

**NORTH CENTRAL FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING  
THURSDAY, JUNE 23, 2022, 5:30 P.M.**

**MINUTES**

**1. CALL TO ORDER**

District Board Chair Mr. Ken Abrahamian called the meeting to order at 5:33 p.m.

**Roll Call**

**Board Members Present:** Mr. Michael Golden, Mr. Ken Abrahamian, Ms. Amanda Souza, Mr. Michael Foglio. and Mr. Rusty Nonini.

Also present were Fire Chief Tim Henry and Cheryl Carlson.

**2. INVOCATION AND FLAG SALUTE**

The invocation was led by Bryan Arabian of Father's House of Kerman and the flag salute was led by Chief Henry.

Board Chair Abrahamian announced that Item 9, Closed Session, was being pulled from the agenda.

**3. PUBLIC COMMENTS**

Tim England, President of the North Central Professional Firefighters Association, Local 5260, expressed membership concerns regarding Fresno City College Fire Interns. There were no other public comments.

**4. CONSENT AGENDA**

- A) Consideration and Approval of Disbursements List for May 2022
- B) Review and Acceptance of Monthly Financial Reports
  - 1) Fresno County: Cash Balances – All Funds
  - 2) Budget Variance Report: YTD Expenses Compared to Budget
  - 3) Revenue and Reimbursement Report
  - 4) PG & E Report
- C) Resolution 22-06 – First Amendment to the 2021-2022 Fiscal Year Adopted Final Budget
- D) Resolution 22-07 – Ordering Even Year Board of Directors' Election; Consolidation of Elections; and Specification of the Election Order

Mr. Abrahamian asked the District Board and members of the public if there were any items on the Consent Agenda they would like to pull from the agenda for discussion or questions. Hearing none, Mr. Abrahamian called for a motion to approve the Consent Agenda.

**MOTION:** To approve the consent agenda as presented.

Moved by: Mr. Nonini, second by Mr. Golden  
Mr. Abrahamian: Mr. Golden: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote  
Aye Aye Aye Aye Aye 5/0

**5. APPROVAL OF MINUTES**

A) Minutes of the Regular Board Meeting of May 26, 2022

MOTION: To approve the minutes of the Regular Board Meeting of May 26, 2022 as presented.

Moved by: Mr. Foglio, second by Mr. Abrahamian

Mr. Abrahamian: Mr. Golden: Mr. Foglio: Mr. Nonini: Ms. Souza: Vote  
Aye Aye Aye Aye Aye 5/0

**6. PUBLIC HEARING FOR WEED ABATEMENT AND LIST OF ABATEMENT NOTICES**

- A) Action Item – Conduct Public Hearing
- B) Review List of Notices

Mr. Abrahamian opened the floor for the Public Protest Hearing for public comments on the 2022 weed abatement season at 5:40 p.m.

Mr. Abrahamian asked if there had been any correspondence or phone calls. Chief Henry reported there were no correspondence or phone calls. Chief Henry also reported an additional twenty-six 10-day notices were mailed out to property owners.

There were no members from the public to address the District Board so Mr. Abrahamian closed the floor for the Public Protest Hearing for the 2022 weed abatement season at 5:41 p.m.

**7. FIRE CHIEF REPORT**

- A) Fire Incident/Fire Prevention Reports for May 2022– Chief Henry noted no major spikes in incidents, however for Fire Prevention they have seen an increase in illegal or arson cases that staff is investigating.
- B) Operational Update – Chief Henry noted that staff is being adjusted in anticipation of the two new stations going live July 1, 2022. The Bullard/West fire station is being set up and staff are making sure it is operational, while also familiarizing themselves with the response area.. There have been some construction delays with metal for the roofing and concrete curing duration. Stucco and rock veneer on exterior will be completed in next two weeks. Interior inspection for all the plumbing, gas, and electrical has been signed off. The roofing company is preparing to come in to complete the roofing. Landscaping will be the last thing

to complete to wrap up the remodel. Hot water heater will be installed on the exterior walls after stucco has been completed, causing a delay in occupancy, however staff and engines will be provided lodging in multiple areas to cover the district response area as planned. Marks/Nielsen is ready for occupancy on July 01, 2022 and will have two apparatus. Dispatch has been briefed and is ready to begin operations.

- C) Apparatus Status Report – Chief Henry introduced Battalion Chief Pavone to report on the status of the district’s apparatus fleet. Battalion Chief Pavone outlined our contract with Fire Apparatus Solutions to maintain and repair our apparatus fleet; support vehicles are sent out to surrounding vendors for oil changes and recalls which is separate from the services of Fire Apparatus Solutions. Fire Apparatus Solutions provides an umbrella coverage for service which is more comprehensive, at a significantly reduced cost, making an inhouse mechanic position unfeasible due to Fire Apparatus Solutions special equipment, staff, purchasing, and relationships with vendors for all of the District’s needs.

## **8. PRELIMINARY BUDGET FOR THE 2022-2023 FISCAL YEAR**

- A) Action item – Consider and adopt the District’s Preliminary Budget for the 2022-2023 Fiscal Year.

Cheryl Carlson began the budget overview by reviewing the memo included in the budget packet. Looking at the overall summary for fiscal year 2021-2022, projected operating revenue is estimated to be \$771,209 over expenditures after contributions to the Capital Fund of \$2 million and \$283,000 to the districts pension 115 trust plan. Ms. Carlson recommended from the \$771,209 that an additional \$316,700 be moved into the pension 115 trust plan, bringing the contribution this fiscal year up to \$600,000 and leaving a net operating revenue of \$454,508.

Board Member Nonini inquired about the districts Pension 115 Trust Plan and the reasoning to contribute additional funds. Chief Henry stated that additional contributions to the Pension 115 Trust Plan may provide an opportunity to smooth future rate contribution increases and act as a safety cushion.

Ms. Carlson reported more detailed revenue information regarding net property tax revenue increases.

Ms. Carlson indicated agreements, debt service, and regular operating expenses for 2021-2022 were estimated to be \$26,393 under budget. Ms. Carlson reported Turnouts account will be renamed Personal Protective Equipment. Projected wages and benefits expenses are \$195,326 under budget, and are shown net of reimbursement from SAFER Grants and OES Strike Team reimbursements. Outlining Capital expenditures and Building Fund expenditures, capital improvements and expenditures includes upgrades from Station 59, radio and dispatch upgrades, tower equipment upgrade, training tower project, Station 58, replacement of fencing for Stations 56 and 58, tranquility tower equipment transfer, property maintenance worker, new vehicle, squad apparatus for Station 59, the type I and type III apparatus that are in production, storage containers for Stations 55 and 58, and extractors were installed for Stations 56 and 58.

Ms. Carlson indicated the preliminary budget 2022-2023 projected revenue to be \$114,150 over expenditures after the \$900,000 annual capital contribution. Projections include a conservative revenue estimate increase of two percent. Total operating services and debt payments are projected to decrease by \$668,000 from estimated actuals of this year. This decrease is a result of the termination of City of Fresno's agreement for \$1 million. Removing City of Fresno's Agreement from the equation results in the operating expenses being projected to increase by \$397,000, and this includes operating and maintaining the two new fire station facilities. Total salary and benefits, including the two new stations, are projected to increase by \$1.7 million assuming all authorized positions are filled.

Ms. Carlson recommended for Capital and Building Fund projects for 2022-2023 ordering on July 01, 2022 a new Type I apparatus and a water tender due to the 18-month lead time needed, two fire prevention staff vehicles, expanding the driveway area around the training tower, upgrades to paramedic's dorm area in Station 58, asphalt repair for Station 55, and reconditioning the drainage dry well in front of driveway at Station 58.

Ms. Carlson indicated projected fund balances for June 30, 2022 will increase \$1.9 million from June 2021. With a two percent increase, the overall 2023-2024 budget will provide for a net Operating Revenue of \$44,300 after the annual capital contribution of \$900,000. The Capital Fund worksheet assumes land cash purchase in 2022-2023 and the addition of site infrastructure and plan design costs in 2025-2026 of \$500,000 and construction of the \$6 million new station in 2026-2027. These activities still provide for a positive cash balance in the Capital Fund while maintaining the annual capital contribution of \$900,000.

Board Member Nonini asked Chief Henry about the developer fees collected by the city for the new fire station inquiring if it was only buildable within city limits. Chief Henry stated no, it does not have to be within the city limits, it was an impact fee adopted from a study done about twenty years ago. Chief Henry stated he did reach out to a consultant in Bakersfield who works with impact fees. Chief Henry recommended in the future investing in a new impact fee study.

Legal Counsel Mr. Price concurred that another study does need to be completed.

MOTION: Adopt the 2022-2023 Preliminary Budget as presented.

Moved by: Mr. Nonini, second by Ms. Souza

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Aye	Aye	Aye	5/0

**PUBLIC COMMENT:**

There were no public comments.

**9. CLOSED SESSION**

A. REMOVED FROM AGENDA

**10. BOARD MEMBER COMMENTS/REPORTS –**

There were no board member reports or comments.

**11. ANNOUNCEMENTS**

A) Regular Board Meeting: Thursday, July 28, 2022, at 5:30 p.m.

**12. ADJOURNMENT**

The meeting was adjourned at 6:27 p.m.

Moved by Mr. Golden; second by Mr. Nonini

Mr. Abrahamian:	Mr. Golden:	Mr. Foglio:	Mr. Nonini:	Ms. Souza:	Vote
Aye	Aye	Aye	Aye	Aye	5/0



Amanda Souza, Board Secretary  
North Central Fire Protection District

7-28-2022  
Date