But the City is not ready to move forward on this right now until Chief Donis and I have some more dialogue about what the District is responding to, how often the District will respond, the areas the District responds into and is there a better way of serving our District as well as the City before we move forward.

**F) Firefighter Hiring Process**

Chief Henry stated we are testing for the five open firefighter positions. We had eighty-one (81) total applications, the minimum requirements are that they had to have attended a fire academy of 700 plus hours. Fresno City Community College academy is 804 hours which meets the minimum qualifications. Out of the eighty-one (81) applications submitted, fifty-five (55) of them met the qualifications and so we invited those fifty-five (55) to the written test and five were no shows, so we tested fifty (50) qualified candidates. Out of these fifty (50), sixteen (16) of them were interns that work or have worked for the district. Three of the candidates tested are veterans so they get preferential points as veterans. Forty-seven (47) out of the fifty (50) testing graduated from Fresno City College Academy, two of them from Butte Community College and one from Lake Tahoe College. The

District is in the process of conducting oral interviews now and are on track to do backgrounds next month and maybe have a training academy during July.

## 7. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES

### A) Action item – Conduct Public Hearing

Mr. Abrahamian opened the floor for the Public Protect Hearing for public comments on the 2020 weed abatement season at 6:17 p.m.

Ms. Gigi Gomez addressed the District Board asking them to consider giving her an extension to comply with the abatement of her property located at 1560 N Bishop. She explained the hardship she is experiencing and asked for a little more time. After some discussion the District Board approved an extension until June 15 for Ms. Gomez to abate the weeds on her property.

There were no more members from the public waiting on the phone to address the District Board so Mr. Abrahamian closed the floor for the Public Protest Hearing for the 2020 weed abatement season at 6:24 p.m.

### B) Review the List of Notices - Information only.

Chief Henry reported over 400 lots were inspected the first week of May by district engine companies. Of these 400 plus lots, 241 were not abated and received a "Notice to Destroy Weeds" and were notified about the public hearing scheduled for tonight. Last year at this time, the District mailed out 114 notices. After tonight's public hearing, engine companies will re-inspect the 241 lots sent notices, those not abated will be assigned to the District's abatement contractor.

## 8. BOARD MEMBER COMMENTS/REPORTS

There were no comments.

## 9. ANNOUNCEMENTS

A) Next Regular Board Meeting: Thursday, June 25, 2020 at 5:30 p.m.

## 10. ADJOURNMENT

**Motion:** To adjourn the meeting at 6:29 p.m.

**Moved by:** Mrs. Belluomini, second by Ms. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Aye	Aye	Aye	5/0

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Amanda Souza, Board Secretary  
North Central Fire Protection District

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Date



# May Incident Summary

255 Total Calls

Fire/Other  
49%

22 Fire Call Types

103 Other Call Types

EMS/Rescue  
51%

130 EMS/Rescue  
Call Types

## Average Response Time Fires



TOTAL VALUE OF ALL INCIDENTS

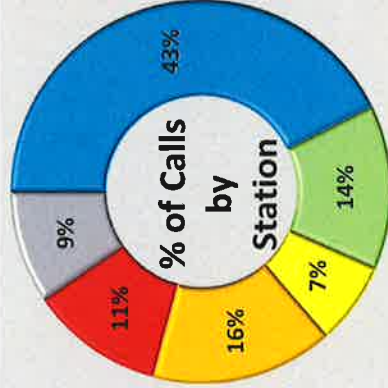
\$2,084,300

VS

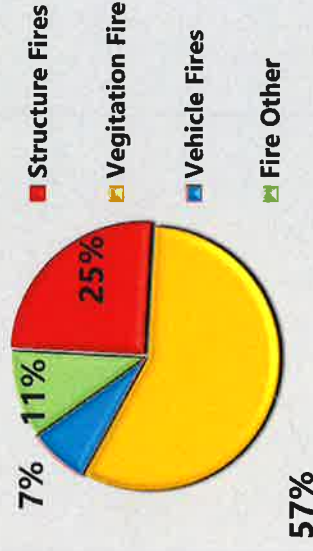
\$1,784,200

DOLLAR LOSS

## Year to Date Comparison Total Calls



## FIRE CALLS BY TYPE





## NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

---

Fire Headquarters  
15850 W. Kearney Boulevard  
Kerman, California 93630-9335  
(559) 275-5531 • FAX (559) 846-3788  
[www.northcentralfire.org](http://www.northcentralfire.org)

### MEMORANDUM

**TO:** North Central Board of Directors

**FROM:** Timothy Henry, Fire Chief

**DATE:** June 25, 2020

**SUBJECT:** Weed Abatement Public Hearing and Notices

---

Tonight is the second public hearing for the weed abatement season this year.

District engine companies re-inspected the 241 lots sent a notice to destroy weeds after last month's public hearing on May 28<sup>th</sup>. The engine companies found sixty-eight (68) lots that were still not abated. District staff assigned work orders to the District abatement contractor for all sixty-eight (68) lots. Of these sixty-eight (68) lots, nine of them were in the City of Kerman.

This month thirteen (13) more lots were discovered and the property owners were mailed a notice to destroy weeds. After tonight's public hearing, these thirteen (13) lots will be re-inspected and if not abated will be assigned to the District's abatement contractor for abatement. The charges incurred by the district for abating all properties this abatement season will be added to the tax roll by resolution adopted by the District Board in July.

Last month an extension was granted by the District Board to the property owner of the lot located at 1560 N Bishop. The property owner was granted two more weeks or until June 15<sup>th</sup> and did abate all the weeds and dry vegetation on their property.

Attached is a list of the properties receiving the "Notice to Destroy Weeds" for review by the Board.

**Recommended Action:** Conduct Public Hearing and review list.

**North Central Fire District  
Notice to Destroy Weeds - June 2020**

APN	Property Owner	Location/Description	Public Hearing	
02321807	Larry George Tomasetti	14640 W California		06/25/20
02322034	SA Group Properties Inc	10.91 AC SUR RTS LOT 12 TRACT NO 5928		06/25/20
02507149	Fagundes Family	10610 W Whitesbridge		06/25/20
31233018	BBGD Holdings Inc	2420 N Garfield		06/25/20
40608114	JL Marquez Properties LLC	6346 N Van Ness		06/25/20
40713426	James R Bergquist	1375 W Stuart		06/25/20
40714201	Alex & Ava LLC	6188 N San Pablo		06/25/20
40715205	George & Susan Karkazian	6051 N Glenn		06/25/20
41509029	Christopher & Emily Shafer	5711 N Van Ness		06/25/20
43416112	Frank & Joyce Yoshida	3957 Safford		06/25/20
43416115	Janet Moffett	3933 N Safford		06/25/20
44234107	Darlene Moore & Chris McCracken	3154 W McKinley		06/25/20
51103146	Charlie Yang	3073 N Blythe		06/25/20



## NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

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---

Fire Headquarters

15850 W. Kearney Boulevard

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## MEMORANDUM

**TO:** North Central Board of Directors

**FROM:** Tim Henry, Fire Chief

**DATE:** June 25, 2020

**SUBJECT:** 2020-2021 Fiscal Year Preliminary Budget

---

The 2020-2021 Preliminary Budget has been prepared for the Board's review and adoption. Below are some of the highlights for the 2019-2020 Fiscal Year ending June 30, 2020, and projections for the 2020-2021 Fiscal Year budget:

### **FY 2019-20**

- Property tax revenue was projected to increase by 3 percent; however, it is now projected to increase by 4.53 percent for a total increase in tax revenue of \$140,174 from projected tax revenue. This is an increase of \$414,576 over tax revenue received in the 2018-2019 fiscal year.
- Net operating revenue was projected to be 359,770 after the annual contribution to the Capital fund of \$650,000. Net operating revenue is now projected to be 842,231 after a transfer of \$1,000,000 to the District's Capital fund and a transfer of \$150,000 to the District's 115 pension trust account. This is an increase of \$482,461 from projected net revenue.
- Operating expenses are projected to be \$827,970 under budget. There are quite a few line item expenses under budget for the year. Salary and Benefits were under budget by 658,128 but this is mostly due to having vacancies through most of the year. A list of operating expenditures can be found on page four of the Preliminary Budget.
- During the 2019-2020 Fiscal Year the District made the following Capital purchases or completed proposed Capital Improvement projects:

- Completed improvements and purchases to re-open District station 58 which started last fiscal year but carried into this fiscal year - \$99,528.
  - Purchased a patrol rig - \$172,500.
  - Installed a 20' extension to the communication tower at station 55 - \$18,993.
  - Purchased new updated Mobile Data Terminal Units for all apparatus - \$60,645.
  - Purchased new hand-held radios - \$17,216.
  - Purchased new SCBA fill station and components - \$43,692.
  - Asbestos removal at District station 59 - \$26,216.
  - Completed the landscaping at station 58 and the first phase of the landscaping project at station 55 - \$49,068.
  - Completed miscellaneous capital improvements and building repairs - \$19,853.
- 2019-20 Capital improvements, purchases, or building fund projects approved but still pending completion:
- Station 55 parking renovation project is near completion, the proposed cost is \$318,000.
  - The new generators for stations 57 and 58 have been ordered, permits have been approved and the installation will start in July, projected totals are \$100,000.
  - SCBA units and face pieces not covered by grant funds awarded the District have been ordered at a proposed cost of \$120,000. The District was awarded grant funds of \$172,403 to purchase most of the units needed to replace all of our SCBA units.
  - Radio tower communication equipment and software upgrade pending proposed to cost \$602,410.
  - Purchase of new station signs proposed to cost \$30,000.
  - Purchase of canopy covers for spare apparatus housed at station 58 proposed to cost \$30,000.
  - Portable classrooms for stations 55 and 58 which is about 75% completed and is projected to cost \$60,000.
- Ending total cash balances for all District funds for June 30, 2020 is projected to be \$7,884,977, which is an increase of \$969,704 from June 30, 2019. Page eight of the Preliminary Budget lists all the balances of the District's funds.

### **FY 2020-21**

- Property tax revenue is projected to increase by 2 percent, which is a projected total revenue increase of \$191,226.

- Total operating expenses are projected to increase from last year's adopted budget by \$450,065 and \$1,278,035 from actual estimated expenses of 2019-20. The difference between these two numbers is mostly due to the savings from the vacancies experienced by the District this past year and some of the expenses not incurred because of the restrictions COVID-19 caused in training and travel expenses.
- Staff is projecting net operating revenue of \$191,433 after a transfer to the District's Capital fund of \$700,000.
- Capital and Building fund projects proposed for next year:
  - Projected costs to re-open station 59 - \$250,000.
  - Purchase of new VHF station radios - \$15,000.
  - District match if awarded all the grants applied for which is proposed to cost \$71,635. This is a match for potential grant funds received of \$914,065.
  - Phase two of landscaping project at station 55 proposed - \$25,000.
  - New station signs - \$20,000.
  - Canopy covers for equipment parked at station 58 - \$20,000
  - Furniture and equipment for portable classrooms to be used for training - \$60,000.
  - Overhead door replacement for two doors, one at station 57 and one at station 58 - \$15,000.
- Ending total cash balance projected for June 30, 2021 is \$8,334,575 which is an increase of \$449,498 from June 30, 2020.

**Recommended Action:** Adopt the 2020-2021 Preliminary Budget as presented.



**NORTH CENTRAL  
FIRE PROTECTION DISTRICT**

**PRELIMINARY BUDGET**

**FY 2020 - 2021**

**JUNE 25, 2020**

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
2020-2021 PRELIMINARY BUDGET**

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**NORTH CENTRAL FIRE PROTECTION DISTRICT  
SUMMARY  
2020-2021 PRELIMINARY BUDGET**

SUMMARY	2019-20 Estimated Actuals	2020-21 Proposed	Variance
<b>Operating Revenue</b>			
Property Tax Revenue	9,561,295	9,752,521	191,226
Other Revenue	239,787	225,798	-13,989
<b>Total Operating Revenue</b>	<b>9,801,082</b>	<b>9,978,319</b>	<b>177,237</b>
<b>Operating Expenditures</b>			
City of Fresno Contract Fee	1,003,735	1,035,102	31,367
Wages and Benefits	5,081,447	6,026,832	945,385
Pension Obligation Bonds - FCERA	340,038	357,040	17,002
FCERA Settlement Financing	417,751	417,751	0
Apparatus Lease Payment	49,161	49,161	0
Services and Supplies	916,719	1,201,000	284,281
<b>Total Operating Expenditures</b>	<b>7,808,851</b>	<b>9,086,886</b>	<b>1,278,035</b>
<b>Annual Contribution to Capital Fund</b>	<b>1,000,000</b>	<b>700,000</b>	<b>-300,000</b>
<b>Contribution to Pension 115 Trust Account</b>	<b>150,000</b>	<b>0</b>	<b>-150,000</b>
<b>Operating Net Revenue</b>	<b>842,231</b>	<b>191,433</b>	<b>650,798</b>

Property Tax Growth Projection 2020-21 = 2% Increase

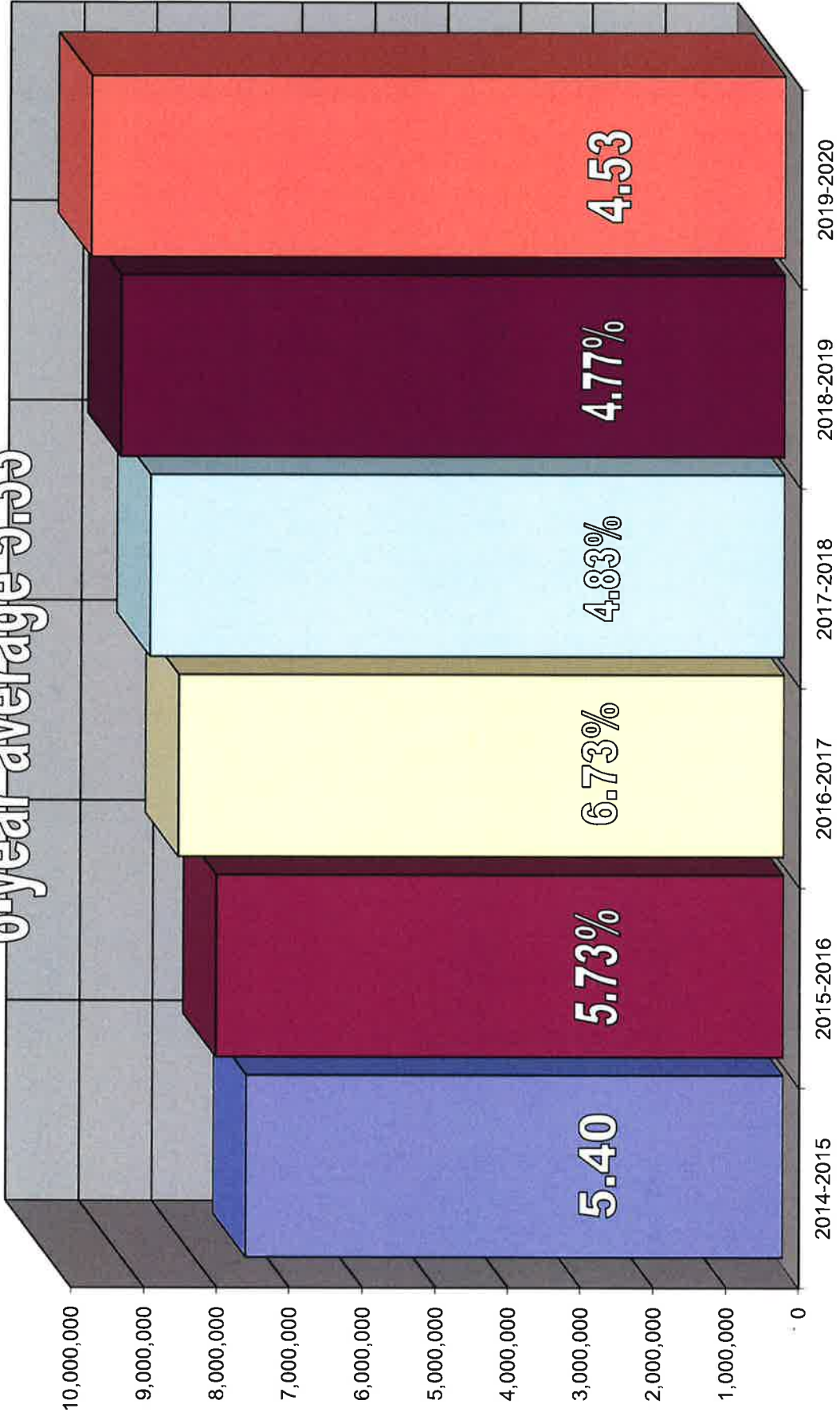
**NORTH CENTRAL FIRE PROTECTION DISTRICT  
OPERATING REVENUE  
2020 - 2021 PRELIMINARY BUDGET**

Revenue	2019-2020 Adopted Budget	2019-2020 Estimated Actuals	Variance from Adopted	2020-2021 Proposed Budget	Variance from Actuals
<b>Property Tax Revenue - General Fund</b>					
Secured Property Taxes	8,127,268	8,256,484	129,216	8,450,255	193,771
Unsecured Property Taxes	351,842	335,249	-16,593	318,487	-16,762
Homeowners Relief	64,806	65,898	1,092	65,900	2
<b>General Fund Totals</b>	<b>8,543,916</b>	<b>8,657,631</b>	<b>113,715</b>	<b>8,834,642</b>	<b>177,011</b>
<b>Property Tax Revenue - EMS Fund</b>					
Secured Property Taxes	959,039	984,317	25,278	997,549	13,232
Unsecured Property Taxes	41,260	43,901	2,641	44,000	99
Homeowners Relief	7,591	7,610	19	7,600	-10
<b>EMS Fund Totals</b>	<b>1,007,890</b>	<b>1,035,828</b>	<b>27,938</b>	<b>1,049,149</b>	<b>13,321</b>
<b>Gross Property Tax Revenue</b>					
	9,551,806	9,693,459	141,653	9,883,791	190,332
Redevelopment Portion	0	0	0	0	0
Fresno County Tax Collection Fees	-130,685	-132,164	-1,479	-131,270	894
<b>Net Property Tax Revenue</b>					
	9,421,121	9,561,295	140,174	9,752,521	191,226
<b>Other Revenue and Transfers</b>					
Interest on Funds with County	85,000	80,831	-4,169	80,000	-831
Miscellaneous Revenue	1,500	2,396	896	1,500	-896
Payment for Priority one calls	0	6,000	6,000	12,000	6,000
Permits, Fees and Plan Reviews	65,000	64,494	-506	65,000	506
American Ambulance Lease	17,388	18,837	1,449	17,388	-1,449
Tower Rental	29,040	30,020	980	29,910	-110
Fresno City College Training Reimb.	27,542	37,209	9,667	20,000	-17,209
<b>Total Other Revenue</b>					
	225,470	239,787	14,317	225,798	-13,989
<b>Total Projected Operating Revenue</b>					
	9,646,591	9,801,082	154,491	9,978,319	177,237

2020 - 2021 Projected Property Tax Revenue Growth = 2% increase

# Property Tax Growth

6-year average 5.33



**NORTH CENTRAL FIRE PROTECTION DISTRICT  
OPERATING EXPENSES  
2020 - 2021 PRELIMINARY BUDGET**

Expenditures	2019-2020 Adopted Budget	2019-2020 Estimated Actuals	Variance from Adopted Budget	2020-2021 Proposed Budget	Variance from Actuals
<b>Wages and Benefits</b>					
Current Board Wages and Benefits	61,046	55,490	-5,556	61,805	6,315
Prior Board Benefits	4,663	4,226	-437	4,710	484
Surviving Spouse Benefits	11,112	10,450	-662	11,064	614
Employee Wages and Benefits	5,669,409	5,011,281	-658,128	5,949,253	937,972
<b>Total Wages and Benefits</b>	<b>5,746,230</b>	<b>5,081,447</b>	<b>-664,783</b>	<b>6,026,832</b>	<b>945,385</b>
<b>Services, Supplies and Maintenance</b>					
City of Fresno Metro Service Agmnt.	1,003,735	1,003,735	0	1,035,102	31,367
Pension Obligation Bonds	340,038	340,038	0	357,040	17,002
FCERA Payment Financing	417,751	417,751	0	417,751	0
Apparatus Lease Purchase Payment	49,161	49,161	0	49,161	0
Property, Auto and Liability Insurance	56,262	45,289	-10,973	58,000	12,711
Turnouts and Masks	75,000	53,562	-21,438	85,000	31,438
Communications	95,000	95,000	0	100,000	5,000
Apparatus Maintenance	150,000	101,800	-48,200	150,000	48,200
Station Equipment Maint.	35,000	28,105	-6,895	45,000	16,895
Computers & Office Equipment	48,000	77,206	29,206	75,000	-2,206
Facility Maintenance	75,000	69,112	-5,888	90,000	20,888
Station Supplies	25,000	29,290	4,290	40,000	10,710
Bulk Fuel	98,000	81,900	-16,100	98,000	16,100
Utilities	50,000	39,160	-10,840	50,000	10,840
Professional Services	90,000	90,000	0	100,000	10,000
Membership Dues and Subscriptions	20,000	12,700	-7,300	20,000	7,300
Travel Expenses	40,000	11,980	-28,020	40,000	28,020
Training	80,000	65,330	-14,670	85,000	19,670
Office Supplies	18,000	15,580	-2,420	20,000	4,420
Food	3,000	3,000	0	5,000	2,000
Fire Prevention	16,644	13,850	-2,794	25,000	11,150
Apparatus Tools, Equipment & Hose	75,000	83,855	8,855	85,000	1,145
Extractors	30,000	0	-30,000	30,000	30,000
<b>Total Services, Supplies &amp; Maintenance</b>	<b>2,890,591</b>	<b>2,727,404</b>	<b>-163,187</b>	<b>3,060,054</b>	<b>332,650</b>
<b>Total Operating Expenditures</b>					
	<b>8,636,821</b>	<b>7,808,851</b>	<b>-827,970</b>	<b>9,086,886</b>	<b>1,278,035</b>

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
WAGES AND BENEFITS  
2020 - 2021 PRELIMINARY BUDGET**

Wages and Benefits	2019-2020 Proposed Budget	2019-2020 Estimated Actuals	Variance	2020-2021 Proposed Budget	Variance
<i>Personnel Wages and Benefits:</i>					
<b>Base Salaries</b>	3,598,164	3,444,898	-153,266	3,975,789	530,891
<b>Overtime</b>	329,193	217,815	-111,378	364,874	147,059
<b>FLSA Overtime</b>	71,712	54,720	-16,992	78,926	24,206
<b>Holiday Pay</b>	38,448	36,532	-1,916	38,622	2,090
<b>Premium Pay</b>	40,250	10,759	-29,491	59,961	49,202
<b>Uniform Allowance</b>	34,500	20,000	-14,500	36,750	16,750
<b>Health Insurance</b>	918,000	523,898	-394,102	641,790	117,892
<b>Pension</b>	356,907	382,052	25,145	407,792	25,740
<b>457</b>	23,832	27,857	4,025	29,621	1,764
<b>Workers Comp</b>	193,367	215,133	21,766	233,316	18,183
<b>Payroll Taxes</b>	65,036	77,617	12,581	81,812	4,195
<b>Total Personnel Wages &amp; Benefits</b>	5,669,409	5,011,281	-658,128	5,949,253	937,972

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
CAPITAL EQUIPMENT FUND  
2020 - 2021 PRELIMINARY BUDGET**

Capital Equipment Fund	2019-20 Adopted Budget	2019-20 Estimated Actuals	Variance from Adopted Budget	2020-21 Proposed Budget	Variance from Actuals
Beginning Cash Balance	2,025,730	2,025,730	0	1,477,934	-547,796
Interest from Fresno County	45,000	41,404	-3,596	35,000	-6,404
Transfer from Operating Funds	650,000	1,000,000	350,000	700,000	-300,000
<b><i>Subtotal before Transfers</i></b>	<b>2,720,730</b>	<b>3,067,134</b>	<b>346,404</b>	<b>2,212,934</b>	<b>-854,200</b>
<b>Expenditures</b>					
Miscellaneous Expenditures	10,000	10,000	0	10,000	0
Costs to Reopen Station 58	89,525	99,528	10,003	0	-99,528
Station 55 Parking Renovation Project	318,000	318,000	0	0	-318,000
Type VI Fire Engine	172,500	172,500	0	0	-172,500
Station 55 Tower Extension	20,000	18,993	-1,007	0	-18,993
Update Mobile Data Terminals (MDT)	60,000	60,645	645	0	-60,645
Hand Held Portable Radios	25,000	17,216	-7,784	0	-17,216
Generators for Stations 57 and 58	100,000	100,000	0	0	-100,000
SCBA Fill Station	43,000	43,692	692	0	-43,692
SCBA Units & Face Pieces	120,000	120,000	0	0	-120,000
Tower Equipment Upgrade	602,410	602,410	0	0	-602,410
Asbestos Removal - Station 59	27,000	26,216	-784	0	-26,216
Costs to Reopen Station 59	0	0	0	250,000	250,000
New VHF Station Radios	0	0	0	15,000	15,000
District Match on Grants	0	0	0	71,635	71,635
<b><i>Total Transfers and Expenditures</i></b>	<b>1,587,435</b>	<b>1,589,200</b>	<b>-1,765</b>	<b>346,635</b>	<b>1,242,565</b>
<b><i>Estimated Ending Fund Balance</i></b>	<b>1,133,295</b>	<b>1,477,934</b>	<b>344,639</b>	<b>1,866,299</b>	<b>388,365</b>
<b><i>Net Change in Fund Balance</i></b>	<b>-892,435</b>	<b>-547,796</b>	<b>344,639</b>	<b>388,365</b>	<b>936,161</b>

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
BUILDING FUND  
2020 - 2021 PRELIMINARY BUDGET**

Building Fund	2019-20 Adopted Budget	2019-20 Estimated Actuals	Variance from Adopted Budget	2020-21 Proposed Budget	Variance from Actuals
Beginning Cash Balance	532,856	532,856	0	351,115	-181,741
Property Tax Revenue	16,000	15,666	-334	26,000	10,334
Interest from Fresno County	11,000	11,703	703	8,000	-3,703
Transfer from Operating Funds	0	0	0		
<b><i>Subtotal before Transfers</i></b>	<b>559,856</b>	<b>560,225</b>	<b>369</b>	<b>385,115</b>	<b>-175,110</b>
<b>Expenditures</b>					
Weed Abatement Expenses	16,000	26,249	10,249	25,000	-1,249
Miscellaneous Expenditures	10,000	9,853	-147	10,000	147
Tree Trimming	5,000	3,940	-1,060	0	
Landscaping at 55 and 58	45,000	49,068	4,068	25,000	-24,068
New Station Signs	30,000	30,000	0	20,000	-10,000
Canopy Covers (2) at station 58	30,000	30,000	0	20,000	-10,000
Portable Classrooms	60,000	60,000	0	0	-60,000
Furniture & Equipment for Classrooms	0	0	0	60,000	60,000
OH Door Replacement - Stations 57 & 58	0	0	0	15,000	15,000
<b><i>Total Expenditures</i></b>	<b>196,000</b>	<b>209,110</b>	<b>-13,110</b>	<b>175,000</b>	<b>-30,170</b>
<b><i>Estimated Ending Fund Balance</i></b>	<b>363,856</b>	<b>351,115</b>	<b>-12,741</b>	<b>210,115</b>	<b>-141,000</b>
<b><i>Net Change in Fund Balance</i></b>	<b>-169,000</b>	<b>-181,741</b>	<b>-12,741</b>	<b>-141,000</b>	<b>40,741</b>

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
COUNTY FUND BALANCES  
2020 - 2021 PRELIMINARY BUDGET**

<b>NORTH CENTRAL FIRE PROTECTION DISTRICT County Fund Balances</b>			
<b>Balances as of</b>			
<b>Funds</b>	<b>June 30, 2020</b>	<b>June 30, 2019</b>	<b>Variance</b>
<b>General Fund</b>	<b>4,952,741</b>	<b>3,286,279</b>	<b>1,666,462</b>
<b>Capital - Equipment Fund</b>	<b>1,477,934</b>	<b>2,025,730</b>	<b>-547,796</b>
<b>Building Fund</b>	<b>351,115</b>	<b>532,856</b>	<b>-181,741</b>
<b>EMS Zone 1 Fund</b>	<b>613,493</b>	<b>591,223</b>	<b>22,270</b>
<b>SL/Vacation Buyout Fund</b>	<b>34,028</b>	<b>33,298</b>	<b>730</b>
<b>Reserve Fund</b>	<b>337,482</b>	<b>330,239</b>	<b>7,243</b>
<b>Contingency Fund</b>	<b>118,184</b>	<b>115,648</b>	<b>2,536</b>
<b>Total Balance for all Funds</b>	<b>7,884,977</b>	<b>6,915,273</b>	<b>969,704</b>



**NORTH CENTRAL FIRE PROTECTION DISTRICT  
TWO-YEAR PROJECTION  
2020 - 2021 PRELIMINARY BUDGET**

	2019-2020 Estimated Actuals	2020-2021 Projections	2021-2022 Projections
<b>Revenue</b>			
<b>Total Operating Revenue</b>	9,801,082	9,978,319	10,177,885
<b><i>Total Revenue</i></b>			
<b><i>9,801,082</i></b>			
<b><i>9,978,319</i></b>			
<b><i>10,177,885</i></b>			
<b>Expenditures</b>			
<b>Wages, Benefits and POB</b>	5,421,485	6,383,872	6,639,227
<b>Service Agreement Fee</b>	1,003,735	1,035,102	1,066,468
<b>Services and Supplies</b>	965,880	1,250,161	1,287,666
<b>FCERA Settlement Financing</b>	417,751	417,751	417,751
<b><i>Total Expenditures</i></b>			
<b><i>7,808,851</i></b>			
<b><i>9,086,886</i></b>			
<b><i>9,411,112</i></b>			
<b>Annual Contribution to Capital Fund</b>	1,000,000	700,000	600,000
<b>Contribution to Pension 115 Trust Account</b>	150,000	0	0
<b>Operating Net Revenue</b>	842,231	191,433	166,774

Property Tax Growth Projection 2020-21 = 2% Increase

Property Tax Growth Projection 2021-22 = 2% Increase



## NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

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Fire Headquarters

15850 W. Kearney Boulevard

Kerman, California 93630-9335

(559) 275-5531 • FAX (559) 846-3788

[www.northcentralfire.org](http://www.northcentralfire.org)

### MEMORANDUM

**TO:** North Central Board of Directors

**FROM:** Timothy Henry, Fire Chief

**DATE:** June 25, 2020

**SUBJECT:** Office of Traffic Safety (OTS) Grant

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Captain Neely with the help of a few other personnel applied for a grant offered through the Office of Traffic Safety (OTS) for funds to purchase extrication equipment. The District applied for \$261,729 worth of equipment to update some of the older and obsolete equipment on the district fire engines.

The District received notice that we have tentatively been approved for \$86,000 and to begin the process of approving the grant award. This award is contingent on the approval from the National Highway Traffic Safety Administration. The District would have to cover the costs of the sales tax which would be approximately \$8,000.

In order to move forward if the District receives the final approval, the award has to be approved by the District Board.

**Recommended Action:** Approve the OTS grant award of \$86,000 plus approximately \$8,000 in sales tax for the purchase of extrication equipment.



## NORTH CENTRAL FIRE PROTECTION DISTRICT

Board of Directors: Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

Fire Chief: Timothy V. Henry, CFO, EFO

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### MEMORANDUM

**TO:** North Central Board of Directors

**FROM:** Timothy Henry, Fire Chief

**DATE:** June 25, 2020

**SUBJECT:** Special Assessment Letter of Authorization

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The County of Fresno requires districts to turn in a letter of authorization that allows District staff to add, change or delete special assessments to the County Tax Roll. The charges the district incurs for weed abatement is placed on the tax roll each year as a special assessment. The letter of authorization lists staff that have been authorized by the District Board to place the special assessments on the tax roll for the district and make any needed tax roll corrections, changes or deletions.

The current letter of authorization on record is outdated and lists personnel no longer affiliated with the District. Due to the changes and additions to staff, a new letter of authorization is necessary.

Attached is the letter of authorization for your review and consideration. It lists Joe Barcelos, Kelly DeKneef and Sarah Morozov as District staff authorized to add, change or delete special assessments for the District.

**Recommended Action:** Approve District staff listed on the letter of authorization that will allow staff to add, change or delete special assessments on the County tax roll for weed abatement charges.



**NORTH CENTRAL FIRE PROTECTION DISTRICT**

**Board of Directors:** Ken Abrahamian • Cheryl Belluomini

Michael Foglio • Rusty Nonini • Amanda Souza

**Fire Chief:** Timothy V. Henry, CFO, EFO

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June 25, 2020

County of Fresno  
Auditor-Controller/Treasurer-Tax Collector  
Attn: Special Accounting Division  
P.O. Box 1247  
Fresno, CA 93715-1247

Re: Special Assessments Authorization Letter

To Whom It May Concern:

Please accept this letter as authorization for the following people to add, change or delete any special assessment for the North Central Fire Protection District. This authorization replaces the current letter authorized in 2015 and shall continue indefinitely or until revoked by letter from the North Central Fire Protection District Board of Directors.

Joe Barcelos – Business Manager, North Central Fire Protection District  
Kelly DeKneef – Principal Account Clerk, North Central Fire Protection District  
Sarah Morozov – Senior Account Clerk, North Central Fire Protection District

If you have any questions, please contact Joe Barcelos at (559) 878-4534.

Sincerely,

By: \_\_\_\_\_

Title: \_\_\_\_\_