

**NORTH CENTRAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR BOARD MEETING
THURSDAY, MARCH 25, 2021
5:30 P.M.
MINUTES**

Per Executive Order N-25-20, which allows local and state legislative bodies to hold meetings via teleconference and to make meetings accessible electronically,” this Regular Meeting will be held via conference call and can be accessed as follows:

Please call: (669) 900-6833. Follow all prompts. To access the call, you will need to enter the ID number 559 878 4530 and passcode 4550. The public may participate in the meeting as otherwise permitted under the Brown Act by calling into this number.

1. CALL TO ORDER

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:34 p.m.

Roll Call

Board Members Present: Mrs. Cheryl Belluomini, Ms. Amanda Souza, Mr. Ken Abrahamian and Mr. Rusty Nonini. Mr. Michael Foglio was absent.

Also present were Fire Chief Tim Henry, Deputy Chief Jacob McAfee, Mr. Ken Price and Mr. Joe Barcelos.

2. INVOCATION

The invocation was led by Pastor Arabian.

3. PUBLIC COMMENTS

There were no public comments

4. CONSENT AGENDA

A. Consideration and Approval of Disbursements List for February 2021

B. Review and Acceptance of Monthly Financial Reports

- 1) Fresno County: Cash Balances – All Funds**
- 2) Budget Variance Report: YTD Expenses Compared to Budget**
- 3) Revenue and Reimbursement Report**
- 4) PG&E Report**

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions.

Mrs. Belluomini had a question about a check listed on the disbursement journal so the disbursement journal was pulled.

There were no more questions so Mr. Abrahamian called for a motion to adopt the remaining items in the Consent Agenda.

Motion: To approve the Consent Agenda with the Disbursement Journal pulled.

Moved by: Mr. Abrahamian, second by Mr. Nonini

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Absent	Aye	Aye	4/0

Mrs. Belluomini asked about the check written to the firefighter's union for union dues. Mr. Barcelos explained as a courtesy to the union, we deduct union dues from the firefighter's payroll checks and then forward the dues to the union.

There were no more questions so Mr. Abrahamian called for a motion to approve the Disbursement Journal for February 2021.

Motion: To approve the Disbursement Journal for February 2021 as presented.

Moved by: Mrs. Belluomini, second by Mr. Abrahamian

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Absent	Aye	Aye	4/0

5. APPROVAL OF MINUTES

A) Minutes of the Regular Board Meeting of, February 25, 2021.

There were no questions or comments.

Motion: To approve the minutes of the Regular Board Meeting of February 25, 2021 as presented.

Moved by: Mr. Nonini, second by Mrs. Belluomini.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Absent	Aye	Aye	4/0

6. FIRE CHIEF REPORT

A) Fire Incident/Fire Prevention Reports for February 2021

Chief Henry reported the call data and investigations for February is consistent with the data from last year at this time and asked the District Board if they had any questions. There was one question about investigations which Chief Henry answered.

B) Grant Applications Update

Chief Henry stated he wanted to give the District Board an update on the progress of the District's grant applications. Chief Henry reported the District received notification of approval on the PSPS grant allocation from Cal OES which the District applied for to purchase two station generators. Chief Henry stated this grant was an allocation for special districts in which 230 districts applied and our District was one of ninety-six (96) districts approved.

Chief Henry updated the District Board on the 2019 SAFER grant and the progress of the hiring and training of the twelve (12) firefighter positions covered in this grant.

The District has applied this year for nine firefighter positions in the 2020 SAFER grant application.

Chief Henry reviewed the remaining list which consisted of the AFG grants the District has applied for. He described the possible awards the District could receive and the items the grant funds would provide the District to purchase.

Chief Henry answered a couple questions from the District Board regarding the 2020 SAFER grant and the AFG grant for a light vehicle to help with rescue and medical aid calls.

C) Congressman David Valadao, 21st District Meeting

Chief Henry stated City of Kerman Manager John Janson scheduled a meeting with Congressman Valadao. After receiving notification of the scheduled meeting date, City Manager Janson invited me to join him, Police Chief Golden, and Mayor Yep to the meeting with Congressman Valadao.

Chief Henry stated it was a great opportunity to meet with the Congressman and talk to him about future projects, safety programs, and funding for these programs including an additional fire station in the Kerman area. Chief Henry stated the Congressman provided information about the state budget process and the funds that will be available for projects the Congressman can ear mark for use of the available funds.

D) Personnel Hiring Update

Chief Henry stated the District has hired all twelve (12) of the SAFER grant positions. The District just lost one additional personnel that was hired by the City of Clovis. The District currently has one vacancy in the Firefighter rank and one vacancy in the Engineer rank. District staff has completed an Engineer testing and the District will hire an Engineer from this testing list to fill the vacancy. The testing was opened to the outside so we have candidates from outside agencies as well as two from inside. If the District hires from within for the Engineer vacancy, then it will create another Firefighter vacancy bringing the amount to two vacancies in the Firefighter rank.

Chief Henry reported the District just finished a Firefighter testing, interviews, and creating a hiring list for Firefighter Trainees.

7. RESOLUTION NO. 21-02 – WEED ABATEMENT.

A) Action item – Consider and Adopt Resolution No. 21-02 establishing the existence of a public nuisance within the District and to set the public hearing dates.

Mr. Barcelos stated Resolution 21-02 is a resolution the District adopts annually in March to establish that a public nuisance within the District exists and sets the public hearing dates for the protest hearings. Mr. Barcelos informed the District Board that one more public hearing date needs to be added to the resolution. He explained the first scheduled public hearing on May 20th does not give staff enough time to inspect all of the lots and get the notices to destroy weeds mailed out by the required ten (10) days before the scheduled hearing. Staff is suggesting the District add a public hearing date on June 10th, which is between the May and June hearing dates and will be a special meeting. By adding one more public hearing

between the May meeting and the June 24th meeting, staff will be able to get all the notices mailed out and have the contractor abate the properties not abated in a timely manner.

Mr. Abrahamian asked if there were any questions, having none, he called for a motion.

Motion: To adopt Resolution No. 21-02 to establish the existence of a public nuisance within the North Central Fire District and to set the public hearing dates to May 20, 2021, June 10, 2021, June 24, 2021, and July 22, 2021, at 5:30 p.m.

Moved by: Mr. Nonini, second by Ms. Souza.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Absent	Aye	Aye	4/0

8. AGREEMENT WITH COUNTY OF FRESNO FOR DISPATCHING SERVICES

A) Action item – Consider and approve agreement with County of Fresno to provide dispatching services for the District.

Chief Henry stated the current three-year agreement with the City of Fresno has a dispatching clause in it that states the City will provide the dispatching services for the first two years of the agreement. The dispatching services provided by the City of Fresno will end June 30th of this year.

Chief Henry stated not only does the District need the physical dispatching of our 911 calls but the District also has to make some infrastructure changes. The District applied for additional frequencies from the Federal Communications Commission (FCC) which issued the District two additional frequencies.

Chief Henry stated District staff has been working with our communications contractor as well as the City of Fresno's ISD department to ensure the frequencies that belong to North Central prior to the original service agreement are returning to the District. On April 8th we will begin to make the physical hardware changes necessary for new dispatching and by July 1st when we are no longer being supported by the City of Fresno for dispatching, this agreement would take effect with the County of Fresno. Chief Henry asked Mr. Price to talk about the agreement and his review of the agreement.

Mr. Price stated his firm reviewed the document and made a number of changes which the County was amenable to the revisions and I have no concerns about the agreement.

Chief Henry stated the contract is for three years beginning July 1, 2021, and in the first year it is \$14,876 per month. The way this agreement was negotiated, District staff sat down with the county to negotiate the costs. The costs were based on the number of dispatchers, the consoles, the hardware, and CAD system (mobile data terminals) on District apparatus including all the software licensing which currently was all being provided by the City of Fresno agreement. Now the County EMS is going to be picking up these costs on our behalf so it's going to be

seamless to go from City of Fresno to the County Dispatch Center with this new agreement. Costs also include the labor, the Supervisor that will be overseeing the console, and the staff in the dispatch center. Chief Henry stated working with County EMS has been a positive experience for District staff as well as working with American Ambulance personnel to ensure this transition goes smoothly.

Chief Henry outlined the fees which are listed in the agreement. The first year, the fee is \$178,000 and then it goes up based on salary increases to \$183,000 and then \$189,000 in the last year. And again, the county broke these costs down for us showing what the actual costs they pay a Supervisor, Dispatchers, and the expenses for licenses. In this agreement, the County is passing through actual expenses.

There were no questions from the District Board so Mr. Abrahamian called for a motion to approve the agreement.

Motion: To approve the agreement with the County of Fresno to provide dispatching services for the District and authorize Board Chair and Board Secretary to sign the agreement.

Moved by: Mrs. Belluomini, second by Mr. Abrahamian.

Mr. Abrahamian:	Mrs. Belluomini:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote:
Aye	Aye	Absent	Aye	Aye	4/0

9. RESOLUTION NO. 21-03 AUTHORIZING THE DISTRICT'S DEPUTY FIRE CHIEF TO ACCEPT AND EXECUTE THE GRANT SUBAWARD FROM THE COMMUNITY POWER RESILIENCY ALLOCATION TO SPECIAL DISTRICTS PROGRAM OFFERED BY THE GOVERNER'S OFFICE OF EMERGENCY SERVICES (CAL OES)

A) Action item – Consider and adopt Resolution No. 21-03 authorizing the District's Deputy Fire Chief to accept and execute the \$120,000 allocation from the FY 2020-21 Community Power Resiliency Program approved by Cal OES.

Chief McAfee called the District Board's attention to the resolution to accept the approved allocation from Cal OES provided by the Community Power Resiliency Program. Chief McAfee stated the resolution authorizes the Deputy Chief to execute the Subaward for the District to receive grant funds to purchase and install two station generators.

Chief McAfee answered a question from the Board about the time frame for the completion of the project. There were no more questions so Mr. Abrahamian called for a motion.

Motion: To adopt Resolution No. 21-03 accepting the grant award from Cal OES and authorizing the District's Deputy Fire Chief to execute the grant subaward from the Community Power Resiliency Allocation to Special Districts Program.

Moved by: Mr. Abrahamian, second by Mrs. Belluomini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Absent Aye Aye 4/0

10. RESOLUTION NO. 21-04 AUTHORIZING THE DISPOSITION OF EXCESS DISTRICT PROPERTY

A) Action item – Consider and adopt Resolution No. 21-04 authorizing the disposition of excess District property.

Chief McAfee stated Resolution 21-04 lists several items which are mostly fire hose that through regular hose testing has been declared defective and placed out of service. District staff would like to dispose of the defective hose and other items listed in the resolution.

There were no questions so Mr. Abrahamian called for a motion to adopt Resolution 21-04.

Motion: To adopt Resolution No. 21-04 declaring the listed items as surplus items and giving district staff authorization to sell, donate or dispose of the items.

Moved by: Ms. Souza, second by Mrs. Belluomini.

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Absent Aye Aye 4/0

11. BOARD MEMBER COMMENTS/REPORTS

Mr. Abrahamian reported the Ad Hoc Committee met with Chief Henry regarding the Service Agreement with the City of Fresno and is currently in the process of gathering more information and will provide an updated report at next month's meeting.

There were no other comments.

12. ANNOUNCEMENTS

A) **Next Regular Board Meeting: Thursday, April 22, 2021 at 5:30 p.m.**

13. ADJOURNMENT

Motion: To adjourn the meeting at 6:12 p.m.

Moved by: Mr. Nonini, second by Mr. Abrahamian

Mr. Abrahamian: Mrs. Belluomini: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote:
Aye Aye Absent Aye Aye 4/0

These minutes were approved telephonically
Amanda Souza, Board Secretary
North Central Fire Protection District

04/22/2021
Date